

Bundle Health Board Trustees 30 March 2023

- 1 16:00 - 23.07 Welcome and Introductions
- 2 16:01 - 23.08 Minutes of meeting held on 26 January
Trustee Minutes 26.01.23 - Minutes V0.4 - JH & MP.doc
- 3 16:05 - 23.09 Approval of Charity Budget 2023/24 – Interim Executive Director of Finance
1_An overview of Awyr Las_2023.docx
2_Operational Budget April_September 2023.docx
Trustees presentation March 2023 (1).pdf



Betsi Cadwaladr University Health Board (BCUHB)

Draft minutes of the Trustee Meeting

On 26 January 2023 via Zoom conferencing

Present:

Mark Polin	Chair
Clare Budden	Associate Member
Nichola Callow	Independent Member
Cheryl Carlisle	Independent Member
Gareth Evans	Interim Executive Director of Therapies and Health Sciences
Hugh Evans	Independent Member
John Gallanders	Independent Member
Gill Harris	Interim Chief Executive
Medwyn Hughes	Independent Member
Jacqueline Hughes	Independent Member
Nick Lyons	Executive Medical Director
Molly Marcu	Interim Board Secretary

Lucy Reid	Vice Chair
Dylan Roberts	Chief Digital Information Officer
Fon Roberts	Associate Member
Linda Tomos	Independent Member
Steve Webster	Interim Executive Director of Finance
Jane Wild	Associate Member
Angela Wood	Executive Director of Nursing and Midwifery

In Attendance:

Jason Brannan	Deputy Director of People (on behalf of the Executive Director of Workforce and Organisational Development)
Paula Clayton	Assistant Financial Accountant
Jody Evans	Corporate Business Officer (<i>for live streaming support</i>)
Lowri Gwyn	Interpreter
Amy Harding	Awyr Las Communications
Paul Mathias	Brewin Dolphin
Philippa Peake-Jones	Head of Corporate Affairs (<i>for minutes</i>)
Michelle Phoenix	Audit Manager, Audit Wales
Bethan Roberts	Principal Finance Manager
Llinos Roberts	Executive Business Manager – Chair’s Office (<i>for live streaming support</i>)
Helen Stephens-Jones	Director of Partnerships/Communications and Engagement
Kirsty Thomson	Head of Fundraising: Awyr Las

Agenda Item	Action
<p>23/1 Welcome and Introductions</p> <p>23/1.1 The Chair welcomed everybody including external attendees to the Charity Trustees Annual General Meeting (AGM) noting that the meeting was being held to formally ratify the Charities Accounts. The Chair formally thanked the Chair of the Charitable Fund Committee and the work that the Head of Fundraising and her Team had undertaken.</p> <p>23/1.2 Apologies for absence were noted for Richard Micklewright, John Cunliffe, Sue Green, Chris Stockport and Teresa Owen.</p>	
<p>23/2 Minutes and Actions</p> <p>23/2.1 The minutes were approved as an accurate record of the meeting held on 23 January 2020 and the outstanding action to share the Strategy had been completed.</p>	
<p>23/3 Message of Thanks</p> <p>23/3.1 The Chair of the Charitable Funds Committee thanked Audit Wales and apologised for the delay in the dissemination of papers for the meeting, which was due to delays in the completion of the external audit review of the Annual Report and Accounts for the Charity. She thanked the Head of Fundraising and her Team, the Director of Communications and Engagement, the Finance Team and thanked the Trustees, Fundraisers, Fund Managers and everyone else who had supported the charity.</p>	
<p>23/4 Presentation of the Annual Accounts for Ratification</p> <p>23/4.1 The Interim Executive Director of Finance advised that following the audit, the financial statements had been revised to reflect a positive variance of £12,000. The Interim Executive Director of Finance summarised that income for the year was £2.8m and expenditure £1.4m, equalling a £1.4m gain, and that there had been £0.3m improvement on the investments giving an overall £1.7m increase in the value of the fund. It was noted that the accounts had received an unqualified audit opinion. Some errors identified through the audit process had been corrected in the final accounts.</p> <p>23/4.2 The Audit Wales Audit Manager confirmed that the external audit had completed and that subject to the signing of accounts from the Trustees following the AGM, the audit opinion would be unqualified and that some errors had been corrected.</p> <p>23/4.3 It was resolved that the Board of Trustees ratified the Awyr Las Annual Report and Accounts 2021/22.</p>	
<p>23/5 Review of the Annual Report</p>	

