



Power of Discharge (PoD) Sub-Committee

DRAFT Minutes of the Meeting Held on 12.03.2021 via Teams

Present:

Lucy Reid	Vice Chair (Chair)
Cheryl Carlisle	Independent Member (IM)
Eifion Jones	Independent Member

Diane Arbabi	Associate Hospital Manager (AHM)
Shirley Davies	Associate Hospital Manager
Jackie Parry	Associate Hospital Manager
Satya Schofield	Associate Hospital Manager
Helena Thomas	Associate Hospital Manager
John Williams	Associate Hospital Manager

In Attendance:

Jody Evans	Secretariat, Corporate Governance Officer
Simon Evans-Evans	Interim Director of Governance
Liz Jones	Assistant Director, Corporate Office
Matthew Joyes	Acting Associate Director of Quality Assurance & Assistant Director of Patient Safety And Experience
Wendy Lappin	Mental Health Act Manager, Mental Health & Learning Disabilities (MHLD)
Hilary Owen	Head of Governance & Compliance, MHLD
Mike Smith	Interim Director of Nursing, MHLD
Iain Wilkie	Interim Director, MHLD

AGENDA ITEM DISCUSSED	ACTION BY
POD21/1 Welcome and apologies POD21/1.1 The Chair welcomed everyone to the meeting and explained the virtual meeting etiquette standards to those present. POD21/1.2 The Chair confirmed apologies had been received from Jo Whitehead, Chief Executive Officer, Teresa Owen, Executive Director of Public Health, Frank Brown, AHM and Hugh Jones, AHM.	
POD21/2 Declaration of Interests None received.	
POD21/3 Previous minutes of the meeting held on 8th December 2021 and matters arising	

<p>POD21/3.1 The minutes were approved as an accurate record.</p>	
<p>POD21/4 PoD Sub-Committee Matters arising and Review of Summary Action Log</p> <p>POD21/4.1 The action log was reviewed and updates were provided.</p> <p>POD21/4.2 The Chair had invited the Interim Director of Governance to provide a verbal update regarding the recent BCUHB Committee Governance Review. The update had been requested in response to various items on the summary action log.</p> <p>POD21/4.2.1 The Interim Director provided an overview of the Committee restructuring plan and of the proposed transformation across the Health Board. The Interim Director then outlined the proposed reconfiguration of the POD Sub-Committee and of the Mental Health Act Committee (MHAC). It was proposed following the Governance Review that the PoD Sub-Committee be renamed the “PoD Group”, and the MHAC be renamed the “Mental Health Act & Compliance Committee” (MHACC). The Sub-Committee was also informed of the proposed focus of both meetings, which included compliance, scrutiny and the streamlining of the respective agendas. It was also proposed that AHM representatives would continue to be included within the MHACC membership. The Chair thanked the Interim Director for the update and discussion ensued regarding the MHL D Divisional Quality Safety Experience meeting agendas and the clear requirement for an overall compliance committee within the Health Board.</p> <p>POD21/4.2.2 The Sub-Committee supported the proposed changes and it was agreed that the newly formed POD Group should meet in private and then provide minutes of the meetings and significant issues to the MHACC.</p>	
<p>FOR DISCUSSION</p>	
<p>POD21/5 Associate Hospital Managers Update Report</p> <p>POD21/5.1 The Mental Health Act (MHA) Manager provided an update on the activities of the AHMs during the quarter November 2020 to January 2021. The update report included details in relation to hearings, scrutiny, training, recruitment, forums and key performance indicators (KPIs) - as referred to within Appendix 1.</p> <p>POD20/5.2 The MHA Manager explained that all hearings continued and had been held remotely via Microsoft Teams.</p> <p>POD20/5.3 The breakdown of activity was presented to the Sub-Committee. It was confirmed that since the previous reporting period, seventeen hearings were held during the months of November 2020 – January 2021. It was confirmed that there were no discharges and that all hearings had been section renewals.</p> <p>POD20/5.4 The Sub-Committee acknowledged the update regarding the positive feedback questionnaires, (in particular with regards to hearings). It was noted that the MHA Manager would in-future incorporate the question of opinion regarding face to face and virtual consultations, once the face to face hearings were reinstated.</p>	

