Bundle Health Board 29 May 2025

1 08:30 - SUPPORTING PAPERS

1.1 08:30 - 25.97 - Supporting Paper for Nurse Staffing Levels Act

25.97.3 - Appendix 3 - Summary of Nurse Staffing Levels for 25B Wards Spring 2025

1.2 08:30 - 25.99 - Supporting Papers for Corporate Governance Report

25.99 - Supporting Pack for Corporate Governance Report - FV AC-Section 12 May 2025 Board report

25.99 - Supporting Pack for Corporate Governance Report Appendix 1 - Approved Clinicians Data - May 2025 Board report

25.99 - Supporting Pack for Corporate Governance Report Appendix 2 Section 12(2) Doctors Data - May 2025 Board Report

Appendix 3: Annual Presentation of the Nurse Staffing Level to the Board report. A summary of Nurse Staffing Levels for wards where Section 25B applies.

Health board/trust:	Betsi Cadwaladr University Health Board
Period of the report	April 2024 - March 2025
Adult Acute Medical inpatient wards	25

The number of staff per shift needs to be entered. The information should reflect the information on the informing patient template.

In accordance with the requirements of the Nurse Staffing Levels (Wales) Act 2016 and its associated Statutory Guidance, the 'nurse staffing level' is the establishment of registered nurses - and other staff to whom nursing duties have been delegated by a registered nurse - required to deliver the planned roster. It is acknowledged that there is a range of additional healthcare professionals that contribute to the delivery and coordination of patient care and treatment. However, these staff are not included within the data for this report. Further information is provided within the annual assurance report (https://bcuhb.nhs.wales/about-us/health-board-meetings-and-members/health-board-meetings/25-5-23-agenda-bundle-public-vf2-compressed-n-v3-0/) on the additional multi-professional staff that contribute to the coordination and delivery of patient care.

Adult Acute Medical inpatient wards

Site	Name of Ward	Reported to the Board in May 2024					Calculated during autumn 2024 cycle						Calculated during spring 2025 cycle						Biannual calculation cycle reviews, and any changes made & rationale during the autumn 2024 & spring 2025 calculation cycles			Any reviews outside of biannual calculation, if yes, provide rationale for any changes made			
		SHIFT	Planned roster as stated within the annual presentation to the Board report (in May 2024)		Required Establishment as stated within the annual presentation to the Board report (in May 2024) including uplift 26.9%		TOTAL WTE Band 7 supernumerary ward sister/Charge nurse	SHIFT	Planned roster calculated by the designated person during the autumn 2024 cycle		Required Establishment as calculated by the designated persons during the autumn 2024 cycle including uplift		TOTAL WTE Band 7 supernumerary ward sister/Charge nurse	Date designated person calculated the nurse staffing level	SHIFT	Planned roster calculated by the designated person during the spring 2025 cycle		Required Establishment as calculated by the designated persons during the spring 2025 cycle including uplift 26.9%		TOTAL WTE Band 7 supernumerary ward sister/Charge nurse	Date designated person calculated the nurse staffing level	Completed (Yes/No)	Changed	Rationale	Completed (Yes/No)	Date	Changed	Rationale
			RN (band 5 &6)	HCSW (bands 2,3 &4)	TOTAL WTE RN (bands 5 &6)	TOTAL WTE HCSW (bands 2,3 &4)			RN (band 5 &6)	HCSW (bands 2,3 &4)	TOTAL WTE RN (bands 5 &6)	TOTAL WTE HCSW (bands 2,3 &4)				RN (band 5 &6)	HCSW (bands 2,3 &4)	TOTAL WTE RN (bands 5 &6)	TOTAL WTE HCSW (bands 2,3 &4)									
YWM	Acton	Early	5	4	25.58	19.9	1	Early	5	4	25.58	19.9	1	17/10/2024	Early	5	4	25.58	19.9	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	5	4				Late	5	4					Late	5	4											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	4	3				Night	4	3					Night	4	3											
YWM	ACU	Early	6	3	31.27	14.21	1	Early	6	3	31.27	14.21	1	17/10/2024	Early	6	3	31.27	14.21	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	6	3				Late	6	3					Late	6	3											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	5	2				Night	5	2					Night	5	2											
YWM	Bersham	Early	5	4	25.58	19.9	1	Early	5	4	25.58	19.9	1	17/10/2024	Early	5	4	25.58	19.9	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	5	4				Late	5	4					Late	5	4											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	4	3				Night	4	3					Night	4	3											
YWM	Bonney	Early	4	4	19.9	19.9	1	Early	4	4	19.9	19.9	1	17/10/2024	Early	4	4	19.9	19.9	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	4	4				Late	4	4					Late	4	4											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	3	3				Night	3	3					Night	3	3											
YWM	Cunliffe	Early	4	4	19.9	19.9	1	Early	4	4	19.9	19.9	1	17/10/2024	Early	4	4	19.9	19.9	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	4	4				Late	4	4					Late	4	4											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	3	3				Night	3	3					Night	3	3											
YWM	Fleming	Early	2	1	11.37	5.69	1	Early	2	1	11.37	5.69	1	17/10/2024	Early	2	1	11.37	5.69	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	2	1				Late	2	1					Late	2	1											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	2	1				Night	2	1					Night	2	1											
YWM	Morris	Early	4	4	17.06	21.32	1	Early	4	4	17.06	21.32	1	17/10/2024	Early	4	5	19.9	24.16	1	03/04/2025	Yes	Yes	Staffing reconsidered in spring 2025 following a change to funded bed base.	No			
		Late	4	3				Late	4	3					Late	4	4											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	2	4				Night	2	4					Night	3	4											
YWM	Pantomime	Early	4	3	15.63	14.21	1	Early	4	3	15.63	15.63	1	17/10/2024	Early	5	4	21.32	19.9	1	03/04/2025	Yes	Yes	Staffing reconsidered during autumn 24 due to patient care needs and harms profile. Staffing reconsidered in spring 2025 following a change to funded bed base.	No			
		Late	3	3				Late	3	3					Late	4	4											
		Long Day						Long Day							Long Day													
		Twilight						Twilight	0	1					Twilight													
		Night	2	2				Night	2	2					Night	3	3											
YWM	Prince of Wales	Early	3	3	14.21	14.21	1	Early	3	3	14.21	14.21	1	17/10/2024	Early	4	4	19.9	19.9	1	03/04/2025	Yes	Yes	Staffing reconsidered in spring 2025 following a change to funded bed base.	No			
		Late	3	3				Late	3	3					Late	4	4											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	2	2				Night	2	2					Night	3	3											
YG	Aran	Early	5	5	25.58	25.58	1	Early	5	5	25.58	25.58	1	17/10/2024	Early	5	5	25.58	25.58	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	5	5				Late	5	5					Late	5	5											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	4	4				Night	4	4					Night	4	4											
YG	Glaslyn (Tues - Fri)	Early	4	6	19.9	26.58	1	Early	4	6	19.9	26.58	1	17/10/2024	Early	4	6	19.9	26.58	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	4	5				Late	4	5					Late	4	5											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	3	4				Night	3	4					Night	3	4											
	Glaslyn (Sat - Mon)	Early	4	5				Early	4	5					Early	4	5											
		Late	4	5				Late	4	5					Late	4	5											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	3	4				Night	3	4					Night	3	4											
YG	Glyder	Early	3	2	14.21	11.37	1	Early	3	2	14.21	11.37	1	17/10/2024	Early	3	2	14.21	11.37	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	3	2				Late	3	2					Late	3	2											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	2	2				Night	2	2					Night	2	2											