<p>23/5.1 The Head of Fundraising presented the Annual Report highlighting who the charity had supported and urged attendees to read the stories and look at social media which would include more stories about donations and the impact these had made. She thanked the Communications Team for their support. It was noted that there had been a focus on digital activity and the Head of Fundraising highlighted the passion of colleagues, the 1m steps event, the light up Christmas event and local communities' support. It was noted that although the donations had been slightly smaller, more people were getting involved and that going forward there would be more development into volunteer groups to support communities.</p> <p>23/5.2 The Head of Fundraising advised that in 2021/22 the learning from previous years meant that the Team had wanted to take stock about what was being done and on systems and processes looking at different polices, that work had been ongoing with consultants who had supported the development of a new strategy. It was noted that the Strategy had been reviewed at the Charitable Funds Committee and that it would be reviewed again alongside the Finance Strategy being developed.</p> <p>23/5.3 The Interim Executive Director of Finance advised that in 2022/23 the value of investments had fallen over the period to September 2022 and that the loss had been around £1.2m, which together with other factors had resulted in the General Fund being over £700,000 in deficit. It was noted that it was the intention to have a healthy surplus in this fund and that the Financial Strategy would be developed with this aim in mind.</p> <p>23/5.4 The Chair advised that he would ask for updates via the Charitable Funds Chairs Assurance Report.</p> <p>23/5.5 It was clarified that the Trustees would be meeting more regularly, in a Board workshop or formal meeting.</p> <p>23/5.6 It was resolved that the Board of Trustees noted the information included in the presentation and approved the Annual Report.</p>	
<p>23/6 Date of Next Meeting</p> <p>It was noted that the next Trustee AGM was 26 January 2024</p>	



Teitl adroddiad:	Overview of Awyr Las, the North Wales NHS Charity			
Report title:				
Adrodd i:	Awyr Las Trustee			
Report to:				
Dyddiad y Cyfarfod:	Thursday, 30 March 2023			
Date of Meeting:				
Crynodeb Gweithredol:	<p>This paper provides a brief summary of your charity Awyr Las, the North Wales NHS Charity. Awyr Las is the working name for the Betsi Cadwaladr University Health Board charities, registered Charity number 1138976.</p> <p>There are over 240 different NHS Charities across the UK. Collectively these charities give over £1million every day to NHS services to improve the health and wellbeing of the nation. Here in North Wales, the charity has given over £30million since 2010 to support BCUHB services to enhance patient and service-user experience in our hospitals and in our communities.</p> <p>Like most other NHS Charities, Awyr Las has a corporate trustee model. This means the Betsi Cadwaladr University Health Board (BCUHB) is the charity's single trustee. The BCUHB Board is the charity's Trustee Board.</p> <p>The Trustee Board are asked to read the contents of this paper and note it for information.</p>			
Executive Summary:				
Argymhellion:	The Charitable Funds Committee members are asked to note this paper for information.			
Recommendations:				
Arweinydd Gweithredol:	Steve Webster, Interim Executive Director of Finance			
Executive Lead:				
Awdur yr Adroddiad:	Kirsty Thomson, BCUHB Head of Fundraising			
Report Author:				
Pwrpas yr adroddiad:	Purpose of report: I'w Nodi <i>For Noting</i> <input type="checkbox"/>	I Benderfynu arno <i>For Decision</i> <input checked="" type="checkbox"/>	Am sicrwydd <i>For Assurance</i> <input type="checkbox"/>	
Lefel sicrwydd:	Arwyddocaol <i>Significant</i> <input checked="" type="checkbox"/> Lefel uchel o hyder/tystiolaeth o ran darparu'r mecanweithiau / amcanion presennol <i>High level of confidence/evidence in delivery of existing mechanisms/objectives</i>	Derbyniol <i>Acceptable</i> <input type="checkbox"/> Lefel gyffredinol o hyder/tystiolaeth o ran darparu'r mecanweithiau / amcanion presennol <i>General confidence / evidence in delivery of existing mechanisms / objectives</i>	Rhannol <i>Partial</i> <input type="checkbox"/> Rhywfaint o hyder/tystiolaeth o ran darparu'r mecanweithiau / amcanion presennol <i>Some confidence / evidence in delivery of existing mechanisms / objectives</i>	Dim Sicrwydd <i>No Assurance</i> <input type="checkbox"/> Dim hyder/tystiolaeth o ran y ddarpariaeth <i>No confidence / evidence in delivery</i>
Assurance level:				
Cyfiawnhad dros y gyfradd sicrwydd uchod. Lle bo sicrwydd 'Rhannol' neu 'Dim Sicrwydd' wedi'i nodi uchod, nodwch gamau i gyflawni sicrwydd 'Derbyniol' uchod, a'r terfyn amser ar gyfer cyflawni hyn:				

