



**Power of Discharge Sub Committee**

**Draft Minutes of the Power of Discharge Sub Committee held on  
Friday 28<sup>th</sup> June 2019  
Boardroom, Carlton Court**

**Present:**

Marian Wyn Jones [Chair]	Vice Chair, BCUHB
Cheryl Carlisle	Independent Member
Delia Fellows	Associate Hospital Manager
Frank Brown	Associate Hospital Manager
Jackie Parry	Associate Hospital Manager
Lyn Meadows	Independent Member
Shirley Cox	Associate Hospital Manager
Shirley Davies	Associate Hospital Manager
Ann Owens	Associate Hospital Manager

**In Attendance**

Alison Cowell	Assistant Area Director – Children’s
Andy Roach	Director of Mental Health & Learning Disabilities
Hilary Owen	Head of Governance
Kerry MacDonald	Unison representative
Sandra Ingham	Business Support Manager
Wendy Lappin	MH Act Manager
Rachel Turner	Ward Manager
Steve Forsyth	Director of Nursing, Operations and Service Delivery

<b>Agenda Item</b>	<b>Action</b>
<p><b>POD19.10 – Apologies</b></p> <p>POD19.10.1 Apologies were received from Gill Harris, Diane Ababi, Satya Schofield and Christine Robinson.</p>	
<p><b>POD19.11 – Declarations of Interest</b></p> <p>POD19.11.1 - There were no declarations of interest made at the meeting.</p>	
<p><b>POD19.12 – Minutes of Last Meeting &amp; Review of Summary Action Log</b></p> <p>POD19.12.1 – Amend attendance list to show Delia Fellows in attendance.</p>	

<p>POD19.12.2 – Minutes of the meeting held on 29<sup>th</sup> March were agreed as an accurate record with the amendments to attendance.</p> <p>POD19.12.3 – Actions were recorded therein.</p>	
<p><b>POD19.13 – Hospital Manager’s Update</b></p> <p>POD19.13.1 – WL provided an update on the activities of the Associate Hospital Managers [AHMs] activity during the last quarter.</p> <p>POD19.13.2 – Discussions were held on the recruitment of AHMs. There are currently 28 in post and it was felt this was a sufficient number, any increase in that would reduce the number of hearings for them to attend. Whilst this was recognised, it was felt to be important we continue to plan for the future. It was noted this role was very patient focused.</p> <p>POD19.13.3 – It was noted there was no specific timeframe for a hearing to be held, good practice would suggest it was held as close to the renewal date as possible. It was agreed that going forward, local KPIs would be produced to detail when hearings were held.</p> <p>Chair asked for an update on what had been learnt to-date following the scrutiny sessions. It was noted that all files would have previously gone through a thorough scrutiny process by Adult Mental Health Professionals [AMHP] and medical staff. The role of the Associate Hospital Manager would be to ensure patients have received their rights and referrals made to IMHA when appropriate. There was a query raised on what the report was actually telling us, was the Health Board performing well or not? It was agreed that going forward there is more detail on the hearings held and the purpose and proposed outcome.</p> <p>POD19.13.4 – There were discussions around mandatory training and it was noted that discussions were held on a regular basis during AHM supervisions. Issue with IT have an impact on the data.</p> <p>POD19.13.5 – Concerns were raised on the number of locums within the Division and that in some cases the AMH knew the patient better than the consultant. AS agreed this was a significant problem but was not specific to the Division or North Wales, this was a national problem. Discussions are ongoing with the Health Board on the current process for recruiting agency staff, the approval process can take so long that the consultant has found another position, there are also concerns around the quality of the locums being put forward. The situation regarding substantive posts has improved slightly with the recent recruitment of 18 consultants.</p>	<p>WL</p> <p>WL</p>

<p>POD19.13.6 – AHMs were encouraged to provide reports on the performance of locums which can be done through WL.</p>	<p>WL</p>
<p><b>POD19.14 – Issues of Significance to inform the Chair’s Report to the Mental Health Act Committee</b></p> <p>POD19.14.1 – The Chair agreed to raise any issues of concern in her Assurance report to the Board.</p>	
<p><b>POD19.15– Date of Next Meeting</b></p> <p>27<sup>th</sup> September 2019 – Boardroom, Carlton Court.</p>	