



Healthcare Professionals Forum (HPF)

Minutes of the meeting held on Friday 7th March 2025 via Microsoft Teams

	<u>07.06.24</u>	<u>13.09.24</u>	<u>06.12.24</u>	<u>HPF/IMTP Planning Workshop 06.12.24</u>	<u>07.03.25</u>
Executive Health Board Lead Officer – Gareth Evans	A	◆	◆	◆	◆
Executive Health Board Lead Officer – Teresa Owen	◆	A	P	A	P
<u>Welsh Medical Committee:</u>					
Primary and Community Care Medical Representative – Dr Tim Davies	P	P	P	P	P
Mental Health Medical Representative – Faye Graver	A	A	A	A	P
Specialist and Tertiary Care Medical Representative – Dr Chris Thorpe	A	◆	◆	◆	◆
<u>Welsh Nursing and Midwifery Committee:</u>					
Community Nursing and Midwifery Representative – Emma Adamson (Vice Chair HPF)	P *	P	P	A	P
Hospital Nursing and Midwifery Representative – Naomi Holder	P	A	P	P	P
<u>Welsh Health Professions Committee:</u>					
Therapies Representative – Steven Grayston	P	A	P	P	◆
Allied Health Professions Representative – Dawn Leoni	◆	◆	◆	◆	P
<u>Welsh Scientific Advisory Committee:</u>					
Scientific Representative – Jane Wild (Chair HPF)	P	P	P	P	P
<u>Welsh Optometric Committee:</u>					
Optometry Representative – Manon	P	P	P	P	P

Haf					
<u>Welsh Dental Committee:</u>					
Dental Representative – Jeremy Williams	A	A	X	X	P
<u>Welsh Pharmaceutical Committee:</u>					
Hospital and Primary Care representative – Sarah Kingman	P	P	P	P	P
Community Pharmacists Representative – Sally Harris	P	P	P	P	P
<u>Guests in attendance:</u>					
Louise Bell, Associate Director CAMHS					P*
Carol Shillabeer, CEO					P*
<u>Corporate Governance Directorate:</u>					
Executive Business Manager - Llinos Roberts	P	A	A	A	P
Secretariat HPF - Rona Newton	P	P	P	P	A

Key:

P - In attendance / **P*** - Present for part meeting / **A** – Apologies submitted

X – Not in attendance / **MC** – Meeting cancelled

◆ Not a member of the Healthcare Professionals Forum at this time/Vacant post

It was noted that the meeting was recorded for administration purposes.

H25/01 Welcome, introductory remarks and apologies

H25/01.1 The Chair opened the meeting and welcomed those present. The Chair wished to note a warm welcome to Dawn Leoni, who was joining the HPF for the first time since her appointment as Allied Health Professions representative.

H25/01.2. The Attendees introduced themselves, including their roles and affiliations.

H25/01.3 Apologies received from:
Alberto Salmoiraghi, Medical Director MHL D - (Guest)
Rona Newton, Secretariat HPF

H25/02 Declarations of Interest

No declarations of interest were received.

H25/03 Draft minutes of previous meeting held on 6 December 2024 - for approval

The minutes of the meeting held on 6 December 2024 were accepted as a true and accurate record of the meeting without amendments.

<p>H25/04 Matters arising and summary action plan</p> <p>H25/04.1 The action log was reviewed and updates noted on various items, including expressions of interest for vacant roles and the clinical supervision document item is now closed.</p> <p>H25/04.2 The outstanding membership updates were received during the tabled agenda item (H25/06 Membership update).</p>	
<p>H25/05 Chair and member's summary updates</p> <ul style="list-style-type: none"> • Jane Wild (Chair HPF and Healthcare Science Representative) provided updates on the Healthcare Science National Conference due to take place in Llandudno, North Wales on 15 and 16 May 2025, the progress of the national programme, and meetings attended as Chair of HPF. • Dawn Leoni (Allied Health Professions Representative) highlighted awards and initiatives within the Dietetic and Physiotherapy teams. • Emma Adamson (Community Nursing and Midwifery Representative) discussed the digital solution for maternity and the implementation of early warning scoring tools. • Sally Harris (Community Pharmacy Representative) reported on the readiness for EPS and the challenges with 111 prescriptions. • Jeremy Williams (Dental Representative) shared concerns about the dental contract variations and the dental access portal. • Naomi Holder (Hospital Nursing and Midwifery Representative) noted the HIW CPD strategy and the development of the vision for nursing and midwifery. • Sarah Kingman (Hospital Pharmacy and Medicines Management Representative) provided updates on new standards for chief pharmacists and various achievements within the pharmacy teams. • Dr. Tim Davies (Primary and Community Care Representative) discussed the challenges in general practice, including funding and workforce issues. • Faye Graver (Mental Health Medical Representative) highlighted new funding for occupational therapy and the positive feedback on the Buvidal project. • Manon Haf (Optometry Representative) provided updates on eye care needs assessments and upcoming meetings with Welsh Government. 	
<p>H25/06 Membership update</p> <p>Llinos Roberts, (LR) Executive Business Manager, Corporate Governance provided an update on the expressions of interest for the chairmanship of HPF and the Specialist and Tertiary Care Representative.</p> <ul style="list-style-type: none"> • Chairmanship of HPF: Despite sending out expressions of interest, no applications were received for the chairmanship position. Discussions are ongoing to determine the next steps in filling this role. • Specialist and Tertiary Care Representative: This position has been vacant for some time. Teresa Owen has written to the Interim Executive Medical Director to expedite the process of finding a suitable candidate. • Optometry Representative: Manon Haf's first term is nearing its end. Discussions are ongoing with the North Wales Regional Optometric Committee (NWROC) to decide on the next steps for this position. 	