Justification for the above assurance rating. Where 'Partial' or 'No' assurance has been indicated above, please indicate steps to achieve 'Acceptable' assurance or above, and the timeframe for achieving this:	
Cyswllt ag Amcan/Amcanion Strategol: Link to Strategic Objective(s):	Aligned to the Awyr Las Charity Strategy.
Goblygiadau rheoleiddio a lleol: Regulatory and legal implications:	Charity Commission and HMRC regulation
Yn unol â WP7, a oedd EqIA yn angenrheidiol ac a gafodd ei gynnal? In accordance with WP7 has an EqIA been identified as necessary and undertaken?	Equality Impact (EqIA) and a socio-economic (SED) impact assessments not applicable.
Yn unol â WP68, a oedd SEIA yn angenrheidiol ac a gafodd ei gynnal? In accordance with WP68, has an SEIA identified as necessary been undertaken?	Equality Impact (EqIA) and a socio-economic (SED) impact assessments not applicable.
Manylion am risgiau sy'n gysylltiedig â phwnc a chwmpas y papur hwn, gan gynnwys risgiau newydd (croesgyfeirio at y BAF a'r CRR) Details of risks associated with the subject and scope of this paper, including new risks(cross reference to the BAF and CRR)	The risks of the charity are reviewed by the Committee on a quarterly basis.
Goblygiadau ariannol o ganlyniad i roi'r argymhellion ar waith Financial implications as a result of implementing the recommendations	There are no financial implications included in this paper.
Goblygiadau gweithlu o ganlyniad i roi'r argymhellion ar waith Workforce implications as a result of implementing the recommendations	Not applicable
Adborth, ymateb a chrynodeb dilynol ar ôl ymgynghori Feedback, response, and follow up summary following consultation	Not applicable.
Cysylltiadau â risgiau BAF: (neu gysylltiadau â'r Gofrestr Risg Gorfforaethol) Links to BAF risks: (or links to the Corporate Risk Register)	See Risk Register
Rheswm dros gyflwyno adroddiad i fwrdd cyfrinachol (lle bo'n berthnasol) Reason for submission of report to confidential board (where relevant)	Not applicable
Camau Nesaf: Gweithredu argymhellion	Board members will be asked to comment on the charity's strategy in advance of it being presented to

**Next Steps:
Implementation of recommendations**

the Charitable Funds Committee for approval in July 2023.

An overview of Awyr Las, the North Wales NHS Charity

Introduction

Awyr Las, the North Wales NHS Charity. Awyr Las is the working name for the Betsi Cadwaladr University Health Board charities, registered Charity number 1138976.

There are over 240 different NHS Charities across the UK. Collectively these charities give over £1million every day to NHS services to improve the health and wellbeing of the nation. Here in North Wales, the charity has given over £30million since 2010 to support BCUHB services to enhance patient and service-user experience in our hospitals and in our communities.

Donations to Awyr Las help fund extra equipment and facilities in hospitals and the community; improvements to hospital environments and more patient comforts including complementary therapies; research and education programmes; additional staff wellbeing support and other special projects that go above and beyond what the NHS is able to provide.

