



Healthcare Professionals Forum (HPF)

Minutes of the meeting held on Friday 1st March 2024 via Microsoft Teams

	<u>02.06.23</u>	<u>01.09.23</u>	<u>01.12.23</u>	<u>Workshop 01.12.23</u>	<u>01.03.24</u>
Executive Health Board Lead Officer – Gareth Evans	P	P	P	P	P
<u>Welsh Medical Committee:</u>					
Primary and Community Care Medical Representative – Dr Tim Davies	P	P	P	P	P
Mental Health Medical Representative – Faye Graver	(MAT LV)	A	P	P	A
Specialist and Tertiary Care Medical Representative – Dr Chris Thorpe	X	X	X	X	P
<u>Welsh Nursing and Midwifery Committee:</u>					
Community Nursing and Midwifery Representative – Emma Adamson (Vice Chair HPF)	P	P	P	P	A
Hospital Nursing and Midwifery Representative – Naomi Holder	A	A	P	P	P
<u>Welsh Therapies Advisory Committee:</u>					
Therapies Representative – Steven Grayston	A	P	P	P	P
<u>Welsh Scientific Advisory Committee:</u>					
Scientific Representative – Jane Wild (Chair HPF)	P	P	P	P	P
<u>Welsh Optometric Committee:</u>					
Optometry Representative – Manon Haf	A	P	P	P	P
<u>Welsh Dental Committee:</u>					
Dental Representative - Ian Douglas	A	P	◆	◆	◆
Dental Representative – Jeremy Williams	◆	◆	A	A	P

Welsh Pharmaceutical Committee:					
Hospital and Primary Care representative – Sarah Kingman	◆	A	P	P	P
Community Pharmacists Representative – Sally Harris	P*	P	P	P	A
Guests in attendance:					
Paolo Tardivel, Director of Transformation and Improvement					P*
Sue Brierley-Hobson, Assistant Director of Therapies and Health Science					P*
Andrew Griffiths, Joint Chair, SBUHB HPF (Observer)					P
Judith Vincent, Joint Chair, SBUHB HPF (Observer)					P
Office of the Board Secretary - Observer					
Llinos Roberts, Executive Business Manager (Chair's Office)					P
Secretariat HPF - Rona Newton	P	P	P	P	P

Key:

P - In attendance / **P*** - Present for part meeting / **A** – Apologies submitted

X – Not in attendance / **MC** – Meeting cancelled

◆ Not a member of the Healthcare Professionals Forum at this time

It was noted that the meeting was being recorded in Teams for administrative purposes only.

H24/01 Welcome, Introductions and Apologies

H24/01.1 The Chair opened the meeting and welcomed those present.

H24/01.2 Apologies received and noted:

Sally Harris, Community Pharmacy Representative

Dr Faye Graver, Mental Health Medical Representative

Emma Adamson, Community Nursing and Midwifery Representative

H24/01.3 The Chair extended a special welcome to Jeremy Williams, Dental Advisory to the Forum joining the HPF meeting as a new representative, also a warm welcome to Andrew Griffiths and Judith Vincent, joint-Chairs of Swansea Bay University Health Board's HPF who joined the meeting as observers on this occasion. The Chair facilitated introductions from everyone present at the meeting, including the first guest presenter, Paolo Tardivel, Director of Transformation and Improvement, BCUHB.

<p>H24/02 Declarations of Interest</p> <p>H24/02.1 No declarations of interest were made.</p>	
<p>H24/03 Draft minutes of previous meeting held on 1 December 2023 - for approval.</p> <p>H24/03.1 The Forum members accepted the minutes of the meeting held on 1st December 2024 as an accurate record of the meeting.</p>	
<p>H24/04 Matters arising and summary action log</p> <p>H24/04.1 Updates were provided for incorporation into the summary action log.</p>	
<p>H24/05 Developing Three Year Plan - Verbal update and discussion regarding the Three Year Plan by Paolo Tardivel, Director of Transformation and Improvement</p> <p>The Director of Transformation and Improvement initially offered some context and overview of the Integrated Medium Term Plan (IMTP), the 2024 position for BCUHB, and looking forward and beyond to the long term plan of creating an effective and sustainable organisation.</p> <p>The challenging and complex planning environment was highlighted, and the structure of the plan outlined, including the five Special Measures outcomes and objectives which are fundamental to consider within the planning approach.</p> <p>The Director of Transformation and Improvement talked through the outcomes and objectives in further detail, the headings of which are:</p> <ol style="list-style-type: none"> 1. Building an effective organisation 2. Developing strategy and long-lasting change 3. Creating compassionate culture, leadership and engagement 4. Improving quality, outcomes and experience 5. Establishing an effective environment for learning <p>A number of financial presentation slides were noted in relation to how the plan is to be funded, followed by a question and answer discussion session.</p>	
<p>H24/06 Special Measures update - Presentation and verbal update by Paolo Tardivel, Director of Transformation and Improvement</p> <p>Paolo Tardivel, Director of Transformation and Improvement presented a number of slides, firstly a review of the progress of Special Measures, the approach for Financial Year 24/25 and ending with a discussion topic entitled ‘Approach to “challenged services”’.</p> <p>There have been three 90 day cycles which commenced in June 2023, and some key progress messages were shared, also looking at risks to delivery, the current approach to the 5 Outcomes were noted, the lessons learned, expected and achieved progress by the end of the 3rd cycle.</p>	