<ul style="list-style-type: none"> • Nominated Representative: Each HPF member is permitted to nominate a representative who can attend meetings in their absence. This will be a nominated representative and must be formally designated by the member. The nominated representative will speak on behalf of the member's profession during meetings. For clarity: • The nominated representative is not considered a deputy in the formal governance sense, the distinction was made because "deputies" are not currently supported within the forum's terms of reference or governance framework. • The nominated representative's term of participation is tied to the term of the primary member. <p>This approach is intended to encourage succession planning and engagement from emerging leaders and ensure continuity of representation for each professional group.</p>	
<p>H25/07 To be received for information:</p> <p>H25/07.1 Minutes of the Quality, Safety and Experience (QSE) Committee held on 17 December 2024 The minutes of the QSE Committee held on 17 December 2024 were noted.</p> <p>H25/07.2 Minutes of the Planning Population Health and Partnership (PPHP) Committee held on 10 December 2024 The minutes of the PPHPC Committee held on 10 December 2024 were noted.</p>	
<p>H25/07.3 Special Measures briefing - update for information only</p> <p>It was noted that a paper 'Draft Health Board Progress Report – March 2025' was shared with the members ahead of the Health Board meeting taking place on 28 March 2025.</p>	
<p>H25/08 Mental Health & Learning Disabilities (MHL) - update Crisis Services for Child and Adolescent Mental Health Services (CAMHS)</p> <p>Louise Bell, Associate Director CAMHS presented on the CAMHS crisis services, including the progress made and the challenges faced.</p> <p>Progress to Date:</p> <ul style="list-style-type: none"> • Additional posts have been created within each unscheduled care team, extending their hours of operation to 9 AM - 9 PM, seven days a week. • Clinical guidelines and procedures have been updated to reflect current best practices. • The "assess to admit" model has been implemented, resulting in a 30% reduction in admissions to paediatric wards. • A new alternative to admissions hub has been established in the Central IHC, providing community-based crisis assessments and brief interventions. • Strengthened partnerships with North Wales Police and the development of pathways with the 111 press 2 mental health care line. <p>Challenges:</p> <ul style="list-style-type: none"> • Workforce challenges, particularly in recruiting qualified mental health practitioners 	

and psychiatrists.

- Limited availability of suitable estate, especially in emergency departments.
- The reliance on non-recurrent funding, which hampers the sustainability of services.

Next Steps:

- Implement the enhanced crisis and brief intervention model across all IHCs.
- Develop a regional consultation and advice line for professionals and partner agencies.
- Explore opportunities to develop similar hubs in the East and West areas.

The presentation prompted broader discussion about the need for cultural change in how mental health crises are perceived and managed. Members agreed that early intervention, de-escalation, and community-based care should be the default, not the exception.

The Chair thanked Louise for joining the meeting and sharing the comprehensive and informative presentation.

[Louise Bell left the meeting]

H25/09 Annual CEO update (deferred from December 2024 HPF meeting)

The Chair welcomed Carol Shillabeer, CEO who kindly provided an update to the HPF members on the progress of the Health Board, including governance, financial performance, and strategic developments.

Governance and Leadership:

- Significant progress has been made in strengthening board governance and leadership.
- The board has focused on cultural, leadership, and engagement strategies, including revisiting values and behaviours and developing organisational design principles.

Financial Performance:

- Improved financial governance and performance have been key priorities.
- The Health Board is close to achieving its financial targets, which will help in securing recurrent funding for various initiatives.

Strategic Developments:

- The development of a comprehensive strategy for improving health and well-being and providing excellent services in North Wales is underway.
- The strategy will include a clinical services plan, focusing initially on the most challenged services.
- The importance of value-based healthcare was emphasised, balancing outcomes, experience, and cost.
- The Health Board is exploring opportunities for digital innovation, research, and development, and strengthening partnerships with universities and other stakeholders.

A Q&A session ensued.

The Chair thanked the CEO very much for sharing the update and expressed gratitude for her time to join the HPF members.

[Carol Shillabeer left the meeting]

H25/10 Summary of information to be included in Chair's report to the Board

The Forum wish to advise members of the Board that:

- HPF noted that the key challenges highlighted in the CAMHS update and the discussions following were consistent with key challenges experienced across other services and across the organisation. Members were concerned about the significant impact on service delivery due to the limited allocation of non-recurrent resources and the associated inability to recruit sustainably and plan ahead. Members also recognised the impact across the organisation of the often inadequate estate. The HPF look forward to the development of longer-term Health Board plans that confirm clinical service delivery and the estate/facilities required to support them.
- As part of the members reports update, the HPF discussed the current challenges related to the implementation of the Electronic Prescribing System (EPS). Whilst the potential benefits are significant it was noted that roll out progress feels slow and that there is not yet any agreement as to the timeline for implementation of the extended scope or consideration of new services such as the EPS instalment prescriptions for the substance misuse service. The lack of a resolution nationally with GP dispensing practices also means a large number of practices in BCUHB have not signed up for EPS.

AOB

The Exec Lead wished to congratulate and express sincere thanks, on behalf of the Health Board and of the members (past and present) of HPF to Jane Wild for her 3 years team of office as Chair of HPF. This was Jane's last HPF meeting as Chair HPF, however will continue to be the Scientific Advisory to the end of the membership tenure.

H25/11 Date of next meetings : Friday 6 June 2025 to be held 9.30-12.30 via MS Teams

Meeting Dates 2025/26	Deadline for Reports
Friday 6 June 2025	Wednesday 21 May 2025
Friday 19 September 2025	Wednesday 3 September 2025
HPF/IMTP Workshop December 2025 – Date TBC	N/A
Friday 5 December 2025	Wednesday 19 November 2025
Friday 6 March 2026	Wednesday 18 February 2026