



Healthcare Professionals Forum (HPF)

Minutes of the meeting held on Friday 14th June 2019
Boardroom, Carlton Court, St Asaph

Present:

Mr G Evans	Therapies Representative (Chair)
Prof M Rees	Specialist & Tertiary Medicine
Mr A Murphy	Optometry Advisory
Mr A Thomas	Executive Director of Therapies and Healthcare Sciences
Ms J Wild	Health Care Sciences
Mr J Speed	Community Pharmacy
Ms M Jones	Nursing
Mr J Nankani	Primary Care and Community Medical
In Attendance:	
Mrs J Trowman	Head of Strategy & Health Planning
Ms K Williams	Planning and Performance
Ms T Owen	Executive Director of Public Health
Mrs J Evans	Interim PA to Executive Director Therapies & Health Sciences – for minutes.

H19/17 Welcome, Introductions and Apologies

H19/17.01 GE opened the meeting and welcomed those present.

H19/17.02 Apologies received on behalf of Fiona Giraud.

H19/17.03 Mental Health representation. It had been noted that the representative for Mental Health continued to be sought.

H19/17.04 Dental Representation. It was confirmed that Dental Representation had been confirmed and would be in attendance at future Forums.

H19/18 Declarations of Interest

H19/18.1 No declarations of interest were made.

H19/19 Vice chair appointment

H19/19.01 AT formally announced that Professor Michael Rees had been successful in the Election on becoming Vice Chair. The Forum congratulated MR and MR took the opportunity to give thanks and confirmed that he would further encourage and support the development of other members for the future uptake of the role.

H19/19.02 Further to the appointment of the Vice Chair, AT thanked members SM and MJ for submitting their Expressions of Interest.

H19/19.02 Board Meeting attendance. GE requested that the Forum note his

<p>absence and apologies for the July Board Meeting, MR confirmed that he would take forwards and present the Forums update report on behalf of the Forum as the newly appointed Vice Chair.</p>	
<p>H19/20 Draft minutes of the meeting held on Friday 15th March 2019 – for approval.</p> <p>H19/20.01 The minutes of the meeting held on 15th March were approved as a correct record.</p>	
<p>H19/21 Matters arising and summary action log</p> <p>H19/21.01 No matters arising were reported.</p> <p>H19/21.02 Updates were provided for incorporation into the summary action log.</p>	
<p>H19/22 Corporate Planning Update – BCUHB Planned Care Update</p> <p>H19/22.01 KW joined the meeting and the Forum gave welcome and introductions took place around the table.</p> <p>H19/22.02 KM presented to the members a range of slides which described the progress of the BCUHB Planned Care Update. The slides covered the following information: Acute Hospitals Programme – Planned Care</p> <ul style="list-style-type: none"> • MSK services • Eye Care • Urology • Robotic Assisted Surgery (RAS) • Rheumatology <p>H19/22.03 The Orthopaedic plan overview had been presented, it was noted that lengthy discussions had ensued with Welsh Government in relation to the planning which would incorporate the 3 site model. KM confirmed funding would be required of £1.750m to commence and implement the plan. KM also confirmed that CMATS would set the next stage, in order to develop the business cases for Welsh Government and would incorporate the health economy level plans. A discussion ensued regarding the potential increase in core capacity of 3 sites. The significant levels of investment were noted and it was explained that clearly defined plans with key milestones were being incorporated. It was also confirmed that the Secondary Care Medical Director was also instrumental in setting up 3 workshops in order to look at variations within the models. It was also confirmed that the MSK network was also being established.</p> <p>H19/22.03 MR informed the Forum with regards to his involvement with recent “deep dives”, which explored and took the view on current workforce issues. It was further agreed for KC, MR and KW to meet in order to explore and incorporate into planning.</p> <p>H19/22.04 A further discussion took place regarding hand surgery recruitment issues. Internal workforce structure appointments were also raised in terms of structure and clinical variation within the organisation. KW acknowledged the various areas of good practice.</p>	

H19/22.05 A discussion ensued in relation to the future impact on support services and staff awareness of the plans being progressed. KW confirmed that planning are liaising with colleagues, in order to gain a view from the health economy level, to ensure that capacity gaps are taken into account. Issues in relation to capacity, staffing and recruitment, backlog and the incorporation of primary and secondary care involvement were also discussed. Overall the Forum agreed that the approach is key to planning and the requirements to incorporate the process in from different support services is key.

H19/22.06 New Eye Care Measures KW gave an overview of the new eye care measures and confirmed that the regional implementation plan would continue to be developed.