Also highlighted were the 10 key frameworks of progress as a review of the first year of Special Measures, their impact and what has been achieved to date, which were clearly set on one slide.

A discussion, question and answer session regarding the “challenged services” approach as identified by Welsh Government ensued and the members of the forum engaged with thoughts on the overall approach, concerns and ideas, and how to become involved going forward to support this approach.

The Chair thanked the Director of Transformation and Improvement for the time taken to join the Forum and for the comprehensive presentation

[Paolo Tardivel left the meeting]

H24/07 Clinical Engagement - Presentation and discussion - Sue Brierley-Hobson, Assistant Director of Therapies and Health Science

The Chair welcomed Sue Brierley-Hobson, Assistant Director of Therapies and Health Science who joined the Forum meeting to present about the work that has been undertaken around Clinical Engagement, and its association with the ten key processes of Special Measures.

The work was commissioned by the CEO, Carol Shillabeer as a result of wanting to build on the ‘stabilisation’ phase of one of the initial outcomes of Special Measures, which included stronger leadership and engagement.

The presentation included details of methodology, advantages and limitations of the work, findings, position statements and recommendations.

The next steps were highlighted with a programme of work focussed on culture, compassionate leadership, values and behaviours and engagement, also noting a new leadership management training programme for all levels called Mentro/Venture.

A questions and answer discussion session ensued.

The Chair thanked Sue Brierley-Hobson very much for joining the Forum and for sharing the comprehensive report, who in turn offered to meet with teams, and individuals at any level to discuss the report findings and next steps.

[Sue Brierley Hobson left the meeting]

H24/08 HPF Chair and member’s written updates

H24/08.1 HPF Member Summary Report_Chair and HCS

Members received the Chair and Healthcare Science representative written summary for information from Jane Wild and noted the following:

Good news to share:

There have been further development following the launch of the new BCUHB

Healthcare Science network:

The BCUHB Healthcare Science sharepoint pages are now live.

[Healthcare Science - Home \(sharepoint.com\)](https://www.sharepoint.com/HealthcareScience)

They provide a wealth of information, including information about the family of healthcare sciences, the national HCS framework and the BCUHB HCS network.

A set of BCUHB HCS awards have been created and will be awarded at the next HCS network meeting. The 'stars of Healthcare Science Awards' will consider nominations for:

- Rising Star in HCS
- Outstanding Achievement in HCS
- Healthcare Science Team of the Year
- Non-Healthcare Scientist/s who has/have championed the work of HCS

Key Issues for Attention of HPF:

Following the launch of the new BCUHB HCS network in December 2023, a further event has been planned for 14th March.

The programme will include a morning of presentations from the HCS professional speciality subgroups and an afternoon workshop exploring how the network will move forward. The nominations and winners for the new BCUHB HCS awards will also be announced.

This is taking place within the UK Healthcare Science week which is from 11th to 15th March.

The national Healthcare Science conference is being held in Cardiff on 7th and 8th March. This is being hosted in partnership with the Welsh Scientific Advisory Committee (WASC) symposium this year. The conference will include discussions, collaborative sessions, and networking opportunities to shape the future of healthcare science.

As Chair of HPF I have attended the following since last HPF meeting in Dec 2023:

21/12/2023 – Board Development Session focussed on strategic plan and digital strategy

25/01/2024 – Health Board Meeting and Awyr Las AGM

30/01/2024 - Heath Board Engagement Event in Denbigh

Meetings scheduled prior to March HPF meeting

29/02/2024 – Board Development Session

H24/08.2 HPF Member Summary Report_Community Nursing and Midwifery

Members received the Community Nursing representative written summary for information from Emma Adamson and noted the following:

Good News to Share:

Active offer of homebirth as choice of place of birth for low risk women recommenced from 19th February, following full review of local and national WAST position and implementation of community midwifery support plan.

