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Bwrdd Iechyd Prifysgol  
Betsi Cadwaladr  
University Health Board

## Agenda Healthcare Professionals Forum

**Date** 06/12/2024  
**Time** 9:00 - 11:57  
**Location** Microsoft Teams  
**Chair** Jane Wild

- 1**  
9:00 **H24/36 Welcome, Introductory remarks and apologies**  
Apologies received:  
Dr Faye Graver, Mental Health Medical Representative
- 2**  
9:01 **H24/37 Declarations of Interest**
- 3**  
9:02 **H24/38 Draft minutes of previous meeting held on 13 September 2024 - for approval**  
Draft minutes for HPF meeting held 13 September 2024 - for approval
- 4**  
9:03 **H24/39 Matters arising and summary action plan**  
Action log update as at 28.11.24
- 5**  
9:05 **H24/40 Guest Presentation - Primary Care**  
Ffion Johnstone, IHC Director (West) and Rachael Page, Assistant Director of Primary Care
- 6**  
9:50 **Comfort break - 10 minutes**
- 7**  
10:00 **H24/41 Guest Presentation - Quality Management Systems**  
Angela Wood, Executive Director of Nursing and Midwifery
- 8**  
10:45 **H24/42 Chair and member updates**
  - 8.1** **H24/42.1 HPF Member Summary Report\_Chair and HCS\_December 2024**  
Jane Wild, Chair HPF and HCS Representative
  - 8.2** **H24/42.2 HPF Member Summary Report\_VC and Midwifery\_December 2024**  
Emma Adamson, Vice Chair HPF and Community Nursing and Midwifery representative
  - 8.3** **H24/42.3 HPF Member Summary Report\_Community Pharmacy\_December 2024**

Sally Harris, Community Pharmacy representative

- 8.4 H24/42.4 HPF Member Summary Report\_Hospital Pharmacy and Medicines Management\_December 2024**  
Sarah Kingman, Hospital Pharmacy and Medicines Management representative
- 8.5 H24/42.5 HPF Member Summary Report\_MHLD\_December 2024**  
Dr Faye Graver, Mental Health Medical representative - taken for information - apologies received
- 8.6 H24/42.6 HPF Member Summary Report\_Nursing\_December 2024**  
Naomi Holder, Hospital Nursing and Midwifery representative
- 8.7 H24/42.7 HPF Member Summary Report\_NWLMC\_December 2024**  
Dr Tim Davies, Primary and Community Care representative
- 8.8 H24/42.8 HPF Member Summary Report\_Optomety\_December 2024**  
Manon Haf, Optometry representative
- 8.9 H24/42.9 HPF Member Summary Report\_Therapies\_December 2024**  
Steven Grayston, Therapies representative
- 9 H24/43 Cycle of Business 24/25 review/Membership Update**  
11:15
- 9.1 H24/43.1 Healthcare Professionals Forum Cycle of Business 2025-26**  
Draft Cycle of Business 25/26 - for discussion/approval
- 9.2 H24/43.2 Healthcare Professionals Forum Membership Update**  
Membership Summary as at 28.11.24 - \*Membership update paper to be added\*
- 10 H24/44 To be received for information :**  
11:25
- 10.1 H24/44.1 Minutes of the Quality, Safety and Experience Committee held 15 August 2024**  
Please follow the link to view the latest minutes of the Quality, Safety and Experience Committee meetings:  
  
[Quality, Safety and Experience Committee - Betsi Cadwaladr University Health Board \(nhs.wales\)](https://www.nhs.uk/health-boards/betsi-cadwaladr-university-health-board/)
- 10.2 H24/44.2 Minutes of the Planning, Population Health and Partnerships Committee held 20 August 2024**

Please follow the link to view the latest minutes of the Planning, Population Health and Partnerships Committee meetings:

[Planning, Population Health and Partnerships Committee - Betsi Cadwaladr University Health Board \(nhs.wales\)](#)

- 11**  
11:27 **H24/45 Summary of information to be included in Chair's report to the Board**
- 12**  
**H24/46 Date of next meeting : 7th March 2025 to be held 9.30-12.30 via MS Teams**  
Next HPF meeting - 7th March 2025  
  
DRAFT - 2025/26 HPF meeting schedule - for approval
- 13**  
11:37 **Lunch break - 20 minutes**
- 14**  
**HPF IMTP Workshop to follow break - PLEASE JOIN WITH SEPARATE TEAMS LINK at 12:00h**