YG	Hebog	Early	5	5	22.74	22.74	1	Early	5	5	22.74	25.58	1	17/10/2024	Early	5	5	22.74	25.58	1	03/04/2025	Yes	Yes	Staffing reconsidered during autumn 24 due to patient care needs	No			
		Late	5	5				Late	5	5					Late	5	5												
		Long Day						Long Day							Long Day														
		Twilight						Twilight							Twilight														
		Night	3	3				Night	3	4					Night	3	4												
YG	Moelwyn	Early	6	4	28.43	22.74	1	Early	6	4	31.27	22.74	1	17/10/2024	Early	6	4	31.27	22.74	1	03/04/2025	Yes	Yes	Staffing reconsidered during autumn 24 due to patient care acuity	No			
		Late	6	4				Late	6	4					Late	6	4												
		Long Day						Long Day							Long Day														
		Twilight						Twilight							Twilight														
		Night	4	4				Night	5	4					Night	5	4												
YG	Prysor (Mon - Fri)	Early	3	3	12.79	10.95	1	Early	3	3	12.79	12.37	1	17/10/2024	Early	3	3	12.79	12.37	1	03/04/2025	Yes	Yes	Staffing reconsidered during autumn 24 due to patient care needs	No			
		Late	2	2				Late	2	2					Late	2	2												
		Long Day						Long Day							Long Day														
		Twilight	0	1				Twilight	0	0					Twilight	0	0												
		Night	2	1				Night	2	2					Night	2	2												
	Prysor (Sat & Sun)	Early	3	2				Early	3	2					Early	3	2												
		Late	2	2				Late	2	2					Late	2	2												
		Long Day						Long Day							Long Day														
		Twilight	0	1				Twilight	0	0					Twilight	0	0												
		Night	2	1				Night	2	2					Night	2	2												
YGC	Ward 1	Early	4	5	19.07	23.21	1	Early	4	5	19.07	23.21	1	17/10/2024	Early	4	5	19.07	23.21	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	4	5				Late	4	5					Late	4	5												
		Long Day						Long Day							Long Day														
		Twilight	0	1				Twilight	0	1					Twilight	0	1												
		Night	3	3				Night	3	3					Night	3	3												
YGC	Ward 2	Early	4	4	19.07	20.49	1	Early	4	4	19.07	20.49	1	17/10/2024	Early	4	4	19.07	20.49	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	4	4				Late	4	4					Late	4	4												
		Long Day						Long Day							Long Day														
		Twilight	0	1				Twilight	0	1					Twilight	0	1												
		Night	3	3				Night	3	3					Night	3	3												
YGC	Ward 4	Early	4	3	19.07	16.34	1	Early	4	3	19.07	16.34	1	17/10/2024	Early	4	3	19.07	16.34	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	4	3				Late	4	3					Late	4	3												
		Long Day						Long Day							Long Day														
		Twilight						Twilight							Twilight														
		Night	3	3				Night	3	3					Night	3	3												
YGC	Ward 6	Early	5	3	24.52	19.07	1	Early	5	3	24.52	19.07	1	17/10/2024	Early	5	3	24.52	19.07	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	5	3				Late	5	3					Late	5	3												
		Long Day						Long Day							Long Day														
		Twilight						Twilight							Twilight														
		Night	4	4				Night	4	4					Night	4	4												
YGC	Ward 9	Early	4	4	19.07	20.49	1	Early	4	4	19.07	20.49	1	17/10/2024	Early	4	4	19.07	20.49	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	4	4				Late	4	4					Late	4	4												
		Long Day						Long Day							Long Day														
		Twilight	0	1				Twilight	0	1					Twilight	0	1												
		Night	3	3				Night	3	3					Night	3	3												
YGC	Ward 10	Early	4	4	19.07	20.49	1	Early	4	4	19.07	20.49	1	17/10/2024	Early	4	4	19.07	20.49	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	4	4				Late	4	4					Late	4	4												
		Long Day						Long Day							Long Day														
		Twilight	0	1				Twilight	0	1					Twilight	0	1												
		Night	3	3				Night	3	3					Night	3	3												
YGC	Ward 11 (was Ward 14)	Early	5	4	21.79	20.49	1	Early	5	4	21.79	20.49	1	17/10/2024	Early	5	4	21.79	20.49	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	5	4				Late	5	4					Late	5	4												
		Long Day						Long Day							Long Day														
		Twilight	0	1				Twilight	0	1					Twilight	0	1												
		Night	3	3				Night	3	3					Night	3	3												
YGC	Ward 12	Early	5	4	21.79	19.07	1	Early	5	4	21.79	19.07	1	17/10/2024	Early	5	4	21.79	19.07	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	5	4				Late	5	4					Late	5	4												
		Long Day						Long Day							Long Day														
		Twilight						Twilight							Twilight														
		Night	3	3				Night	3	3					Night	3	3												
YG	Alaw (Mon - Fri)	Early	4	3	17.66	14.21	1	Early	4	3	17.66	14.21	1	17/10/2024	Early	4	3	17.66	14.21	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	4	3				Late	4	3					Late	4	3												
		Long Day						Long Day							Long Day														
		Twilight	1	0				Twilight	1	0					Twilight	1	0												
		Night	2	2				Night	2	2					Night	2	2												
	Alaw (Sat & Sun)	Early	3	3				Early	3	3					Early	3	3												
		Late	3	3				Late	3	3					Late	3	3												
		Long Day						Long Day							Long Day														
		Twilight	1	0				Twilight	1	0					Twilight	1	0												
		Night	2	2				Night	2	2					Night	2	2												
YGC	Enfys	Early	4	4	19.9	19.9	1	Early	4	4	19.9	19.9	1	17/10/2024	Early	4	4	19.9	19.9	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	4	4				Late	4	4					Late	4	4												
		Long Day						Long Day							Long Day														
		Twilight						Twilight							Twilight														
		Night	3	3				Night	3	3					Night	3	3												