Governance

Like most other NHS Charities, Awyr Las has a corporate trustee model. This means the Betsi Cadwaladr University Health Board (BCUHB) is the charity's single trustee. The BCUHB Board is the charity's Trustee Board.

Strategy

The Awyr Las charity has over 450 different funds covering all wards and healthcare departments across North Wales, so that local people and organisations can support the NHS service closest to their heart.

The decision makers behind the charity are NHS staff themselves. The capital, education and other special programmes that are funded are requested by frontline NHS staff who are best placed to know what patients need and what the NHS can and cannot fund, ensuring that donations, legacy gifts and fundraising income supports projects that will make a real and lasting difference for patients.

Impact

In 2021/22 alone the charity had an income of over £2.8million, thanks to the support of over 5,000 different local individuals, families, community groups and businesses as well as national supporters.

The Charity's 10 year impact report from 2010-2020 is here: [FINAL_10 Years of Your NHS Charity \(awyrlas.org.uk\)](https://www.awyrlas.org.uk/10-years-of-your-nhs-charity)

The Annual Reports and Accounts for the past 5 years can be found here: [Accounts and annual returns, BETSI CADWALADR UNIVERSITY HEALTH BOARD CHARITY AND OTHER RELATED CHARITIES - 1138976, Register of Charities - The Charity Commission.](https://www.awyrlas.org.uk/annual-reports-accounts)

To receive regular updates on the impact the charity has on patients, service-users, staff and volunteers, you can follow the charity on social media: [Awyr Las - The North Wales NHS Charity | Bangor | Facebook.](https://www.awyrlas.org.uk)

The Charitable Partnerships and Charitable Funds Support Team

As well as managing the charity's grants programme, fundraising and communications and finance functions, the team (currently 3.8 Full time equivalents in the Partnerships, Engagement and Communications division and 1.4 in Finance) also provides support for the Health Board's charitable partners that provide catering, retail, radio and fundraising services on BCUHB premises, like the League of Friends.

Collectively these much valued organisations gift approximately £1million a year directly to the Health Board, which is not included within the Awyr Las accounts.

Conclusion

The Trustee Board are asked to read the contents of this paper and note it for information.

Awyr Las has not received any funding from the Captain Tom Foundation and has no association with that charity. Awyr Las has received significant funding from NHS Charities Together (NHSCT), the national membership organisation for the 240 different NHS Charities across the UK ([NHS Charities Together](#)). NHSCT raised over £150million through its Covid 19 Appeal in 2020, and £942,724 of the funds raised during this time have been designated for Awyr Las. Over £30million of the funds raised were raised through Sir Captain Tom Moore's impressive fundraising. Kirsty Thomson is also Deputy Chair of this organisation, and can give a more detailed explanation of its grants programme when you meet. Awyr Las has not received all funding it is eligible to receive as yet, as some of the grant transfers are staged over 3 years and are dependent on effective monitoring and reporting.

The breakdown of the NHSCT Covid 19 Appeal funding for Awyr Las is as follows:

Urgent Funding, Stage 1 (2020):

- Stage 1.1, equal amount for all NHSCT members: £35,000
- Stage 1.2, £7 per staff member (in all NHS Trusts and Health Boards across the UK as at Dec 2019): £112,622
- Stage 1.3, additional funding to focus specifically on communities disproportionately affected by Covid 19, set amount: £50,000
- Stage 1.4, charities in 'local lockdown' prior to the national lockdown / classed as Tier 3 & 4 (this included all Welsh NHS Charities), set amount: £50,000

Building resilience in local communities, Stage 2 (2021-25):

- % of £30million based on population figure in the STP / Health Board area: £311,146

Rebuilding health care teams and services, Stage 3 (2021-25):

- £22 per staff member in the NHS Charity's Trust / Health Board: £353,955

Development Grant (2023):

- Set amount for all NHS Charities to support strategic or operational improvements or additional research and analysis to enhance charitable impact: £30,000

