Bundle BCU Planning, Population Health and Partnerships Committee 10 January 2024

- 1 PP24/1 Welcome, introduction to Committee and apologies for absence PP24/2 Review of the Terms of Reference for the Planning, Population Health & Partnerships 2 Committee Acting Board Secretary Recommendation The Committee is asked to review and endorse the draft Terms of Reference PP24.2a Review PPHPC ToR v3 PP24.2b PPHP Committee ToR v0.02 draft (reviewed 14.12.23 - untracked version) 3 PP24/3 Developing a Cycle of Business for the Planning, Population Health & Partnerships Committee Acting Board Secretary Recommendation The Committee is asked to *Review the draft CoB* Agree amendments for submission to the Health Board on 25.1.24 PP24.3a Developing a PPHPC CoB v3 PP24.3b PPHP CoB 2024-25 v0.02 Working Draft for Committee consideration
- 4 PP24/4 Date of next meeting 9.30 16.4.24



	WALES I
Teitl adroddiad:	Review of the Terms of Reference for the Planning, Population Health & Partnerships Committee
Report title:	
Adrodd i:	Planning, Population Health & Partnerships Committee
Report to:	Flamming, Population Realth & Partnerships Committee
Dyddiad y Cyfarfod:	
- , , . ,	Wednesday, 10 January 2024
Date of Meeting:	
Crynodeb	The purpose of this report is to provide the Committee with proposed
Gweithredol:	Terms of Reference.
Executive Summary:	
Executive outlinity.	
	As reported at the Health Board on 28 September 2023, one of the key
	Special Measures deliverables includes the requirement to "Establish
	Board Committees" and it was agreed at that meeting to form a
	"Planning, Population Health and Partnerships Committee" as one of
	the eight Committees and three Advisory Groups that reports to the
	Board."
	A report detailing the Committee and Advisory Group framework was
	shared with the Board which included the proposed remit and
	membership for each Committee and Advisory Group. The Board
	considered the outline Committee framework and approved the
	establishment of Committees as set out in this framework. It was
	agreed to re-establish the remit of the Partnerships, People and
	Population Health Committee as two separate Committees to be known
	as the Planning, Population Health & Partnerships Committee and
	the People Committee.
	The proposed Terms of Reference in this paper were developed using
	the following approach
	- Utilising the outline remit of each Committee agreed on 28
	September Health Board.
	- Considering and adopting the recommendations from the Office
	of the Board Secretary Review in 2023.
	- A review of Welsh Health Boards' Terms of Reference.
	 A review of Committee Handbooks – provided by Welsh
	Government.

	These proposed ⁻	Terms	of Referenc	e for the Plar	nning,	Population		
	Health & Partners	ships (Committee ha	ave been developed and were				
	noted and considered at the Audit Committee on 16 November 2023							
	At the Health Board on 30 November 2023 it was confirmed that the							
	draft Terms of Reference would be developed in more detail with the							
	Chair and Executive Lead for the Committee. This meeting took pla							
	on 14 December 2023 and the version that is in this report is the							
	product of that me							
		eeung.						
	The Acting Board	Secre	etary would li	ke to thank t	he Ch	air and Executive		
	Lead for their help	o in de	eveloping the	Terms of Re	eferen	ce and is asking		
	the Committee to	reviev	w and endors	se the draft T	erms	of Reference		
	ahead of submiss	ion fo	r formal appr	oval at the H	lealth	Board on 25		
	January 2024.							
Argymhellion:	The Committee is asked to:							
Recommendations:	Review as	nd En	dorse the dr	raft Terms of Reference				
Arweinydd								
Gweithredol:	Phil Meakin - Acti	ng Bo	ard Secretar	у				
Executive Lead:								
	Phil Meakin – Act	ing Bo	oard Secreta	ry				
Awdur yr Adroddiad:	Support by:	es – S	Special Meas	ures Project	Mana	der		
Report Authors:			•	d of Corpora		-		
				overnance N				
Pwrpas yr adroddiad:	I'w Nodi For Noting		I Bender	tynu arno e <i>cision</i>		Am sicrwydd ⁻ or Assurance		
Purpose of report:								
Lofel eiemuniste	Amundaaaa		orbunial	Dhanss		Dim Sigmundel		
Lefel sicrwydd:	Arwyddocaol Significant		erbyniol cceptable	Rhanno Partial		Dim Sicrwydd No Assurance		
Assurance level:	\boxtimes							
	Lefel uchel o hyder/tystiolaeth o ran darparu'r mecanweithiau / amcanion presennol	hyder/ty darparu	rffredinol o vstiolaeth o ran 'r mecanweithiau iion presennol	Rhywfaint o hyder/tystiolaeth o darparu'r mecanw / amcanion preser	eithiau	Dim hyder/tystiolaeth o ran y ddarpariaeth <i>No confidence / evidence</i>		
	High level of		l confidence /	Some confidence		in delivery		
	confidence/evidence in delivery of existing mechanisms/objectives	evidenc	e in delivery of mechanisms /	evidence in delive existing mechanis objectives	ry of			