Appendix 3: Annual Presentation of the Nurse Staffing Level to the Board report. A summary of Nurse Staffing Levels for wards where Section 25B applies.

Health board/trust:	Betsi Cadwaladr University Health Board
Period of the report	April 2024 - March 2025
Adult Acute Surgical Inpatient Wards	17

The number of staff per shift needs to be entered. The information should reflect the information on the informing patient template.

In accordance with the requirements of the Nurse Staffing Levels (Wales) Act 2016 and its associated Statutory Guidance, the 'nurse staffing level' is the establishment of registered nurses - and other staff to whom nursing duties have been delegated by a registered nurse - required to deliver the planned roster. It is acknowledged that there is a range of additional healthcare professionals that contribute to the delivery and coordination of patient care and treatment. However, these staff are not included within the data for this report. Further information is provided within the annual assurance report (https://bcuhb.nhs.wales/about-us/health-board-meetings-and-members/health-board-meetings/25-5-23-agenda-bundle-public-vf2-compressed-n-v3-0/) on the additional multi-professional staff that contribute to the coordination and delivery of patient care.

Adult Acute Surgical Inpatient Wards

Site	Name of Ward	Reported to the Board in May 2024						Calculated during autumn 2024 cycle							Calculated during spring 2025 cycle							Biannual calculation cycle reviews, and any changes made & rationale during the autumn 2024 & spring 2025 calculation cycles			Any reviews outside of biannual calculation, if yes, provide rationale for any changes made			
		SHIFT	Planned roster as stated within the annual presentation to the Board report (in May 2024)		Required Establishment as stated within the annual presentation to the Board report (in May 2024) including uplift 26.9%		TOTAL WTE Band 7 supernumerary ward sister/Charge nurse	SHIFT	Planned roster calculated by the designated person during the autumn 2024 cycle		Required Establishment as calculated by the designated persons during the autumn 2024 cycle including uplift		TOTAL WTE Band 7 supernumerary ward sister/Charge nurse	Date designated person calculated the nurse staffing level	SHIFT	Planned roster calculated by the designated person during the spring 2025 cycle		Required Establishment as calculated by the designated persons during the spring 2025 cycle including uplift 26.9%		TOTAL WTE Band 7 supernumerary ward sister/Charge nurse	Date designated person calculated the nurse staffing level	Completed (Yes/No)	Changed	Rationale	Completed (Yes/No)	Date	Changed	Rationale
			RN (band 5 &6)	HCSW (bands 2,3 &4)	TOTAL WTE RN (bands 5 &6)	TOTAL WTE HCSW (bands 2,3 &4)			RN (band 5 &6)	HCSW (bands 2,3 &4)	TOTAL WTE RN (bands 5 &6)	TOTAL WTE HCSW (bands 2,3 &4)				RN (band 5 &6)	HCSW (bands 2,3 &4)	TOTAL WTE RN (bands 5 &6)	TOTAL WTE HCSW (bands 2,3 &4)									
YWM	Arrivals	Early	3	2	14.21	11.37	1	Early	3	2	14.21	11.37	1	17/10/2024	Early	5	3	22.74	19.9	1	03/04/2025	Yes	Yes	Staffing reconsidered in spring 2025 following a change to funded bed base.	No			
		Late	3	2				Late	3	2					Late	5	3											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	2	2				Night	2	2					Night	3	3											
YWM	Erddig	Early	5	4	25.58	19.9	1	Early	5	4	25.58	19.9	1	17/10/2024	Early	5	4	25.58	19.9	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	5	4				Late	5	4					Late	5	4											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	4	3				Night	4	3					Night	4	3											
YWM	Mason	Early	4	6	19.9	24.16	1	Early	4	6	19.9	24.16	1	17/10/2024	Early	4	6	19.9	24.16	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	4	5				Late	4	5					Late	4	5											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	3	3				Night	3	3					Night	3	3											
YWM	Glyndwr	Early	5	3	25.58	17.06	1	Early	5	3	25.58	17.06	1	17/10/2024	Early	5	3	25.58	17.06	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	5	3				Late	5	3					Late	5	3											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	4	3				Night	4	3					Night	4	3											
YWM	U5 (was Samaritan) Mon - Fri	Early	3	2	13.4	7.72	1	Early	3	2	13.4	7.72	1	17/10/2024	Early	3	2	13.4	7.72	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	3	2				Late	3	2					Late	3	2											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	2	1				Night	2	1					Night	2	1											
