



Betsi Cadwaladr University Health Board

Cycle of Business (1 April 2025 – 31 March 2026)

Betsi Cadwaladr University Health Board should, on an annual basis, receive a cycle of business that identifies the items which will be regularly presented for consideration. The annual cycle is one of the key components in ensuring that the Health Board is effectively carrying out its role.

The Cycle of Business cover the period 1 April 2025 to 31 March 2026.

The Cycle of Business has been developed to help plan the management of Health Board matters and facilitate the management of agendas and Health Board business. The Annual Cycle of Business will be complemented by a “Non-Routine Board Business (Forward Work Plan)” for ‘one-off’ Ad-hoc items raised during the course of meetings.

The role of the Health Board is set out in the standing orders which is available here: [Standing Orders and Financial instructions link](#)

<p>Board Chair Dyfed Edwards</p> <p>Board Vice Chair Gareth Williams</p>	<p>Independent Members Karen Balmer Clare Budden Urtha Felda Chris Lothian-Field Dyfed Jones Mike Larvin Billy Nichols Caroline Turner Rhian Watcyn Jones</p> <p>Associate Members Mike Parry Fôn Roberts</p>	<p>Executive Members Carol Shillabeer (Chief Executive) Russell Caldicott (Executive Director of Finance) Teresa Owen (Executive Director of Allied Health Professionals & Health Sciences) Sreeman Andole (Interim Executive Medical Director) Jane Moore (Executive Director Public Health) Paolo Tardivel (Interim Executive Director of Transformation & Strategic Planning) Angela Wood (Executive Director Nursing & Midwifery) Tehmeena Ajmal (Chief Operating Officer)</p>	<p>In Attendance Jason Brannan (Deputy Director of People Services) Helen Stevens-Jones (Director Partnerships, Engagement & Communications) Dylan Roberts (Chief Digital & Information Officer) Stephen Powell (Director Performance and Commissioning) Pam Wenger (Director Corporate Governance) Stuart Keen (Director of Environment & Estates)</p>
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Item of Business	Executive Lead	Committee	Reporting period	2025-2026	Q1			Q2			Q3			Q4			2026-27	
				Mar 2025	April 2025	May 2025	June 2025 *Extraordinary	July 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	April 2026	May 2026
Mental Health Electronic Healthcare Record (EHR)	Chief Digital & Information Officer							✓										
Electronic Healthcare Record (EHR) Transformation Programme	Chief Digital & Information Officer									✓								
LIMS/RISP/ePMA digital programmes	Chief Digital & Information Officer																	
Llandudno Orthopaedic Hub	Director of Environment & Estates																	
Ablett Mental Health Unit	Director of Environment & Estates																	
Royal Alexandra Hospital	Director of Environment & Estates																	
Well-being hubs: Caledfryn, Conwy West, Holyhead, Bangor, Penygroes	Director of Environment & Estates																	
Major Programmes																		
Report on Key Programmes	Interim Executive Director of Transformation & Strategic Planning	B																
Foundations for the Future	Chief Executive	B			✓					✓						✓		
Planned Care	Chief Operating Officer	B						✓										
Urgent and Emergency Care	Chief Operating Officer	B								✓								
Value and Sustainability		B										✓						
Planning, Performance & Strategy																		
Integrated Planning Framework	Interim Executive Director of Transformation & Strategic Planning							✓										
Integrated Medium Term Plan (Drafts & Approval)	Interim Executive Director of Transformation & Strategic Planning		Annually and as Required	✓										✓		✓		

Item of Business	Executive Lead	Committee	Reporting period	2025-2026	Q1			Q2			Q3			Q4			2026-27	
				Mar 2025	April 2025	May 2025	June 2025 *Extraordinary	July 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	April 2026	May 2026
IMTP Progress Report	Interim Executive Director of Transformation & Strategic Planning		End of year regular updates	✓								✓		✓		✓		
Emergency Preparedness and Resilience Annual Report	Executive Director of Public Health		Annually					✓										
Performance Management Framework	Director Performance & Commissioning		Annually											✓				
Performance Report	Director Performance & Commissioning		All Regular Meetings	✓		✓		✓		✓		✓		✓		✓		✓
Finance & Procurement																		
Finance Report	Executive Director of Finance		All Regular Meetings	✓		✓		✓		✓		✓		✓		✓		✓
Capital Programme	Director of Environment & Estates			✓												✓		
Annual Statutory Accounts	Executive Director of Finance		Annually + Extraordinary				✓											
For Information																		
Committee & Advisory Group Chairs Reports	Director of Corporate Governance	B	All Regular Meetings as Required	✓		✓		✓		✓		✓		✓		✓		✓
Forward Work Plan	Director of Corporate Governance	B	All Regular Meetings as Required	✓		✓		✓		✓		✓		✓		✓		✓
Cycle of Business	Director of Corporate Governance	B	All Regular Meetings as Required	✓		✓		✓		✓		✓		✓		✓		✓
Closing Business																		

Item of Business	Executive Lead	Committee	Reporting period	2025-2026	Q1			Q2			Q3			Q4			2026-27	
				Mar 2025	April 2025	May 2025	June 2025 *Extraordinary	July 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	April 2026	May 2026
Review of meeting effectiveness	N/A	B	All Regular Meetings as Required	✓		✓		✓		✓		✓		✓		✓		✓
Date of the next meeting	N/A	B	All Regular Meetings as Required	✓		✓		✓		✓		✓		✓		✓		✓
Resolution to exclude the Press and Public	N/A	B	All Regular Meetings as Required	✓		✓	✓	✓		✓		✓		✓		✓		✓

All Committees	
Quality and Safety Committee	
Audit Committee	
Planning, Population Health and Partnership Committee	
People and Culture Committee	
Performance, Finance and Information Governance Committee	