

# Agenda Healthcare Professionals Forum

**Date** 01/09/2023  
**Time** 9:30 – 12:30  
**Location** Virtual Microsoft Teams  
**Chair** Jane Wild

- 1 H23/27 Welcome, Introductory remarks and apologies**  
Apologies received:  
Sarah Kingman, Hospital Pharmacy Representative  
Naomi Holder, Hospital Nursing Representative  
Faye Graver, Mental Health Medical Representative
- 2 H23/28 Introduction to Dyfed Edwards, Chair BCUHB**  
9:30
- 3 H23/29 Digital Strategy update**  
9:45  
Presentation by Dylan Roberts, Chief Digital and Information Officer, and  
Andrea Williams, Head of Informatics Programmes Assurance and Improvement
- 4 H23/30 Declarations of Interest**  
10:30
- 5 H23/31 Draft minutes of previous meeting held on 2 June 2023 – for approval**  
10:31
- 6 H23/32 Matters arising and summary action plan**  
10:33
- 7 Comfort Break** \_\_\_\_\_  
10:36
- 8 H23/33 Primary Care update**  
10:46  
Verbal update and presentation by Karen Higgins, Director of Primary Care
- 9 H23/34 Chair and member written updates**  
11:31
- 9.1 H23.34.1 HPF Member Summary Report\_Chair and HCS\_September 2023**  
Jane Wild – Chair HPF and Scientific Representative
- 9.2 H23.34.2 HPF Member Summary Report\_Community Nursing\_September 2023**  
Emma Adamson – Vice Chair HPF and Community Nursing Representative
- 9.3 H23.34.3 HPF Member Summary Report\_Dental\_ September 2023**

Ian Douglas – Dental Representative

**9.4 H23.34.4 HPF Member Summary Report\_Hospital Nursing\_September 2023**

Naomi Holder – Hospital Nursing

**9.5 H23.34.5 HPF Member Summary Report\_Hospital Pharmacy\_September 2023**

Sarah Kingman – Hospital Pharmacy Representative

**9.6 H23.34.6 HPF Member Summary Report\_Optomety\_ September 2023**

Manon Haf – Optometry Representative

**9.7 H23.34.7 HPF Member Summary Report\_Therapies\_September 2023**

Steven Grayston – Therapy Services Representative

**10 H23/35 Review of Draft HPF Terms of Reference V5.1**

12:06

For comment/approval:

Draft Terms of Reference HPF V5.1 – deferred agenda item due to June meeting not being quorate.

**11 H23/36 To be received for information :**

12:16

**12 H23/36.1 Minutes of the National Joint Professionals Advisory Committee held on 31 March 2023**

**13 H23/36.2 Minutes of the Quality, Safety and Experience Committee held on 22 June 2023**

[QSE – BCUHB](#)

**14 H23/37 Summary of information to be included in Chair's report to the Board**

12:19

**15 H23/38 Date of next meeting: Friday 1 December 2023 to be held 9.30–12.30 via Microsoft Teams**

12:29

HPF/IMTP Workshop – End November 2023 – date TBC

Friday 1 December 2023

Friday 1 March 2024