	U5 (was Samaritan) Sat & Sun	Early	2	1				Early	2	1					Early	2	1											
		Late	2	1				Late	2	1					Late	2	1											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	2	1				Night	2	1					Night	2	1											
YG	Tegid	Early	5	4	25.58	19.9	1	Early	5	4	25.58	19.9	1	17/10/2024	Early	5	4	25.58	19.9	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	5	4				Late	5	4					Late	5	4											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	4	3				Night	4	3					Night	4	3											
YG	Dulas	Early	6	4	28.43	22.74	1	Early	6	4	28.43	22.74	1	17/10/2024	Early	6	4	28.43	22.74	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	6	4				Late	6	4					Late	6	4											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	4	4				Night	4	4					Night	4	4											
YG	Ogwen	Early	4	5	19.9	25.58	1	Early	4	5	19.9	25.58	1	17/10/2024	Early	4	5	19.9	25.58	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	4	5				Late	4	5					Late	4	5											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	3	4				Night	3	4					Night	3	4											
YG	Enlli	Early	3	3	14.21	14.21	1	Early	3	3	14.21	14.21	1	17/10/2024	Early	3	3	14.21	14.21	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	3	3				Late	3	3					Late	3	3											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	2	2				Night	2	2					Night	2	2											
YGC	Ward 3	Early	4	4	21.79	21.79	1	Early	4	4	21.79	21.79	1	17/10/2024	Early	4	4	21.79	21.79	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	4	4				Late	4	4					Late	4	4											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	4	4				Night	4	4					Night	4	4											
YGC	Ward 5	Early	5	4	21.79	19.07	1	Early	5	4	21.79	19.07	1	17/10/2024	Early	5	4	21.79	19.07	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	5	4				Late	5	4					Late	5	4											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	3	3				Night	3	3					Night	3	3											

YGC	Ward 7	Early	5	4	21.79	21.79	1	Early	5	4	21.79	21.79	1	17/10/2024	Early	5	4	21.79	21.79	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	5	4				Late	5	4					Late	5	4											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	3	4				Night	3	4					Night	3	4										
YGC	Ward 8	Early	4	4	19.07	19.07	1	Early	4	4	19.07	19.07	1	17/10/2024	Early	4	4	19.07	19.07	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	4	4				Late	4	4					Late	4	4											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	3	3				Night	3	3					Night	3	3										
ABH	Ward 6 ABH (Mon - Fri)	Early	4	3	15.57	13.62	1	Early	4	3	15.57	13.62	1	17/10/2024	Early	4	3	15.57	13.62	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	4	3				Late	4	3					Late	4	3											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	2	2				Night	2	2					Night	2	2										
	Ward 6 ABH (Sat & Sun)	Early	3	3				Early	3	3					Early	3	3											
		Late	3	3				Late	3	3					Late	3	3											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	2	2				Night	2	2					Night	2	2										
YGC	Ward 19a Glaslyn (Mon - Fri)	Early	2	2	11.37	7.72	1	Early	2	2	11.37	7.72	1	17/10/2025	Early	2	2	11.37	7.72	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	2	2				Late	2	2					Late	2	2											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	2	1				Night	2	1					Night	2	1										
	Ward 19a Glaslyn (Sat & Sun)	Early	2	1				Early	2	1					Early	2	1											
		Late	2	1				Late	2	1					Late	2	1											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	2	1				Night	2	1					Night	2	1										
YWM	Bromfield	Early	2	1	11.37	5.69	1	Early	2	1	11.37	5.69	1	17/10/2024	Early	2	1	11.37	5.69	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	2	1				Late	2	1					Late	2	1											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	2	1				Night	2	1					Night	2	1										
YG	Ffrancon	Early	2	2	11.37	8.53	1	Early	2	2	11.37	8.53	1	17/10/2024	Early	2	2	11.37	8.53	1	03/04/2025	Yes	No	No change to staffing	No			
		Late	2	2				Late	2	2					Late	2	2											
		Long Day						Long Day							Long Day													
		Twilight						Twilight							Twilight													
		Night	2	1				Night	2	1					Night	2	1										

Appendix 3: Annual Presentation of the Nurse Staffing Level to the Board report. A summary of Nurse Staffing Levels for wards where Section 25B applies.

Health board/trust:	Betsi Cadwaladr University Health Board
Period of the report	April 2024 - March 2025
Paediatric Inpatient Wards	3

The number of staff per shift needs to be entered. The information should reflect the information on the informing patient template.

