

# Agenda Healthcare Professionals Forum

**Date** 05/03/2021  
**Time** 9:30 – 12:30  
**Location** Via Microsoft Teams  
**Chair** Gareth Evans  
**Description**

- 1** H21/01 Welcome, Introductory remarks and apologies  
9:30
- 2** H21/02 Declarations of Interest  
9:32
- 3** H21/03 Draft minutes of previous meeting held on 4th December 2020 – for approval  
9:33
- 4** H21/04 Matters arising and summary action plan  
9:34
- 5** H21/05 Targeted Intervention Improvement Framework – Simon Evans–Evans, Interim Director of Governance  
9:35  
Targeted Intervention Improvement Framework (TIIF)  
  
An introduction and presentation by Simon Evans–Evans, Interim Director of Governance
- 6** H21/06 Chair and members written updates  
9:50
- 6.1** H21/06.1 HPF Written Summary Update Report – Chair and Therapy Services  
Gareth Evans, Clinical Director of Therapy Services – Representative of Therapy Services and HPF as Associate Board Member
- 6.2** H21/06.2 HPF Member Summary Update Report – HCS  
Jane Wild, Consultant Clinical Scientist and Head of Adult Audiology – Representative of Healthcare Science (HCS)
- 6.3** H21/06.3 HPF Member Summary Update Report – MH&LD Division  
Dr Jay Studer, Clinical Director West – Representative of Mental Health and Learning Disability Division (MH&LD)
- 6.4** H21/06.4 HPF Member Summary Update Report – Nursing

Mrs Mandy Jones, Interim Director of Nursing Secondary Care – Nursing Representative

**6.5 H21/06.5 HPF Member Summary Update Report – Primary and Community Group**

Dr Jay Nankani – Representative of Primary and Community Group

**6.6 H21/06.6 HPF Member Summary Update Report – Midwifery profession**

Fiona Giraud, Director of Midwifery and Women's Services

**6.7 H21/06.7 HPF Member Summary Update Report – Pharmacy and Medicines Management**

Susan Murphy AD P and MM (west)

**7 Comfort Break** \_\_\_\_\_

10:35

**8 H21/07 Quality Assurance Update – Matthew Joyes, Acting Associate Director Of Quality Assurance And Assistant Director Of Patient Safety And Experience**

10:45

Matthew Joyes – Acting Associate Director Of Quality Assurance And Assistant Director Of Patient Safety And Experience

**9 H21/08 To be received for information :**

11:30

**9.1 H21/08.1 Minutes of the Quality, Safety and Experience Committee held on 3rd November 2020**

**9.2 H21/08.2 Draft HPF Annual Report 2020–21**

Members to receive draft report for information.

Report will be updated following the March meeting prior to submission in May 2021.

**10 H21/09 Summary of information to be included in Chair's report to the Board**

11:35

**11 H21/10 Planning for 2021–24 Update – Mark Wilkinson, Executive Director Of Planning And Performance**

11:45

Planning for 2021–24

Mr Mark Wilkinson – Executive Director Of Planning And Performance

12            **H21/11 Date of next meeting : Friday, 4th June 2021 to be held 9.30–12.30 via  
Microsoft Teams**

Future scheduled dates:

Friday 4th June 2021

Friday 3rd September 2021

Friday 3rd December 2021

Friday 4th March 2022