Mock Inspection at Maternity Unit in Ysbyty Gwynedd took place in December 2023 – some actions however positive feedback overall, awaiting full report.

Key Issues for attention of HPF:

West Maternity Site remains subject to local improvement plan, monitored weekly. As part of improvement plan, a Risk Assessment was undertaken for the Practice Learning Environment. Agreed appropriate for students to continue with placements on unit, however some actions taken to support both students and staff to ensure optimum experience taken forward.

MatNeoSSP:

Phase 2 elements for National Prioritisation under discussion

Three transitional elements agreed – ATAIN, MEOWS and PERIPrem

H24/08.3 HPF Member Summary Report_Community Pharmacy

Members received the Community Pharmacy representative written summary for information from Sally Harris and noted the following:

Good News to Share:

EPS role out has started:

- Wellington Road, Rhyl was first site in Wales.
- Boots in Llanfairfechan and Camella in Penmaenmawr are due to go live in March.

36 pharmacies now providing IP services. Slower growth than was hoped due to challenges of getting DPPs and movement of pharmacists into other roles.

Key Issues for attention of HPF:

Sustainability and financial concerns within the network – we have the lowest number of pharmacies ever known in Wales (and BCU) – by the end of April we will have dropped to 686 (from 717 in December 2019). Significant Cat M decreases and increased minimum wage from April are likely to exacerbate the issue and will probably mean further reduction in staffing/ opening hours/ further closures in the next financial year.

Out of stocks still causing significant issues increasing the workload for pharmacy and primary care teams and also causing distress for patients.

H24/08.4 HPF Member Summary Report_Dental

Members received the Dentistry representative written summary for information from Jeremy Williams and noted the following:

Good News to Share:

Access to dental care is increasing. 1.9% increase in patient numbers, almost 3000 patients from the previous year. Given contract terminations, this is a positive.

23000 patients were classified as new patients i.e. those who have not accessed dental care in 4 years or who have moved practices.

The aim to increase fluoride varnish applications to at risk adults and children is being achieved.

Orthodontic case starts are up 5% compared to last year in specialist practice to Jan 2024.

Key Issues for attention of HPF:

Recruitment of all dental staff continues to be a major issue in dentistry in the GDS.

Discussions with the LHB are on-going for several practices to agree substantial recurrent contract reductions for 24/25 where there are prolonged and on-going recruitment issues. This will only increase the pressures on neighbouring practices for access and, it would have to be assumed, our primary and secondary care colleagues.

Terminations and hand backs continue to be a pressure with 5 GDS contracts and 1 Orthodontic DwSI contract returned in the year to date. No more are anticipated before year end.

The procurement exercise outlined in my last report is completed and the preferred applications identified. To date, these contracts have not been awarded and my understanding is that they are awaiting sign off from finance.

The tier 2 Oral surgery pathway accreditation is in place but to date there are no tier 2 contracts in place as the commissioning has not commenced.

As reported last time, in secondary care, our only Restorative Consultant has resigned so we have NO secondary care restorative support in North Wales. This is a completely unacceptable position and puts immense pressure on primary and secondary care dentistry and denies our population access they have a right to.

Last time I reported that in secondary care Orthodontics we are 50% down on consultant capacity with multiple adverts not having been successful. There has been no further recruitment and longer-term sickness and maternity leave have added significantly to the pressures.

The uncertainty over the interim reform contract remains. The metrics for 24/25 have been outlined with some minor changes to the previous year. The new GDS contract remains in negotiation with it still anticipated to start April 2025.

H24/08.5 HPF Member Summary Report_Hospital Nursing and Midwifery

Members received the Hospital Nursing representative written summary for information from Naomi Holder and noted the following:

Good News to Share:

EDoN Awards – celebrating the best in BCU Nursing and Midwifery

The first successful nominees received the EDoN award in January 2024.

The Executive Director of Nursing (EDoN) Award is an opportunity to nominate a nursing or midwifery colleague who has gone the extra mile, demonstrated compassionate care, professionalism, and puts patients at the heart of everything they do.

Each month the Executive Director of Nursing will review the nominations, choosing a selection of staff who have demonstrated that they are **PROUD** of their role.

These staff will then be invited to meet with Angela and celebrate their contribution to the health and wellbeing of our patients, and to Betsi, over coffee and cake.

