

# Agenda Healthcare Professionals Forum

**Date** 04/06/2021  
**Time** 9:30 – 12:33  
**Location** Via Microsoft Teams  
**Chair** Gareth Evans

## Description

- 1** **H21/12 Welcome, Introductory remarks and apologies**  
9:30
- 2** **H21/13 Declarations of Interest**
- 3** **H21/14 Primary Care & Community Services Update – Clare Darlington, Assistant Director Primary Care & Community Services**  
9:31  
Clare Darlington, Assistant Director Primary Care & Community Services
- 4** **H21/15 Draft minutes of previous meeting held on Friday, 5th March 2021 – for approval**  
10:31  
Draft Minutes of HPF March 2021
- 5** **H21/16 Matters arising and summary action plan**  
10:32
- 6** **H21/17 Workforce & Organisational Development Update – Sue Green, Executive Director, Workforce & Organisational Development**  
10:34  
Sue Green, Executive Director, Workforce & Organisational Development  
  
\*Verbal update\*
- 7** **Comfort Break** \_\_\_\_\_  
11:34
- 8** **H21/18 Chair's and members' written updates**  
11:44
- 8.1** **H21/18.1 HPF Written Summary Update Report – Therapy Services / HPF as Associate Board Member**  
Gareth Evans, Therapy Services Representative and Chair HPF
- 8.2** **H21/18.2 HPF Written Summary Update Report – Nursing**

Mandy Jones, Nursing Representative

Attachment YG Outbreak presentation

**8.3 H21/18.3 HPF Written Summary Update Report – Optometry**

Manon Haf, Optometry Representative

**8.4 H21/18.4 HPF Written Summary Update Report – Dental**

Ian Douglas, Dental Representative

**8.5 H21/18.5 HPF Written Summary Update Report – Primary and Community Group**

Dr Jay Nankani, Primary Care and Community Medical Representative

**8.6 H21/18.6 HPF Written Summary Update Report – Pharmacy and Medicines Management**

Susan Murphy, Pharmacy and Medicines Management Representative

**8.7 H21/18.7 HPF Written Summary Update Report – Midwifery and Women's Services**

Fiona Giraud, Midwifery and Women's Services Representative

Attachments added from report.

**9 H21/19 Summary of procedure for Electronic Election of Vice Chair HPF 2021**

12:24

Summary of procedure:

- Letter to members inviting Expressions of Interest
- Members to send written Expressions of Interest, short biography highlighting relevant skills and experience
- Simple voting process circulated via email
- Nominee with highest number of votes will become Vice Chair

Details within the letter, dates to be confirmed.

**10 H21/20 Summary of information to be included in Chair's report to the Board**

12:27

**11 To be received for information :**

**11.1 H21/21 Minutes of the Quality, Safety and Experience Committee held on Friday, 15th January 2021**

12:31

**11.2 H21/22 Minutes of the Quality, Safety and Experience Committee held on Tuesday, 2nd March 2021**

**12 H21/23 Date of next meeting : Friday, 3rd September 2021 to be held 9.30–12.30 via Microsoft Teams**

Forward diary dates:

Friday, 3rd September 2021

Friday, 3rd December 2021

Friday, 4th March 2022