In accordance with the requirements of the Nurse Staffing Levels (Wales) Act 2016 and its associated Statutory Guidance, the 'nurse staffing level' is the establishment of registered nurses - and other staff to whom nursing duties have been delegated by a registered nurse - required to deliver the planned roster. It is acknowledged that there is a range of additional healthcare professionals that contribute to the delivery and coordination of patient care and treatment. However, these staff are not included within the data for this report. Further information is provided within the annual assurance report (https://bcuhb.nhs.wales/about-us/health-board-meetings-and-members/health-board-meetings/25-5-23-agenda-bundle-public-vf2-compressed-n-v3-0/) on the additional multi-professional staff that contribute to the coordination and delivery of patient care.

Paediatric Inpatient Wards

		Reported to the Board in May 2024						Calculated during autumn 2024 cycle							Calculated during spring 2025 cycle							Biannual calculation cycle reviews, and any changes made & rationale during the autumn 2024 & spring 2025 calculation cycles			Any reviews outside of biannual calculation, if yes, provide rationale for any changes made			
Site	**Name of Ward**	**SHIFT**	**Planned roster as stated within the annual presentation to the Board report (in May 2024)**		**Required Establishment as stated within the annual presentation to the Board report (in May 2024) including uplift 26.9%**		**TOTAL WTE Band 7 supernumerary ward sister/Charge nurse**	**SHIFT**	**Planned roster calculated by the designated person during the autumn 2024 cycle**		**Required Establishment as calculated by the designated persons during the autumn 2024 cycle including uplift**		**TOTAL WTE Band 7 supernumerary ward sister/Charge nurse**	**Date designated person calculated the nurse staffing level**	**SHIFT**	**Planned roster calculated by the designated person during the spring 2025 cycle**		**Required Establishment as calculated by the designated persons during the spring 2025 cycle including uplift 26.9%**		**TOTAL WTE Band 7 supernumerary ward sister/Charge nurse**	**Date designated person calculated the nurse staffing level**	**Completed (Yes/No)**	**Changed**	**Rationale**	**Completed (Yes/No)**	**Date**	**Changed**	**Rationale**
			RN (band 5 &6)	**HCSW** (bands 2,3 &4)	**TOTAL WTE RN** (bands 5 &6)	**TOTAL WTE HCSW** (bands 2,3 &4)			**RN** (band 5 &6)	**HCSW** (bands 2,3 &4)	**TOTAL WTE RN** (bands 5 &6)	**TOTAL WTE HCSW** (bands 2,3 &4)				**RN** (band 5 &6)	**HCSW** (bands 2,3 &4)	**TOTAL WTE RN** (bands 5 &6)	**TOTAL WTE HCSW** (bands 2,3 &4)									
YWM	Childrens Unit	Early			28.43	8.53	1	Early			28.43	8.53	1	17/10/2024	Early			28.43	8.53	1	03/04/2025	Yes	No	No change to staffing	No			
		Late						Late							Late													
		Long Day	5	2				Long Day	5	2					Long Day	5	2											
		Twilight						Twilight							Twilight													
		Night	5	1				Night	5	1					Night	5	1											
YGC	Childrens Unit	Early			28.43	11.37	1	Early			28.43	11.37	1	17/10/2024	Early			28.43	11.37	1	03/04/2025	Yes	No	No change to staffing	No			
		Late						Late							Late													
		Long Day	5	2				Long Day	5	2					Long Day	5	2											
		Twilight						Twilight							Twilight													
		Night	5	2				Night	5	2					Night	5	2											
YG	Childrens Unit (Mon - Fri)	Early			28.43	8.53	1	Early			28.43	8.53	1	17/10/2024	Early			28.43	8.53	1	03/04/2025	Yes	No	No change to staffing	No			
		Late						Late							Late													
		Long Day	5	2				Long Day	5	2					Long Day	5	2											
		Twilight						Twilight							Twilight													
		Night	5	1				Night	5	1					Night	5	1											

Teitl adroddiad: ***Report title:***	Mental Health Act 1983 as amended by the Mental Health Act 2007. Mental Health Act 1983 Approved Clinicians (Wales) Directions 2018. Update of Registers of:- **1.** Approved Clinicians (All Wales) **2.** Section 12(2) Doctors (All Wales). Reporting Period: 13th March 2025 – 15th May 2025			
Adrodd i: ***Report to:***	Betsi Cadwaladr University Health Board			
Dyddiad y Cyfarfod: ***Date of Meeting:***	29th May 2025			
Crynodeb Gweithredol: ***Executive Summary:***	This report provides assurance of compliance with Mental Health Act legislation, policy, and process. The Board is asked to note the report's contents and formally ratify approvals granted through weekly action letters submitted by the Approval Team to the Executive Medical Director and their nominated deputy. The details presented are a summary of approvals for Approved Clinicians and Section 12(2) Doctor approvals across Wales. The report ensures governance records comply with the Mental Health Act 1983 (as amended 2007) and the Welsh Government Guidance Document. Approval is sought via Action Letters submitted to the Executive Medical Director, with final ratification by the Board. A bi-monthly approval process ensures transparency, as detailed in Appendices 1 and 2. The Board is asked to: **Note** the report's contents. **Ratify** approvals in line with Welsh Government Guidance and NHS Wales Mental Health Act Directions.			
Argymhellion: ***Recommendations:***	The Board is recommended to: **Formally ratify** approvals delegated to the Executive Medical Director, in accordance with the All Wales Approval Panel recommendations			
Arweinydd Gweithredol: ***Executive Lead:***	**Dr. Sreeman Andole** – Interim Executive Medical Director, Office of the Medical Director.			
Awdur yr Adroddiad: ***Report Author:***	**Meryl Roberts,** All Wales Approvals Manager for Approved Clinicians and Section 12(2) Doctors.			
Pwrpas yr adroddiad: ***Purpose of report:***	I'w Nodi *For Noting* ☐	I Benderfynu arno *For Decision* ☐	Am sicrwydd *For Assurance* ☒	
Lefel sicrwydd: ***Assurance level:***	Arwyddocaol *Significant* ☒	Derbyniol *Acceptable* ☐	Rhannol *Partial* ☐	Dim Sicrwydd *No Assurance* ☐