January 2024 winners were;

Karen Parry, Hospice at Home Team Leader / SPCN

Debora Williams, Childrens Community Nurse

Katie Murton, Team Leader Recovery and Post Anaesthetic Care Unit

Claudia Roberts, Labour Ward Clinical Lead

Ann Owen, Deputy Head of Nursing Surgical, Anaesthetics and Critical Care

Sian Eleri Hughes, Health Care Support Worker

Amy Reynolds, Medicines Management Nurse Primary Care

Suzanne Harris, Community Childrens Support Worker

There will also be a celebration at the forthcoming Nursing and Midwifery conference.

Nursing and Midwifery Conference

The first Betsi Nursing and Midwifery conference is being held on Friday 10th May 2024 at The Optic in St Asaph and will coincide with International Nurse Day and International Midwives Day celebrations. The Chief Nursing Officer for Wales will be in attendance and this will be a chance for the Health Board to promote and celebrate the Nursing and Midwifery profession alongside the opportunity to learn from each other and promote best practice.

New Year's Honours

3 member of the Health Board Nursing Team were awarded titles in the King's New Year's Honours list

Sharon Manning MBE

Llinos Edwards, BEM

Mandy Giddins, BEM

Key Issues for Attention of HPF:

Nursing Associates

The Health Minister has endorsed the prospect of Nursing Associates being introduced to Wales. The decision was taken following the receipt of a report that has reviewed Nursing in Wales. This report is yet to be published (anticipated to be received very soon). The Health Minister highlighted a key finding demonstrated that despite considerable work over a decade to standardise health care support worker development, there remains significant under-utilisation of the band 4 role and an inconsistent approach to its implementation across NHS Wales. Hence the movement towards regulation.

H24/08.6 HPF Member Summary Report_Hospital Pharmacy and Medicines Management

Members received the Hospital Pharmacy and Medicines Management representative written summary for information from Sarah Kingman and noted the following:

Good News to Share:

New Senior Pharmacy Leadership appointments:

West IHC Director of Pharmacy – Charlotte Makanga
Central IHC Interim Director of Pharmacy – Rhys Davies

COVID Antiviral service

The Pharmacy-led Antiviral Service for High-Risk patients with COVID-19 in the Community has expanded to also include triaging of care home residents, aged 70 years or older, who have tested positive for Covid-19.

Since the 20th of November 2023, 19 care home residents have been triaged by the Pharmacy Technician and Pharmacist team. A total of 6 patients were deemed eligible for treatment and provided with Paxlovid under the Patient Group Directive.

In addition 914 High-Risk patients who have been referred into the service since 1st May 2023 have been triaged and 418 of those have received Anti-Viral treatments (Paxlovid, sotrovimab or molnupiravir).

Key Issues for attention of HPF:

Supervision consultation is underway and what the benefits and opportunities are. Adam Mackridge is leading on a regional professional response.

[Pharmacy supervision - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

Royal Pharmaceutical Society - Credentialing and the Future of Pharmacy event in Bangor, North Wales - RPS networking event 7 February 2024.

H24/08.7 HPF Member Summary Report_MHLD

Members received the Mental Health Medical representative written summary for information from Dr Faye Graver and noted the following:

Good News to Share:

111 press 2 service

Since its inception on 17th January and up to 31st December 2023 the 111P2 service has handled more than 11,000 calls with an average response time of 30 seconds and have been monitoring call volume and nature to inform future service provision. Both performance and service user feedback have been highly positive with early indications of a reduced impact on core MH&LD statutory services and Emergency Departments (ED) across North Wales. In November 2023 a certificate was awarded by the Head of Patient and Carer Experience for feedback comment of the week from a 111#2 user:

"I've really been struggling for a few weeks with suicidal thoughts, even started having hallucinations and it terrified me. The lady I spoke to on 111#2 was amazing. She showed empathy, no judgement, just support and gave practical tips for keeping myself safe until my referral comes into place. I would definitely be hospitalised now if she hadn't answered the phone."

Digital Developments

MH&LD and DDAT are working with the Digital Health Care Wales National Team (DHCW) on the national procurement of an optimum system to replace WCCIS to ensure BCUHB MH&LD needs are fully considered as the pioneering Health Board. The procurement exercise starts in quarter 4, 23/24 aiming for a digital patient solution to be operational in 2025, although more detailed timescales are being determined.

Performance against the Mental Health Measure

We have seen improvements in our performance against the delivery of care in line with Mental Health Measure Parts 1a and Part 1b as well as reductions in waiting times for our service users.