Cyfiawnhad dros y gyfradd sicrwydd uchod. Lle bo sicrwydd 'Rhannol' neu 'Dim Sicrwydd' wedi'i nodi uchod, nodwch gamau i gyflawni sicrwydd 'Derbyniol' uchod, a'r terfyn amser ar gyfer cyflawni hyn:

Justification for the above assurance rating. Where 'Partial' or 'No' assurance has been indicated above, please indicate steps to achieve 'Acceptable' assurance or above, and the timeframe for achieving this:

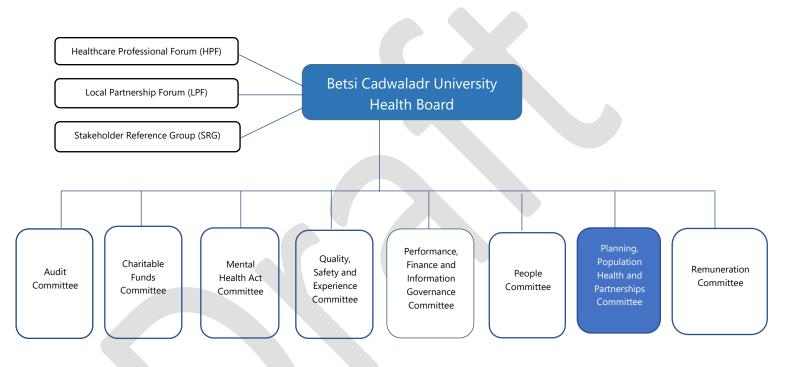
Crowllt og Amoon/Amoonion Stratogol	This work links to all strategic shipstives of the
Cyswllt ag Amcan/Amcanion Strategol:	This work links to all strategic objectives of the Health Board as Corporate Governance is a
Link to Strategic Objective(s):	key enabler for them.
Goblygiadau rheoleiddio a lleol:	The Health Board is required to act according to its Standing Orders. This report contains information to allow the Health Board to conform to this.
Regulatory and legal implications:	It is essential that the Board has robust arrangements in place for Corporate Governance and failure to do so could have legal implications for the Health Board.
Yn unol â WP7, a oedd EqIA yn angenrheidiol ac a gafodd ei gynnal?	This is not applicable for this report.
In accordance with WP7 has an EqIA been identified as necessary and undertaken?	
Yn unol â WP68, a oedd SEIA yn angenrheidiol ac a gafodd ei gynnal?	This is not applicable for this report.
In accordance with WP68, has an SEIA identified as necessary been undertaken?	
Manylion am risgiau sy'n gysylltiedig â phwnc a chwmpas y papur hwn, gan gynnwys risgiau newydd (croesgyfeirio at y BAF a'r CRR)	The nature of this paper has an impact on the way risks are reported and managed in the Health Board.
Details of risks associated with the subject and scope of this paper, including new risks(cross reference to the BAF and CRR)	
Goblygiadau ariannol o ganlyniad i roi'r argymhellion ar waith Financial implications as a result of implementing the recommendations	The effective management of Governance has the potential to leverage a positive financial dividend for the Health Board through better integration of risk management into business planning, decision-making and in shaping how care is delivered to our patients thus leading to enhanced quality and less waste
Goblygiadau gweithlu o ganlyniad i roi'r argymhellion ar waith <i>Workforce implications as a result of</i>	Failure to have effective Corporate Governance can impact adversely on the workforce.
<i>implementing the recommendations</i> Adborth, ymateb a chrynodeb dilynol ar ôl ymgynghori	An iteration of this paper will be submitted to the Health Board on 25 January 2024.
Feedback, response, and follow up summary following consultation	
Cysylltiadau â risgiau BAF: (neu gysylltiadau â'r Gofrestr Risg Gorfforaethol)	The nature of this paper, in particular the section on Corporate Risk Register, has an impact on the way the Board Assurance Framework will be reported and managed in the Health Board after the Development of a
<i>Links to BAF risks:</i> (or links to the Corporate Risk Register)	Risk Management Framework.