A number of articles and online updates have been written on the support that Awyr Las has received from NHSCT and these will continue to be shared on our internet, stakeholder updates and social

media platforms, as well as in the charity's Annual Reports. You can see examples of how the funding received to date from NHSCT has supported our urgent response to the pandemic, and how it will continue to help support communities, patients and our services here:

- [Awyr Las | COVID-19 Grants: Impact](#)
- [Awyr Las North Wales - NHS Charities Together](#)
- [North Wales charity's grant scheme supporting BAME healthcare professionals | The Leader \(leaderlive.co.uk\)](#)

The governance structure of Awyr Las follows the majority of NHS Charities, with a corporate trustee model, meaning that the Board is the Trustee of the charity (see NHS Charity Guidance here: [NHS charities guidance - GOV.UK \(www.gov.uk\)](#)). The Board has delegated responsibility to the Charitable Funds Committee, which meets quarterly, and the Board holds a full Trustee meeting at least once a year. All Charitable Funds Committee meetings and papers are public. You can find all recent meetings documented here: [Charitable Funds Committee - Betsi Cadwaladr University Health Board \(nhs.wales\)](#).

I hope that my response addresses the issues raised by you and your constituent. If you require any further information, please do not hesitate to contact me again. In the meantime, I hope you are able to meet with Kirsty Thomson soon, and that you will become a supporter of Awyr Las now that you have been informed of the considerable positive impact it has on your constituents and the wider population of North Wales.

I know Lesley will receive an official response to the questions about Awyr Las which were raised in her letter, but I thought it may be useful to also direct you to some of the useful links about the charity:

- The most recent overview of Awyr Las' aims and impact, found in the charity's 2021/22 Annual Report and Accounts: [Layout 1 \(charitycommission.gov.uk\)](#)
- Awyr Las' Charity Commission registration and record of Annual Reports and Accounts over the past five years: [Accounts and annual returns, BETSI CADWALADR UNIVERSITY HEALTH BOARD CHARITY AND OTHER RELATED CHARITIES - 1138976, Register of Charities - The Charity Commission.](#)
- A 10 year impact report on the charity: [Awyr Las | About.](#)
- Regular updates on the charity's impact, its fundraisers and supporters, and updates about the Health Board's independent charitable partners: [Awyr Las - The North Wales NHS Charity | Bangor | Facebook.](#)
- NHS Charities' national membership organisation, NHS Charities Together (NHSCT) which raised over £150million through its Covid 19 Appeal in 2020. £942,724 of the funds raised during this time have been designated for Awyr Las: [NHS Charities Together](#).
- Information (due to be updated) on the impact of the funding received from NHS Charities Together: [Awyr Las | COVID-19 Grants: Impact](#)
- NHS Charity Guidance, explaining the Corporate Trustee model applied to Awyr Las: [NHS charities guidance - GOV.UK \(www.gov.uk\)](#).
- BCUHB Charitable Funds Committee Terms of Reference and papers: [Charitable Funds Committee - Betsi Cadwaladr University Health Board \(nhs.wales\)](#).