Perinatal Developments

Our local Perinatal team have also been instrumental in the development of a Mother and Baby Unit to be opened on the Countess of Chester Hospital site, which will support service users in North Wales and the North West of England. It is anticipated that the unit will be open towards the end of October 2024 and our local team will be supporting both the progression of the unit opening and staffing to full establishment in order to provide comprehensive care across North Wales.

ICAN Activity

The iCAN Programme currently consists of eight iCAN Community Hubs and Connector roles and the iCAN Primary Care OT service. The aims and activity are detailed below.

iCAN Hubs/Connector Summary Aim: To provide a sustainable and local ‘one-stop’ facility for all residents, to access a variety of social and wellbeing support, to address mild to moderate levels of emotional wellbeing, mental health and good/stable mental health maintenance. The service will also address resident’s personal and social challenges to prevent future decreased levels of emotional or mental health.

iCAN Primary Care OT Service Aim: To provide an alternative non-medicalised service that provides local residents with early access to mental health interventions that support local mental health / primary care services and supports the delivery of a clear primary care mental health pathway with work focussing on early intervention/self-management across both physical and mental health conditions.

The data from the iCAN Community Hubs for Quarter 3 has recently been developed into the following dashboard demonstrating activity data and self-reported personal outcomes:

iCAN Hub Activity Headlines Quarter 3 - October 2023 to December 2023



iCAN Hub Personal Outcomes Headlines Quarter 3 October 2023 to December 2023



Substance Misuse Treatment

Our Substance Misuse services have been developing their Buvidal prescribing, to treat people with opiate dependency across North Wales to ensure a more streamlined and accessible provision. 6 out of 7 clinics have now gone live with Buvidal dispensing which previously was dispensed from a community pharmacy to be administered in the SMS clinic setting by a registered nurse. The aim being that a patient on a Buvidal® injection would not be required to regularly attend pharmacies and further aids and encourages abstinence from opiates.

Learning Disability

Our adult Learning Disabilities services have successfully developed an improvement programme that covers our Inpatient, Community and Enhanced Community

<p>Residential Service (ECRS) that are aligned to the Learning Disabilities National Improvement Group.</p> <p>Key Issues for Attention of HPF:</p> <p>None</p>	
<p>H24/08.8 HPF Member Summary Report_Optometry</p> <p>Members received the Optometry representative written summary for information from Manon Haf and noted the following:</p> <p>Good News to Share:</p> <p>IPOS</p> <ul style="list-style-type: none">• BCUHB WGOS 5 (IPOS) was launched in January 2024. 10 practices are currently signed up to the scheme.• BCUHB-specific arrangements and guidance• Under the terms of the new Optometry contract, practitioners are required to refer to a local WGOS service before secondary care, where an appropriate service exists. For the purpose of IPOS Urgent, 'local' can be regarded as the patient not being required to incur significant further travel or inconvenience than if they were referred to their local Eye Casualty.• IPOS practices and their availability will be published and updated as necessary. This will be circulated to practice email addresses and listed on the BCUHB section of the Eye Care Wales Website. Current list attached• IPOS is designed to provide additional capacity to secondary care Eye Casualty, not replace it. If an IPOS appointment is not available in a clinically appropriate time frame, referral should be made to Eye Casualty and not delayed.	


**BCUHB WGOS 5 IPOS URGENT – AVAILABILITY**

Week commencing 15/01/24 onwards

Health Board Area	Practice	Address	Phone Number	Practice Availability						
				Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
East	Buckley Eyecare	13-17 Brunswick Road, Buckley, CH7 2ED	01244 545001	✓	✓					
	I-matters Eyecare	30 Henblas Street, Wrexham. LL13 8AD	01978 291653	✓	✓	✓	✓	✓		
	Jane Smellie Opticians	Caxton Place, Regent Street, Wrexham. LL11 1PA	01978 263710	✓				✓		
	Specsavers Broughton	Broughton Shopping Park, Broughton. CH4 0DE	01244 509959	✓	✓	✓	✓	✓		
Central	Morrice Evans Opticians (Prestatyn)	171 High Street, Prestatyn. LL19 9AY	01745 853627	✓	✓	✓	✓	✓		
	Morrice Evans Opticians (Rhuddlan)	Wyvern House, Rhyl Road, Rhuddlan, LL18 2TR	01745 590069	✓	✓	✓	✓	✓		
	Saunders and Schwarz	26 Bridge Street, Denbigh. LL16 3TF.	01745 812767	✓	✓	✓	✓	✓		
West	Eleanor Davies Optometrist Ltd	Plas yn Dre Street, Dolgellau, LL40 1AD.	01341 423773				✓			
	MW Williams Opticians	30 High Street, Bangor. LL57 1UL	01248 354949		✓	✓	✓	✓		
	Specsavers Caernarfon	14-16 Bridge Street, Caernarfon, LL55 1AB.	01286 685820		✓			✓	✓	