Rheswm dros gyflwyno adroddiad i fwrdd cyfrinachol (lle bo'n berthnasol)						
Reason for submission of report to confidential board (where relevant)	Not applicable					
Next Steps:						
• The Acting Board Secretary to submit the final draft of the Terms of Reference for formal approval at the Health Board on 25 January 2024.						
List of Appendices:						
Appendix 1 – Draft Terms of Reference for Planr	ning, Population Health & Partnerships					



PLANNING, POPULATION HEALTH AND PARTNERSHIPS COMMITTEE

TERMS OF REFERENCE



Version	Issued to	Date	Comments
v0.01 Draft	Audit Committee	16/11/23	Developed as a first draft for review with
			Committee Chair and Executive Lead
V0.02 Draft	TOR meeting with Committee	14/12/23	Agreed for the PPHP Committee to be held on
	Chair & Executive Lead		10/01/24

1) Introduction

1.1 The Betsi Cadwaladr University Health Board (BCUHB) shall establish a Committee to be known as the Planning, Population Health and Partnerships Committee. The Committee is an independent Committee of the Board and has no executive powers, other than those specifically delegated in these terms of reference. The detailed operating arrangements in respect of this Committee are set out below.

2) Purpose

The purpose of the Planning, Population Health and Partnerships Committee is to:

- 2.1 Provide advice and assurance to the Board with regard to the development and oversight of the Health Board's Integrated Medium Term Plan / Annual Operating Plan and enabling strategies.
- 2.2 Ensuring strategic and collaborative alignment with effective partnership arrangements in place to improve Population Health and reduce health inequalities.
- 2.3 Oversight, delivery and monitoring of Population Health improvement and inequality strategies, policies and performance.
- 2.4 Oversight of strategic collaboration and effective partnership arrangements.
- 2.5 To seek assurance on the management of principle risks within the Board Assurance Framework (BAF) and Corporate Risk Register (CRR) allocated to the Committee and provide assurance to the Board that risks are being managed effectively and report any areas of significant concern.

3) Responsibilities of the Planning, Population Health and Partnerships Committee

The Planning, Population Health and Partnerships Committee shall provide advice, assurance and support to the Board in ensuring the provision of high quality, safe healthcare for its citizens, as follows:

- 3.1 To provide assurance to the Board on compliance with legislation, guidance and best practice around the Planning, Population Health and Partnerships agenda, learning from work undertaken nationally and internationally, ensuring the Health Board is recognised as a leader in this field.
- 3.2 To provide assurance to the Board on the implementation of the strategies related to the Committee's remit are consistent with the Board's overall strategic direction and with any requirements and standards set for NHS bodies in Wales.
- 3.3 To provide assurance to the Board on the organisation's ability to create and manage strong, planning, population health and partnership arrangements.