	Lefel uchel o hyder/tystiolaeth o ran darparu'r mecanweithiau / amcanion presennol *High level of confidence/evidence in delivery of existing mechanisms/objectives*	Lefel gyffredinol o hyder/tystiolaeth o ran darparu'r mecanweithiau / amcanion presennol *General confidence / evidence in delivery of existing mechanisms / objectives*	Rhywfaint o hyder/tystiolaeth o ran darparu'r mecanweithiau / amcanion presennol *Some confidence / evidence in delivery of existing mechanisms / objectives*	Dim hyder/tystiolaeth o ran y ddarpariaeth *No confidence / evidence in delivery*
Cyfiawnhad dros y gyfradd sicrwydd uchod. Lle bo sicrwydd 'Rhannol' neu 'Dim Sicrwydd' wedi'i nodi uchod, nodwch gamau i gyflawni sicrwydd 'Derbyniol' uchod, a'r terfyn amser ar gyfer cyflawni hyn: ***Justification for the above assurance rating. Where 'Partial' or 'No' assurance has been indicated above, please indicate steps to achieve 'Acceptable' assurance or above, and the timeframe for achieving this:***				
Cyswllt ag Amcan/Amcanion Strategol: ***Link to Strategic Objective(s):***	Betsi Cadwaladr University Health Board successfully bid to take over the function of the Welsh Ministers for the Approval Process in 2009 on behalf of all former Local Health Boards. Betsi Cadwaladr University Health Board (BCUHB) acting in its capacity as the main Approving Board for Wales, has continued to effectively undertake the delegated function of the Welsh Ministers for the approval of Approved Clinicians and Section 12(2) Doctors on behalf of all the Health Boards in Wales. The Approving Board and Process of Approval continue to fully meet all objectives.			
Goblygiadau rheoleiddio a lleol: ***Regulatory and legal implications:***	The approval process meets Approved Clinician regulatory requirements set out in the Mental Health Act 1983 (as amended) and the 2008 No.1204 Mental Health (Mutual Recognition) Regulations 2008. The Health Board continues to ensure an effective approval, re-approval, suspension and termination of approval processes for Approved Clinicians and Section 12(2) Doctors in Wales is in place.			
Yn unol â WP7 (sydd bellach yn cynnwys WP68), a oedd EqIA yn angenrheidiol ac a gafodd ei gynnal? ***In accordance with WP7 (which now incorporates WP68) has an EqIA been identified as necessary and undertaken ?***	The approval process does not impact patient demographics or service provision. No disparities have been identified in the approval rates of different clinician groups. If future assessments indicate an impact, an EqIA will be undertaken.			
Manylion am risgiau sy'n gysylltiedig â phwnc a chwmpas y papur hwn, gan gynnwys risgiau newydd (croesgyfeirio at y BAF a'r CRR) ***Details of risks associated with the subject and scope of this paper, including new risks (cross reference to the BAF and CRR)***	There is currently a lack of Section 12(2) Wales Directions – which is recorded on Datix Risk Register (ID: 4134). The Approval Team and the All Wales Chair of the Approval Panel worked with Welsh Government to draft Section 12(2) Directions for Wales. Welsh Government advised the draft legislation would then be subject to legal review. We await the Directions to be legally reviewed and			

	have not been provided with a timeline for this. The Approval Team and Panel Chair continue to seek engagement with Welsh Government for the draft Instructions to be enacted. **Workforce risks are actively managed.** Delays in approvals could impact clinician availability, but proactive steps (automated reminders and engagement strategies) are in place. Clinicians receive one reminder to attend a one day MHA refresher training course and three reminders to apply for re-approval. There is in place an automated reminder system for expiring approvals and proactive engagement with at-risk clinicians The Approval Team also communicate at-risk clinicians to their Clinical Directors.
Goblygiadau ariannol o ganlyniad i roi'r *argymhellion ar waith* ***Financial implications as a result of implementing the recommendations***	There are no budgetary implications. Resources for compliance oversight are managed by the Office of the Medical Director. Workforce risks are actively managed. Delays in approvals could impact clinician availability, but proactive steps (automated reminders and engagement strategies) are in place.
Goblygiadau gweithlu o ganlyniad i roi'r argymhellion ar waith ***Workforce implications as a result of implementing the recommendations***	The ratification of approvals by the Approving Board for all Health Boards is the final step in the process of granting approval or reapproval to the workforce in all of the Health Boards in Wales.
Adborth, ymateb a chrynodeb dilynol ar ôl ymgynghori ***Feedback, response, and follow up summary following consultation***	This is an ongoing process.
Cysylltiadau â risgiau BAF: (neu gysylltiadau â'r Gofrestr Risg Gorfforaethol) ***Links to BAF risks:*** *(or links to the Corporate Risk Register)*	Lack of Section 12(2) Wales Directions is recorded on Datix Risk Register number ID: 4134.
Rheswm dros gyflwyno adroddiad i fwrdd cyfrinachol (lle bo'n berthnasol) ***Reason for submission of report to confidential board (where relevant)***	Amherthnasol Not applicable
Camau Nesaf: **Gweithredu argymhellion** ***Next Steps:*** Implementation of recommendations of this report will be the final step in the ratification of approval process and will fully accord with all legislative and process requirements.	