EYES ON HEIW CONFERENCE


- HEIW Optometry held their first conference for optometrists and dispensing opticians at Miskin Manor on 20 September 2023. The event provided an opportunity for free CPD, including peer review, case-based discussion and a keynote lecture. It was extremely popular and was universally well received. HEIW are excited to bring this opportunity to our North Wales colleagues and will duplicate the conference at St Asaph, North Wales in March 2024. We hope this will be an excellent opportunity to network for all optometrists and dispensing opticians.
- HEIW Eyes On: Conference arranged in Oriel House 13/3/2024. Catrin Bertalot (Clinical Lead for Central) will be Keynote Speaker presenting a lecture on OCT: when to use it and how to interpret results



Addysg a Gwellia Iechyd
Cymru (AaGIC)
Health Education and
Improvement Wales (HEIW)

Eyes on HEIW Conference Full Programme

What	Details
Registration	Refreshments
Introduction	Intro to the conference - What can you expect;
Peer Review (3 CPD applied for)	3 Case Studies, applicable for optometrists and dispensing opticians: <ul style="list-style-type: none"> • Glaucoma • Dispensing error • Missing visual fields
Keynote Speaker (1 CPD applied for)	Topic - TBC.
Discussion Workshop (3 CPD applied for)	Provider led workshop including cases such as: The role of optical professionals supporting patients living with sight loss.
Lecture	A lecture discussing HEIWs Role in supporting optometrists and dispensing opticians in their practice. This includes how to access learning material as well as other resources and support.
Networking	Refreshments



BCUHB OCCUPATIONAL HEALTH SERVICE – Launch to Optometry

This service is now available to Optometrists, Dispensing Optometrists, and Contact Lens Opticians that provide GOS across Wales as well as Student and Trainee Opticians.

BCUHB Occupational Health and Wellbeing is able to provide a wide range of services to meet the needs of your business. We are a SEQOHS accredited service. SEQOHS stands for Safe, Effective, Quality Occupational Health Service. This accreditation is the formal recognition that an occupational health service provider has demonstrated that it has the competence to deliver against the measures in the SEQOHS Standards.

We are pleased to be able to offer to:

Provide pre-employment health screening to assess an employee's medical capability to carry out the duties of the role, making considerations and adjustments under the Equality Act

Provide advice to help your organisation manage sickness absence

Provide advice to prevent and remove health risks within the workplace - ensuring your business meets its statutory responsibilities regarding the employee's health and wellbeing at work.

To provide support and advice regarding potential issues resulting from body fluid

contamination incidents, a needlestick/sharps injury service, including access to any relevant blood borne virus screening and including any related blood tests and any onward monitoring related to risk of infection.

Provide prophylactic immunisations and vaccinations to protect your employees' health and your customers' health against communicable diseases; including annual Flu Vaccination, Hepatitis B, Varicella, Pertussis (Whooping Cough), Tuberculosis (BCG)

Develop solutions with you to keep employees with health issues at work providing independent advice on short term, intermittent and long term sickness.

Co-ordinate complex cases, which may involve commissioning further GP/specialist medical reports where appropriate.

Provide independent medical assessments linked to ill health retirement requests
 Provide advice when an employee assessed by the service has been diagnosed as suffering from a workplace disease or injury that is reportable under Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 (RIDDOR). The employer is responsible for reporting under RIDDOR.

Provide a needs assessment at your request.

We maintain confidentiality of any clinical information provided, except where the employee gives consent for its release.

