



## Remuneration & Terms of Service Committee (R&TS)

Minutes of the Meeting Held on  
9.4.19 in Corporate Offices, Wrexham Maelor Hospital

<b>Present:</b>  Mr M Polin Mrs J Hughes Mr M Hughes Mrs MW Jones	Chair Independent Member Independent Member Vice-Chair
<b>In Attendance:</b>  Mr G Doherty Mrs S Green Mrs K Dunn	Chief Executive Executive Director of Workforce & Organisational Development (OD) Head of Corporate Affairs (for minutes)
Agenda Item	Action
<b>R19.21 Apologies for absence</b>  None.	
<b>R19.22 Declarations of interests</b>  None.	
<b>R19.23 Minutes of meeting held on 14.1.19 for accuracy and matters arising</b>  The minutes were agreed as an accurate record.	
<b>R19.24 Summary action log</b>  The summary action log was reviewed and updated accordingly.	
<b>R19.25 Summary of in committee matters discussed at previous meeting</b>  It was noted that Executives' and Directors' remuneration; Healthy Prestatyn and managed practices; and upholding professional standards in Wales were discussed at the last in committee meeting.	
<b>R19.26 Policy approval mechanism - Workforce and OD</b>  <b>R19.26.1</b> The Executive Director of Workforce & OD presented the paper which set out a proposed approval process for Workforce and Organisational Development	

<p>Policies, and which recommended that All Wales policies should not necessarily need to come to the Committee in full, and that there was potential for circulating such policies as and when they were approved at an All Wales level. The paper did recommend that new BCU policies or those with a significant financial impact should still formally be considered by the Committee. Members welcomed the paper which was seen as a positive development although it was agreed that the implications would need to be picked up by the Office of the Board Secretary in terms of policy management and the training of authors through the corporate 'policy on policies'.</p> <p><b>R19.26.2 It was resolved that</b> the Committee endorse the proposals for WOD Policy/procedure approval.</p>	GLP
<p><b>R19.27 Draft Remuneration &amp; Terms of Service Committee Annual Report 2018/19</b></p> <p><b>R19.27.1</b> The Executive Director of Workforce &amp; OD presented the annual report to the Committee. Members were happy with the content, however, a point of accuracy was raised in terms of the appropriate terminology for "Trade Union Partners" as opposed to "Staff Side" which would need to be amended in the Terms of Reference.</p> <p><b>R19.27.2</b> Pending this amendment to the Terms of Reference it was resolved that the Committee approve its annual report for submission to the Audit Committee.</p>	LJ
<p><b>R19.28 Issues of significance to inform the Chair's Assurance Report to the Board</b></p> <p>To be agreed with Chair.</p>	
<p><b>R19.29 Any other business</b></p> <p>None raised.</p>	
<p><b>R19.30 Date of next meeting</b></p> <p>It was confirmed the Committee would next meet in public on the 13.5.19 at 12.00 in Carlton Court, St Asaph.</p>	
<p><b>R19.31 Resolution to exclude Press and Public</b></p> <p>It was resolved to move into private session.</p>	