H19/22.07 Electronic Patient Record (EPR) - e-referrals by Dec 2019 and Glaucoma EPR Mar 2020. The new electronic patient record would soon be in force and KW confirmed that the business case had been put forward. It was noted that the timetable was challenging. Piloting had also been raised by AM. KW confirmed that there would be a Programme Manager appointment in order to take forwards. KW confirmed to update the Forum on future progress.

H19/22.08 Contact Lens Scheme – it was noted that some services would be delivered within primary care and confirmed that the pilot would commence shortly. AM expressed the urgency of this issue. KW confirmed the escalation based upon the clinical risk rating and confirmed that there would be a standardised approach in order for service change.

H19/22.09 Urology – The fragility of service, recruitment and retention were explained. It was confirmed that core services were to be provided across all three sites. It had been confirmed that there was a Urology Implementation Group which had been established and recommendations would be progressed. It was further noted that the BCUHB were currently testing the feasibility of the proposed model, and would be aiming to return activity to North Wales. A further discussion took place and MR highlighted the difficulties being able to recruit and the need to focus on the staffing structure and various aspects of attracting staff. It had been confirmed that discussions had taken place with the Community Health Council with regards to consultation and communication.

H19/22.10 Robotic assisted Surgery - KW confirmed that the Business Case had been developed, and that the intention was to submit the case for a total of four robots to the Health Board in September 2019; which would support a range of specialities. It had been noted that other robotic options had been explored for colorectal surgery.

H19/22.11 Endoscopy reporting – It had been confirmed that the backlog had been summarised and reported to the Executive Team. Further work had been recognised in relation to the service improvement elements. It was reported that the Mobile Service was being developed and that the All Wales Delivery Report had been received. AT and MR also raised and confirmed the difficulties in Gastro staffing recruitment, in relation to the backlog relating to gastroenterology and endoscopy. It was further discussed that the short and long term plans would be focused upon and that the North Wales Endoscopy Group and National Endoscopy Group had been reviewing the

services across all of Wales. The growth in surveillance had been clarified and it was reported that within the future, the remit for more tests, bowel screening and a heightened sensitivity test system would be introduced and increased. The Forum fully acknowledged the positive steps and progress which were underway.

H19/22.12 North Wales Rheumatology Service Review - JT attended the Forum and presented the information and summary of the North Wales Rheumatology Services Review. It was noted that the project was established to oversee and steer the work required to ensure that the Health Board provides sustainable, safe and quality services within Rheumatology. JT confirmed that the driver to the review was the sustainable workforce and the sustainable quality services within BCUHB. Challenges had been recognised and expressed at the Forum, along with a huge data collection exercise. JT confirmed that there would be the Peer review later on this year in relation to engagement, JT confirmed that there had been communications with the third sector community groups and confirmed that further engagement would be undertaken and developments were being sought within primary care. It was also noted that there had been a variety of workshops. Referrals and alternative treatment plans had been noted and the case for change was clear. A lengthy discussion took place in relation to recruitment with regards to the challenges of recruitment of medical staff and the establishment control system. JT agreed to meet separately with MR in order to identify the need to progress the recruitment, and to construct and build upon the staffing groups across North Wales. Referral letters had also been discussed due to a number of referrals being returned to GP's. JT confirmed that the next steps would be the Peer Review in Autumn 2019, along with patient, CHC and staff questionnaires and interviews. It was also stated that the options appraisal would take place in mid-June/July then the recommendations to area teams and Executive Board would be planned for late July 2019. The Forum accepted the update and thanked JT for attending.

Comfort break

H19/23. Public Health update

H19/23.01 The Forum welcomed Teresa Owen, Executive Director of Public Health to the Forum and gave a brief update in relation to HIT/HILLIG, changes within the Public Health Team and Healthier Wales.

H19/23.02 Hillig and HIT – TO gave the Forum an overview of the established groups and confirmed to founding the group just over a year ago formally. It was noted that the group gave encouragement to smoking cessation, and ensured working links across the Health Board. It was reported that the group had a 90% achievement rating which was pleasing. Alcohol prevention work was also noted. It was further noted that Community Partnership work continues and was within the new phrase of improvement. The overarching approach was recognised in relation to Hillig and HIT. TO also summarised that under "Population Health – The Health Improvement/Health Inequalities story" were working upon ten key areas, which were presented to the Forum outlining the key approaches.