<p>POD20/5.5 It was confirmed that on-site scrutiny visits continued to be suspended and that the sessions would be reinstated once it was safe for the AHMs to physically attend Health Board units. It was confirmed that all other scrutiny had continued, as per policy for all detentions.</p> <p>POD20/5.6 It was noted that there were three AHMs not participating, (one had returned to assist the local authority as an AMHP and two preferred not to undertake remote hearings, it was reiterated that the managers would return once face to face hearings resume). It was confirmed that the third All Wales AHM day had been postponed until further notice. It was also reported by the MHA Manager that due to AHMs not attending on site, fire training wasn't being undertaken at present, but was to recommence once the face to face sessions resumed.</p> <p>POD20/5.7 It was noted that there had been one new AHM member appointed during the period, along with one resignation of a very experienced AHM. The MHA Manager paid tribute to the service of the staff member and confirmed that she will be missed by her colleagues. It was stated that an AHM Forum meeting had successfully taken place in February, virtually via Microsoft Teams.</p> <p>POD20/5.8 A discussion ensued with regards to future scrutiny sessions being reinstated (once safe to do so), and the Chair flagged the requirement of there being an up to date risk assessment in place, which was noted. It was agreed that views from unit managers would be obtained by the MHA Manager regarding timescales for AHMs returning to conduct scrutiny.</p> <p>POD20/5.9 Following the report overview the Chair then invited questions from Independent Members and none were received.</p> <p>POD20/5.10 The Chair expressed her sincere thanks to the MHA Manager and the team for their ongoing commitment, whilst recognising the flexibility and adaptability of the virtual systems in place. The Sub-Committee members also thanked the MHA Manager for the positive report, along with the adaptations and challenges faced.</p> <p>POD20/5.11 The Sub-Committee noted the report and update.</p>	
<p>FOR INFORMATION</p> <p>POD21/6 Mental Health Act Committee Performance Report</p> <p>POD21/6.1 The MHA Manager presented the performance report and appendices for information, assurance and discussion. It was explained that it also included an update regarding compliance with the Mental Health Act requirements within the Division during the four month period from November 2020 – January 2021.</p> <p>POD20/6.2 It was confirmed that during the reporting period there had been one section which was deemed 'fundamentally defective' along with three sections which had lapsed. It was noted that they had been reported as exceptions within the report and had been reported within Datix and investigated. It was confirmed that overall, there had been a decrease in the use of all sections.</p>	

<p>POD20/6.3 It was recognised that rectifiable errors had reduced and 13% of all detentions had required rectifying. Improvements were noted and acknowledged. It was also recognised that there had been a reduction in the number of people detained in independent hospitals in Wales. The total stood at 79 and out of those, 40 had been outside Wales.</p> <p>POD20/6.4 An AHM queried the information relating to exceptions, which seemed to have lapsed rather than been classed as a discharge. The AHM requested further detail. It was agreed for the MHA Manager to clarify and provide further detail in relation to the investigation. It was further agreed for the information to be shared in-between meetings and logged accordingly. Another AHM queried the data with regards to the fundamentally flawed admission on page 3, regarding the annex and expectations. The MHA Manager provided the overview and stated that due to the pressures of transfer, and the fact that the transfer had taken place over a weekend, it had been raised as an incident on Datix and brought to the attention of the site manager accordingly.</p> <p>POD20/6.5 The Sub-Committee thanked the MHA Manager for the report which was noted for information. The Chair expressed her thanks for the report and level of scrutiny provided by the AHMs, in order to receive assurance and of actions being taken in relation to sharing of outputs through to the MHAC.</p>	WL
CLOSING BUSINESS	
POD21/7 Issues of Significance to inform the Chair's Report to the Mental Health Act Committee - Nothing to report at present.	
<p>POD21/8 Any other business</p> <p>Nothing to report.</p>	
<p>POD21/9 Date of next meeting</p> <p>POD10/9.1 25th June 2021.</p>	