Departments are located at the three primary hospital sites:

WEST	CENTRE	EAST
8:30am – 5.00pm Monday to Friday	8:30am - 5.00pm Monday to Friday	8:30am – 5.00pm Monday to Friday
Mountain View Penrhos Road Bangor Gwynedd LL57 2NA	Glan Clwyd Hospital Bodelwyddan Denbighshire LL18 5UJ	Wrexham Maelor Hospital 1 Bron y Nant Wrexham LL13 7TD
03000 853 853	03000 853 853	03000 853 853

For any queries please contact Marisa Oulton Marisa.oulton2@wales.nhs.uk

DIGITAL - Pilot M365 – expressions of interest have been submitted for 44 NHS e-mail licences pilot scheme. Waiting on DCHW to progress. No update at time of writing

Key Issues for attention of HPF:

- No functioning ECCG
- Local Eye Care Groups stood down in December (OLG reforming – first meeting 22/2/2024)
- No Pan BCU Clinical Lead
- Digital challenges locally and nationally. Lots of IG and cybersecurity issues still ongoing

H24/08.9 HPF Member Summary Report_Allied Health Professionals

Members received the AHP representative written summary for information from Steven Grayston and noted the following:

Good News to Share:

Leanne Parry, Physiotherapist, has been nominated for BCUHB 2024 Welsh Learner of the Year Award, Entry/Foundation Level, by Gwawr Job-Davies and has been shortlisted in the top 3 worthy entries to go forward for the top prize and the title Betsi Cadwaladr Welsh Learner of the Year Entry/Foundation Level 2024, taking place on the 7th March 2024.

A team from Betsi Cadwaladr University Health Board have been awarded winner of the prestigious 'Quality Improvement Programme Advancing Practice in Thrombosis' award at the recent VTE Awards hosted by Lyn Brown MP and the charity, Thrombosis UK, on 29th November in the House of Commons. This included one of our Physiotherapy team, Alyson Tardivel, who has since moved onto an Advanced Practice role in ED.

Key Issues for attention of HPF:

The 5 new Assistant DOTH roles that are supporting Gareth Evans in his DOTH role have been extended for a further 6 months to November/December 2024 and will support the DOTH role. The executive DOTH role will be going out to national advert soon as part of the recruitment to the vacant executive positions.

The second AHP collaborative meeting will be taking place in February 2024 and will have a focus around Population Health Needs analysis to help inform future service priority areas in terms of accelerated cluster development.

Following the pilot of the use of "Fit Notes" in Therapies this has now been rolled out pan BCUHB across Primary Care and has a clear SOP underpinning it. In addition, the pilot in ED YGC has taken place and this will now be embedded.

Work is starting to progress on therapies initiating DNACPR. This will require a clear governance process being set up and suitable training for those staff that undertake this. It is envisaged that this will only be for specific key roles and at a senior level.

Therapies have developed an **Allied Health Professional Musculoskeletal Non-Medical Referrer (NMR) Radiology Protocol** to ensure governance processes are as they should be and staff have the appropriate competencies in this area. Roles may include the need to request diagnostic imaging as part of the comprehensive assessment of a patient's presenting condition in order to reach a differential diagnosis and/or to rule out serious medical pathology. Having access to radiology investigations, as a Non-Medical Referrer (NMR), is an essential component of this role, contributing to ensuring patients receive the right care, by the right person, at the right time. This has been approved in consultation with radiology colleagues.

Plans underway for Nutrition and Hydration Week (w/c 11th March 2024), with Swallow Awareness Day within the week

<p>The DOTHS office has recently completed a review of declining uptake of AHP training in the UK, with a specific focus on Wales, and the impact on our workforce. The learning has informed a pilot approach to workforce planning in podiatry, which includes a work-based learning model. We are awaiting agreement from the Exec team to follow the approach. If secured, we are confident this will inform workforce planning more widely, in future.</p>	
<p>H24/08.10 HPF Member Summary Report_Primary and Community Care</p> <p>Members received the Primary and Community Care Medical representative written summary for information from Dr Tim Davies and noted the following:</p> <p>Good News to Share:</p> <p>There has been a funding uplift announcement for GMS which is better than nothing.</p> <p>Key Issues for Attention of HPF:</p> <p>Ongoing fragility of GP services, struggling to manage the huge demands and extra pressures from poor access to other services.</p>	
<p>H24/09 Revised HPF Terms of Reference update</p> <p>The Chair noted that the HPF Terms of Reference was taken to the January Health Board and approved by the Board including the revised addition of a membership update, and formal deputies for members being accepted.</p> <p>Also noted is the recommendation to action a forum or mechanism, for example a 'Teams Channel', and include the deputies in a wider group to enable engagement, and request for input and advice between meetings.</p> <p>The Executive Lead highlighted that the deputies are welcome to join the meetings, and are encouraged to join the meetings for exposure, experience and to facilitate possible succession planning, however the responsibility is on the member to prioritise all meetings.</p> <p>Action – Office of the Board Secretary to facilitate the creation of a Teams Channel for all HPF members and future deputies to join for discussion and communication.</p>	<p>OBS/ LR</p>
<p>H24/10 Membership update</p> <p>The Chair welcomed Llinos Roberts, Executive Business Manager to discuss her paper in relation to the HPF membership updates.</p> <p>The term of office of the Chair of HPF is for an initial period of two years. The HPF Terms of Reference allows for this to be extended for a further year, in line with their term of membership on the Forum.</p>	