H19/23.03 Changes within the team were explained and the allocation of resources were reported upon. It had been noted that Public Health were to lose a quarter of the funding over a period of three years which would prove difficult. Other work streams being worked upon were Life styles, Tobacco, Healthy Weight and of the struggles with

alcohol awareness within communities. TO also informed the Forum of “protection and prevention and the national bid for support on health protection across Wales being underway. The 3rd work stream was also discussed and it was reported that there was to be a launch of “books on prescription” in the future. It was also noted that the Welsh Language Team had moved over to Public Health Team Portfolio and TO confirmed that she had been grateful for the support of the Welsh Language Standards and grateful to be hosting the Welsh Language Team. Healthier Wales had also been reported upon, TO confirmed to be in receipt of funding for transformation. The bid overview was noted and it was agreed for the “headlines” to be reported upon within a future presentation to the Forum. In relation to Health protection – It was noted that the Ebola pandemic planning was underway along with Health intelligence work being refreshed to support.

H19/23.06 Mental Health within School environments was also raised. Following this a discussion took place regarding the responsibility and working links of educational routes for direction to CAMHS Team referrals. It was confirmed that within a school setting, staff have working links via school nursing team and pastoral teaching routes to mental health team referrals.

H19/23.07 GE thanked TO for the update and the Forum noted the Improvement and common themes. GE stated that the Forum would in the future look forward to an update in relation to transformation moneys and social prescribing.

H19/24. Chairs and Members’ written update reports.

Due to the short amount of time running on the agenda, it was agreed to take a shortened summary of each of the members update reports.

H19/24.01 Member Summary report for HPF – MR - Specialist and Tertiary Medicine. Key issues for attention of the forum were in relation to the Physician Associate vacancies and the urgent need for extra clinical support. MR also confirmed that slides recently received from the GMC in relation to pressures of medical staffing, pressures and pension issues would be circulated to the Forum for information.

H19/24.02 Member Summary report for HPF – MJ – Nursing representative. Key issues for attention of the forum were with regards to the pilot for the launch of the electronic Nursing documentation, thus highlighting the gateway to progress electronically.

H19/24.03 Member Summary report for HPF – SM – Pharmacy and Medicines Management. Key issues for attention of the forum were the development of pharmacist roles across Wales, which had been launched early April 2019. It was also noted that Pharmacist pre-registration training had been a success and was being rolled out across North Wales. Media concern was also noted and SM confirmed that pharmacy staff had been reassured around the media scare of the privatisation of pharmacy services being untrue. The “Sore Throat Test and Treat Service” was recognised as being a successful project trialled in BCUHB over winter. It was further reported that this would eventually be rolled out across North Wales. It was further noted that the BCUHB pharmacy team had been scoping the potential to work in partnership with community pharmacies to provide outpatient prescription dispensing services within our main hospitals. JS also gave a summary in relation to this and

<p>confirmed that the system would provide a much needed resource and change. JS also reported upon lots of educational training being undertaken along with innovation and progress being made to date.</p> <p>H19/24.04 Member Summary report for HPF – AM – Optometry. Key issues for attention of the forum were raised in relation to Contact Lens Provision, it was confirmed that the pilot would be undertaken. Welsh Language within optometry was also raised and it was confirmed that all wards within BCUHB have a Welsh Language speaker. The items were noted.</p> <p>H19/24.05 Member Summary report for HPF – JW – Healthcare Science. Key issues for attention of the forum were that Welsh Government had approved the Welsh Healthcare Science Associate Apprenticeship framework. It was also reported that a series of workshops were being delivered across wales focusing on HCS workforce and Educational needs; which will include, discussions regarding challenges and pressures and how differences can be incorporated.</p>	
<p>H19/25 Summary of information to be included in Chairs report to the Board</p> <ul style="list-style-type: none"> • H19/19 Vice Chair • H19/22 Corporate Planning Update – BCUHB Planned Care Update • H19/22.06 New Eye Care Measures • H19/22.09 Urology • H19/22.10 Robotic assisted Surgery • H19/22.12 North Wales Rheumatology Service Review • H19/23 Public Health update • H19/24.01 Member Summary reports • Workshop 	
<p>Items for information</p>	
<p>H19/26 Quality, Safety and Experience Committee held on 19th March 2019</p> <p>H19.26.1 The minutes were received and noted.</p>	
<p>H19/27 Team Briefing updates</p> <p>H19.27.1 Members noted the team briefing updates from March and May 2019.</p>	
<p>H19/28 Date of next meeting noted as: 13th September 2019 from 9:30am - 12:30pm (Board Room, Carlton Court, St Asaph, LL17 0JG): Future meeting dates:</p> <ul style="list-style-type: none"> • 13th December 2019 • 13th March 2020 	