Teitl adroddiad:	Operational Budget April – September 2023		
Report title:			
Adrodd i:	Awyr Las Trustee		
Report to:			
Dyddiad y Cyfarfod:	Thursday, 30 March 2023		
Date of Meeting:			
Crynodeb Gweithredol:	In the absence of an established Charitable Funds Committee, the Trustee Board are asked to scrutinise and approve this operational budget paper.		
Executive Summary:	<p>An operational budget paper is presented annually in March to the Charitable Funds Committee for the following financial year for scrutiny and approval. The Charitable Partnerships and Charitable Funds operational budget presented in this paper is an interim budget for a six month period only.</p> <p>This budget needs to be approved in March 2023 to ensure the Team have an agreed budget plan in place for Q1 and Q2 2023/24. Options for three-year budget plans from Q3 2023/24 will be presented to the Charitable Funds Committee in July 2023 for decision.</p>		
Argymhellion:	The Charitable Funds Committee members are asked to approve this budget plan.		
Recommendations:			
Arweinydd Gweithredol:	Steve Webster, Interim Executive Director of Finance		
Executive Lead:			
Awdur yr Adroddiad:	Kirsty Thomson, BCUHB Head of Fundraising		
Report Author:			
Pwrpas yr adroddiad:	I'w Nodi <i>For Noting</i> <input type="checkbox"/>	I Benderfynu arno <i>For Decision</i> <input checked="" type="checkbox"/>	Am sicrwydd <i>For Assurance</i> <input type="checkbox"/>
Lefel sicrwydd:	Arwyddocaol <i>Significant</i> <input checked="" type="checkbox"/>	Derbyniol <i>Acceptable</i> <input type="checkbox"/>	Rhannol <i>Partial</i> <input type="checkbox"/>
Assurance level:	Lefel uchel o hyder/tystiolaeth o ran darparu'r mecanweithiau / amcanion presennol <i>High level of confidence/evidence in delivery of existing mechanisms/objectives</i>	Lefel gyffredinol o hyder/tystiolaeth o ran darparu'r mecanweithiau / amcanion presennol <i>General confidence / evidence in delivery of existing mechanisms / objectives</i>	Rhywfaint o hyder/tystiolaeth o ran darparu'r mecanweithiau / amcanion presennol <i>Some confidence / evidence in delivery of existing mechanisms / objectives</i>
			Dim Sicrwydd <i>No Assurance</i> <input type="checkbox"/> Dim hyder/tystiolaeth o ran y ddarpariaeth <i>No confidence / evidence in delivery</i>
Cyfiawnhad dros y gyfradd sicrwydd uchod. Lle bo sicrwydd 'Rhannol' neu 'Dim Sicrwydd' wedi'i nodi uchod, nodwch gamau i gyflawni sicrwydd 'Derbyniol' uchod, a'r terfyn amser ar gyfer cyflawni hyn:			
Justification for the above assurance rating. Where 'Partial' or 'No' assurance has been indicated above, please indicate steps to achieve 'Acceptable' assurance or above, and the timeframe for achieving this:			

Cyswllt ag Amcan/Amcanion Strategol: <i>Link to Strategic Objective(s):</i>	Aligned to the Awyr Las Charity Strategy.
Goblygiadau rheoleiddio a lleol: <i>Regulatory and legal implications:</i>	Charity Commission and HMRC regulation
Yn unol â WP7, a oedd EqlA yn angenrheidiol ac a gafodd ei gynnal? <i>In accordance with WP7 has an EqlA been identified as necessary and undertaken?</i>	Equality Impact (EqlA) and a socio-economic (SED) impact assessments not applicable.
Yn unol â WP68, a oedd SEIA yn angenrheidiol ac a gafodd ei gynnal? <i>In accordance with WP68, has an SEIA identified as necessary been undertaken?</i>	Equality Impact (EqlA) and a socio-economic (SED) impact assessments not applicable.
Manylion am risgiau sy'n gysylltiedig â phwnc a chwmpas y papur hwn, gan gynnwys risgiau newydd (croesgyfeirio at y BAF a'r CRR) <i>Details of risks associated with the subject and scope of this paper, including new risks(cross reference to the BAF and CRR)</i>	<p>The risks of the charity are reviewed by the Committee on a quarterly basis.</p> <p>The risks associated with the budget are that if the funding model is not agreed operational improvements, appeals planning and engagement initiatives postponed.</p> <p>If the operational funding model is not clear and transparent funders and internal stakeholders' confidence in the charity will diminish.</p>
Goblygiadau ariannol o ganlyniad i roi'r argymhellion ar waith <i>Financial implications as a result of implementing the recommendations</i>	The financial implications are noted in this paper.
Goblygiadau gweithlu o ganlyniad i roi'r argymhellion ar waith <i>Workforce implications as a result of implementing the recommendations</i>	Vacancies have been removed from this interim budget.
Adborth, ymateb a chrynodeb dilynol ar ôl ymgynghori <i>Feedback, response, and follow up summary following consultation</i>	Not applicable.
Cysylltiadau â risgiau BAF: (neu gysylltiadau â'r Gofrestr Risg Gorfforaethol) <i>Links to BAF risks:</i> (or links to the Corporate Risk Register)	See Risk Register
Rheswm dros gyflwyno adroddiad i fwrdd cyfrinachol (lle bo'n berthnasol) <i>Reason for submission of report to confidential board (where relevant)</i>	Not applicable

**Camau Nesaf:
Gweithredu argymhellion**

***Next Steps:
Implementation of recommendations***

The Committee is to make a decision on the funding model for the operational budget so activity planning can resume.