Rhestr o Atodiadau:
List of Appendices:

Appendix 1: Update of Register of Approved Clinicians - Wales.
Mental Health Act 1983 as amended by the Mental Health Act 2007,
Approved Clinician (Wales) Directions 2018.

Appendix 2: Update of Register of Section 12(2) Approved Doctors - Wales.
Mental Health Act 1983 as amended by the Mental Health Act 2007.
All Wales Section 12(2) Process and Criteria Document.

APPENDIX 1

Update of Register of Approved Clinicians in Wales Reporting Period: 13th March 2025 – 15th May 2025	
	Approved Clinicians
Approvals and Re-approvals	15
Approvals suspended	0
Approvals re-instated/ returned to work in Wales	1
Left Wales (Removed)	1
Retired	0
No longer Registered & Retired:	2
Transferred from AC register (to S12 Register)	0
Removed from S12 – Became AC approved	0
Approval Ended	1
Death in Service	0
Performance Metrics - Reporting period: 13th March 2025 – 15th May 2025:	
Total number of AC applications received	22
Pending approvals	7
Average processing time per application.	**Initial AC approval:** 1-9 days (includes AC3 fast track applications). **AC reapproval:** 15 days
Number of lapsed approvals due to missed deadlines by clinicians.	1

APPENDIX 1

Mental Health Act 1983 (as amended by the Mental Health Act 2007)
Mental Health Act 1983 Approved Clinician (Wales) Directions 2018

Update of Register of Approved Clinicians - Wales

Reporting Period: 13th March 2025-15th May 2025

Approvals and Re-approvals: 15

Surname	First Name	Workplace	Date Approval Expires
Khan	Akhtar	Hywel Dda University Health Board, Liaison Unit, Y Delyn, Glangwili General Hospital, Dolgwili Road, Carmarthen SA31 2AF.	18th March 2030
Parlapalli	Thejam	Betsi Cadwaladr University Health Board, 10, Nant Y Glyn Road, Mental Health Resource Centre, Colwyn Bay, LL29 7PU	8th June 2025
Romeh	Amr	Aneurin Bevan University Health Board, Ysbyty Ystrad Fawr, Ystrad Fawr Way, Ystrad Mynach, Hengoed CF82 7GP	20th March 2030
Barkouk	Haitham	Aneurin Bevan University Health Board , Aneurin Bevan Specialist Drug and Alcohol Services, Ty Siriol, 49 St. Martin's Road, Caerphilly CF83 1EG	23rd March 2030
Chishty	Muhammad	Betsi Cadwaladr University Health Board, , Hergest Unit, Ysbyty Gwynedd, Penrhosgarnedd, Bangor, Gwynedd, LL57 2PW.	23rd March 2027
Adusumilli	Yugandha	Swansea Bay University Health Board, Cefn Coed Hospital, Cockett, Sketty, Swansea SA2 0GH	27th June 2028
Obeid	Tarig	Betsi Cadwaladr University Health Board, Glan Traeth Day Hospital, Alexandra Road, Rhyl, Denbighshire LL18 9EA	30th March 2030
Briggs	Patrick	Powys Teaching Health Board, Ystradgynlais Community Hospital, Glanrhyd Road, Ystradgynlais, Swansea, SA9 1AU	8th April 2030

Surname	First Name	Workplace	Date Approval Expires
Henderson	William	Swansea Bay University Health Board, Swansea Bay UHB, The Forge Centre, Forge Road, Port Talbot, SA13 1PA	13th April 2030
Harding	Iorwerth	Powys Teaching Health Board, Defynnog Ward, Bronllys Hospital, Brecon, Powys LD3 0LY	21st April 2030
Ball	Claire	Cardiff and Vale University Health Board, St David's Hospital, Cowbridge Road East, Canton, Cardiff CF11 9XB	22nd April 2030
Zaidi	Zehra	Swansea Bay University Health Board, Ty Garngoch, Hospital Road, Gorseinon, Swansea, SA4 4LH.	24th April 2030
Thorn	Laura	Cwm Taf Morgannwg University Health Board, Maritime Resource Centre, Woodland Terrace, Maesycoed, Pontypridd, CF37 1DZ	10th May 2030
Naik	Anita	Swansea Bay University Health Board , Neath Port Talbot Hospital, Baglan Way, Port Talbot, SA12 7BX	8th May 2030
Ivenso	Michael	Powys Teaching Health Board, Ty Cloc Community Mental Health Team, Bronllys Hospital, Bronllys, Powys, LD3 0LY	13th May 2030

Approvals Suspended: 0

Surname	First Name	Workplace	Date Approval Expires

Approvals Reinstated/Returned to Work in Wales: 1

Surname	First Name	Workplace	Date Approval Expires
Ahmed	Raja Adnan	Cygnet Healthcare, Cygnet St Teilo House, Rhymney, Tredegar NP22 5NF	8th September 2025

Left Wales/Removed: 1

Surname	First Name	Workplace	Date Approval Expires
Parlapalli	Thejam	Betsi Cadwaladr University Health Board, 10, Nant Y Glyn Road, Mental Health Resource Centre, Colwyn Bay, LL29 7PU	8th June 2025

Retired: 0

Surname	First Name	Workplace	Date Approval Expired

No longer Registered & Retired: 2

Surname	First Name	Workplace	Date Approval Expired/Expires
Glaze	Robin	Betsi Cadwaladr University Health Board, Catherine Gladstone House, Hawarden Way, Mancot, Flintshire CH5 2EP	20th July 2025
Kidd	Lynne	Mental Health Care, New Hall Independent Hospital, New Hall Road, Ruabon, Wrexham LL14 6HB	7th July 2025