<p>Jane Wild's first term of office as Chair of HPF is due to end on 10th March 2024, and the Chair of the Health Board has offered an extension until 10th March 2025, which Jane Wild has accepted. We now seek approval from HPF members for the one year extension to Jane Wild's term of office as Chair, so that this action can be endorsed by the Health Board at its meeting on 28th March 2024.</p> <p>Action - Following Health Board endorsement the Chair will write to the Minister to seek her approval for Jane Wild to remain an Associate Member of the Board for a further year.</p> <p>HPF Executive Lead, Gareth Evans facilitated the vote of members present at the meeting to approve the current HPF Chair's extension to the tenure as Chair.</p> <p>Vacancies on HPF</p> <ol style="list-style-type: none"> Speciality and Tertiary Care Medical Representative – Dr Chris Thorpe has advised that he will be standing down from this role, we will be seeking Expressions of Interest from within this speciality. We would like to thank Dr Thorpe for serving as a member on the HPF. Therapies Representative – Following his eight years term of office as a member of HPF, Gareth Evans' membership as Therapies Representative will end on 1st March 2024. We will therefore be seeking Expressions of Interest from this speciality. We would like to thank Steven Grayston for providing cover for this role since November 2022. <p>Action - It is hoped to complete this process in time for the next HPF meeting on 7th June 2024.</p>	<p>OBS/ LR</p> <p>OBS/ LR</p>
<p>H24/11 To be received for information:</p> <p>H24/11.1 Minutes of the National Joint Professional Advisory Committee held on 29 September 2023</p> <p>The minutes were received and noted.</p> <p>H24/11.2 Minutes of the Quality, Safety and Experience Committee</p> <p>QSE - BCUHB</p> <p>The minutes were received and noted.</p>	
<p>H24/12 Summary of information to be included in Chair's Assurance Report to the Board</p> <p>The BCUHB 3 year plan</p> <p>The Forum welcomed Paolo Tardivel, Director of Transformation and Improvement to the meeting to discuss the Health Board's 3 year plan.</p>	

Members were supportive of the Board's plan to take a longer term view, and consider annual and 3-year planning in that longer term context.

The forum understood the challenges facing the Health Board related to increased demand and financial pressures and were reassured to hear about the plans to take a value based approach to planning, a focus on delivering sustainable change and on moving activity towards prevention and supporting people to stay well.

It was noted by the Forum that financial 'savings' often have an impact on front line services and that changes in governance processes have an impact on capacity. The HPF would urge the Board to continue to ensure these impacts are considered and mitigated when possible, when implementing change.

The members agreed that communication and engagement with staff across the organisation was critical to successful delivery of any plan and look forward to hearing more about how the plan will be brought to life for people working within the organisation.

There was an appetite from the HPF to stay engaged with and support the HB planning processes. Much of the future work, including identifying and supporting fragile services, prioritisation, value based healthcare and workforce planning to deliver the IMTP, is highly relevant and important to the HPF members.

Special Measures

The Forum found it useful to hear about the lessons learnt and to see the impact and achievements to date.

The discussion focussed on the Health Board's 'challenged services' approach. Members suggested that a supportive approach was required to enable teams/services to identify, understand and safely share their own challenges. Members also raised the value of the patient reported experience and that these measures are key to understanding what is and is not going well.

Clinical Engagement

The Forum welcomed Sue Brierley-Hobson who shared the report on the rapid review of the mechanisms for clinical engagement. The content of the review resonated with Forum members and the recommendations were supported. Members support the concept of leadership development throughout the workforce and the recently launched integrated leadership programme to help deliver that.

The forum were pleased to see a particular focus on clinical engagement and would be keen to see this continue.

Members and deputies

The Forum will follow procedure to recruit new Forum members where terms are ending before the next meeting and will begin the process for recruiting deputy forum members.

H24/13 Date of next meeting: Friday 7 June 2024 to be held 9:30 to 12:30 via MS Teams

Future meeting dates:

Friday 7 June 2024

Friday 13 September 2024

Friday 6 December 2024

Friday 7 March 2025