Charitable Partnerships and Charitable Funds 6 month Operational Budget April – September 2023/24

The Charitable Partnerships and Charitable Funds budget presented in this paper is an interim budget for a six month period only. This budget needs to be approved in March 2023 to ensure the Team have an agreed budget plan in place for Q1 and Q2 2023/24.

Options for three-year budget plans from Q3 2023/24 will be presented to the Charitable Funds Committee in July for decision.

This budget has been reduced significantly from the agreed budget for 2022/23, which was approved by the Charitable Funds Committee in March 2022 (see here: [Bundle Charitable Funds Committee 17 March 2022 \(nhs.wales\)](#), page 93-100 lists all budget options, budget option b) was selected as the preferred option).

The operational budget presented in this paper is an interim budget only. All staff vacancies and, compared with previous years, a significant proportion of the marketing budget have been removed from this budget.

The charity's undesignated funds have been reduced significantly in recent years, and particularly in the past year due to investment losses. In previous years, the pay and non-pay operational costs have been funded through undesignated (general) funds. Governance, finance, grants and data management, fundraising, communications and other administration costs have not been applied to non-designated funds (specific ward, department and service funds). It is no longer possible to maintain this cost charging policy in the long-term.

The operational costs included within this 6-month budget will be funded through undesignated (general) funds, but it is expected that a recharge system will be introduced to fund a percentage of the operational costs of the team from July 2023. The financial strategy review, which is currently underway with the support of the Business Services Director from NHS Charities Together, will determine the most appropriate recharge system.

Table 1 below provides an overview of all pay and non-pay costs that are expected to be incurred by the Charitable Partnerships and Charitable Funds Support Team during the period from April – September 2023/24.

This budget includes £23,000 to support the costs of the RVS welcome service – reception desk service in Ysbyty Gwynedd and Ysbyty Glan Clwyd for an interim period of 6 months as it transitions from an RVS managed service to a BCUHB managed service. It also includes provision for 75th NHS Anniversary activity, which is expected to take place from April – September. All Charitable Partnerships and Charitable Funds Support Team staff vacancies, which were approved in March 2022, and additional marketing budget have been removed from this interim 6-month budget.

The Trustee Board are asked to approve this budget plan..

Table 1: Budget plan (6 months April - September 2023)

	£ (000)
Pay Costs	
Head of Fundraising (8a, 1 FTE)	36
Grants and Data Manager (7, 1 FTE)	31
Communications Officer (6, 1 FTE)	26
Supporter Care Administrator (3, 0.8 FTE)	12
Accountant (8a, 0.2 FTE)	7
Assistant Accountant (6, 1 FTE)	26
Finance Support (5, 0.2 FTE)	<u>4</u>
	142
Non-Pay Costs	
Staff development and training	1
Grants and digital systems	5
Promotion materials	10
RVS support for welcome service	<u>23</u>
Total specific Operations Budget	39
Extra Non-Pay Costs	
Overheads	3
Investment management fee	28
Audit fees	10.5
Bank & other administrative charges	2.5
Software fees	3
NHSCT Fee	<u>0</u>
Total additional non pay costs	47
Total costs	<u><u>228</u></u>



Awyr Las
Blue Sky

Elusen GIG Gogledd Cymru
The North Wales NHS Charity

Trosolwg o'ch elusen GIG

An overview of your NHS Charity

Cyfarfod Ymddiriedolwr
Corfforaethol Awyr Las
30 Mawrth 2023

Awyr Las Corporate
Trustee Meeting
30 March 2023

Diolch yn fawr! Thank you!

Rhif Elusen Gofrestredig / Registered Charity Number 1138976



[/awyrlascharity](#)





**Cyllideb
weithredol
interim**

**Interim
Operational
Budget**