Transferred from AC Register to S12 Register: 0

Surname	First Name	Workplace	Date Approval Expires

Approval Expired/Ended: 1

Surname	First Name	Workplace	Date Approval Expired
Ivenso	Michael	Powys Teaching Health Board, Ty Cloc Community Mental Health Team, Bronllys Hospital, Bronllys, Powys, LD3 0LY	11th May 2025

Death in Service: 0

Surname	First Name	Workplace	Date Approval Expired

APPENDIX 2

Update of Register of Section 12(2) Approved Doctors - Wales Reporting Period:- 13th March 2025-15th May 2025	
	Section 12(2) Approved Doctors
Approvals and Re-approvals	10
Approvals suspended	0
Approvals re-instated/ returned to work in Wales	1
Removed (Left Wales)	0
Retired	0
Registered without a licence to practise and retired	0
Transferred from AC register (to S12 Register)	0
Became AC approved	3
Approval Ended	5
Death in Service	0
Performance Metrics - Reporting period: 13th March 2025 – 15th May 2025:	
Total number of Section 12(2) doctor applications received	16
Pending approvals	1
Average processing time per application	Section 12(2) initial approval: 23 days Section 12(2) reapproval: 26 days
Number of lapsed approvals due to missed deadlines by clinicians.	2

APPENDIX 2

Mental Health Act 1983 (as amended by the Mental Health Act 2007)
Mental Health Act 1983 – All Wales Section 12(2) Process and Criteria Document

Update of Register of Section 12(2) Doctors - Wales

Reporting Period: 13th March 2025-15th May 2025

S12 Approvals and Re-approvals: 10

Surname	First Name	Workplace	Date Approval Expires
Cole	Ruth	Cardiff and Vale University Health Board, Emotional Well-Being and Mental Health, Children, Young People and Families Services, First Floor, St David's Hospital, Cowbridge Road East, Canton, Cardiff CF11 9XB	25th March 2030
Duncan	Alice	c/o Private Address	7th April 2030
Khalid	Ali	Hywel Dda University Health Board, CTLD, Llanion House, Pembroke Dock, SA72 6DY	25th August 2025
Ap Ieuan	Endaf	Betsi Cadwaladr University Health Board, Hwb Iechyd Cybi, Ucheldre Avenue, Holyhead LL65 1RA	23rd April 2030
Swift	Abigail	Aneurin Bevan University Health Board, Community Learning Disability Team, Blaenau Gwent, The Bridge Centre, Foundry Bridge, Abertillery, Gwent, NP13 1BQ	1st May 2030
Maqbool	Asif	Aneurin Bevan University Health Board, Community Mental Health Team, Hywel Dda Centre, Regent Way, Chepstow, NP16 5BY	5th May 2030

Surname	First Name	Workplace	Date Approval Expires
McLain	Alison	Cardiff and Vale University Health Board, Hafan y Coed, Llandough Hospital, Penlan Road, Penarth, CF64 2XX	7th May 2030
Ahmed	Nermeen	Swansea Bay University Health Board, Morriston Hospital, Morriston, Swansea, SA6 6NL	11th May 2025
Afridi	Mohammad	Aneurin Bevan University Health Board, North Caerphilly CMHT, Rhymney Integrated Health and Social Care Centre, Unit 22, The Lawns Industrial Estate, Rhymney, NP22 5PW.	12th May 2030
Duggal	Priyanka	c/o Private Address	13th May 2030

S12 suspended: 0

Surname	First Name	Workplace	Date Approval Expires

S12 Approval Reinstated/Transferred/Returned to Wales: 1

Surname	First Name	Workplace	Date Approval Expires
Arogunmati	Olubunmi Ayodele	Hywel Dda University Health Board, CTLD, Penlan Clinic, 1 Penlan Road, Penlan, Carmarthen SA31 1DN	21st February 2029

Removed (Left Wales): 0

Surname	First Name	Workplace	Date Approval Expires

Retired: 0

Surname	First Name	Workplace	Date Approval Expired

Registered Without a Licence and Retired: 0

Surname	First Name	Workplace	Date Approval Expired

S12 Approval Ended and Became AC Approved: 3

Surname	First Name	Workplace	Date Approval Ended
Shankar	Nikhil Gauri	Betsi Cadwaladr University Health Board, Heddfan Unit, Wrexham Maelor Hospital, Croesnewydd Road, Wrexham LL13 7TD	19th March 2025
Barkouk	Haitham	Swansea Bay University Health Board, Caswell Clinic, Pen-y-Fai, Bridgend CF31 4LN	2nd April 2025
Zaidi	Zehra	Swansea Bay University Health Board, Cefn Coed Hospital, Cockett, Sketty, Swansea SA2 0GH	8th May 2025

S12 Approval Ended/Expired: 5

Surname	First Name	Workplace	Date Approval Expired
Ap Ieuan	Endaf	Betsi Cadwaladr University Health Board, Hwb Iechyd Cybi, Ucheldre Avenue, Holyhead LL65 1RA	18th March 2025
Eyre	Olga	c/o Private Address	24th April 2025
Udo	Daniel	Northern Ireland Health and Social Care Trust, CMHTOP, The Beeches Resources Centre. 76 Avondale Drive, Ballyclare, BT39 9DB	13th April 2025
Afridi	Mohammad	Aneurin Bevan University Health Board, North Caerphilly CMHT, Rhymney Integrated Health and Social Care Centre, Unit 22, The Lawns Industrial Estate, Rhymney, NP22 5PW.	27th April 2025
Anusha	De Almeida	Cwm Taf Morgannwg University Health Board, Litchard House, Princess of Wales Hospital, Coity Road, Bridgend CF31 1RQ	3rd May 2025

Death in Service: 0

Surname	First Name	Workplace	Date Approval Expires