- 3.4 Seek assurance on delivery against all Planning Objectives aligned to the Committee, considering, and scrutinising the plans and programmes that are developed and implemented, supporting and endorsing these as appropriate.
- 3.5 Seek assurance on the development of the Health Board's Integrated Medium Term Plan (IMTP), based on robust business intelligence and modelling, and assure the development of delivery plans within the scope of the Committee, their alignment to the Health Board's Plan/IMTP and the Health Board's strategy and priorities.
- 3.6 Seek assurances on all outstanding plans in relation to the National Networks and Joint Committees including commitments agreed with Partner organisations.
- 3.7 To receive an assurance on delivery against all relevant Planning Objectives
- 3.8 To recommend acceptance of risks that cannot be brought within the Health Board's risk appetite/tolerance to the Board through the Committee Update Report.
- 3.9 To receive assurance through any Sub-Committee Update Reports (that may be in existence or developed) and other management group reports that risks relating to their areas are being effectively managed across the whole of the Health Board's activities (including for hosted services and through partnerships and Joint Committees as appropriate).
- 3.10 Assure the Board in relation to its compliance with relevant national practice, mandatory guidance, healthcare standards and duties, including Duty of Quality, Duty of Candour, Quality Standards and Quality Management ensuring the Board is supported to make strategic decisions through a quality lens.

4) Membership

4.1 Formal membership of the Committee shall comprise of the following:

MEMBERS Independent Member (Chair) 2 x Independent Members (one of whom will be designated as Vice Chair)

4.2 The following should attend Committee meetings:

IN ATTENDANCE
Executive Director of Planning and Transformation (Executive Lead)
Executive Director of Public Health
Director of Partnerships, Engagement & Communication
Chief Digital Information Officer
Other Attendees
Other Executive Directors as required by the Chair
Other Senior Managers as required by the Chair

4.3 The membership of the Committee reflected above shall be determined by the Board, based on the recommendation of the Health Board Chair, taking into account the balance

of skills and expertise necessary to deliver the Committee's remit, and subject to any specific requirements or directions made by the Welsh Government.

4.4 Membership of the Committee will be reviewed on an annual basis.

5) Quorum and Attendance

- 5.1 A quorum shall consist of no less than two of the membership and must include as a minimum the Chair or Vice Chair of the Committee, together with a third of the In Attendance members.
- 5.2 Any senior officer of the Health Board or partner organisation may, where appropriate, be invited to attend, for either all or part of a meeting, to assist with discussions on a particular matter.
- 5.3 The Committee may also co-opt additional independent external 'experts' from outside the organisation to provide specialist skills.
- 5.4 Should any 'in attendance' officer member be unavailable to attend, they may nominate a deputy to attend in their place, subject to the agreement of the Chair.
- 5.5 The Committee may ask any or all of those who normally attend but who are not members to withdraw to facilitate open and frank discussion of particular matters.

6) Agenda and Papers

- 6.1 The Committee Secretary is to hold an agenda setting meeting with the Chair and/or Vice Chair and the Executive Lead (Executive Director of Planning and Transformation) at least six weeks before the meeting date.
- 6.2 The agenda will be based around the Committee work plan, identified risks, matters arising from previous meetings, issues emerging throughout the year, and requests from Committee members. Following approval, the agenda and timetable for request of papers will be circulated to all Committee members.
- 6.3 All papers must be approved by the Executive Lead.
- 6.4 The agenda and papers will be distributed/published seven days in advance of the meeting.
- 6.5 A draft table of actions will be issued within two working days of the meeting. The minutes and table of actions will be circulated to the Executive Lead within seven days to check the accuracy, prior to sending to Members to review within the next seven days.
- 6.6 Members must forward amendments to the Committee Secretary within the next seven days. The Committee Secretary will then forward the final version to the Committee Chair for final review.

7) In Committee

7.1 The Committee can operate with an In Committee function to receive updates on the management of sensitive and/or confidential information.

8) Meetings

- 8.1 The Committee will meet bi-monthly and an annual schedule of meetings will be determined by the corporate calendar.
- 8.2 The Committee may be convened at short notice if requested by the Chair.
- 8.3 Any additional meetings will be arranged under exceptional circumstance and shall be determined by the Chair of the Committee in discussion with the Executive Lead.
- 8.4 The Committee may, subject to the approval of the Health Board, establish groups to carry out on its behalf specific aspects of Committee Business.
- 8.5 Meetings may be held in person where it is safe to do so or by video-conferencing and similar technology.
- 8.6 The Committee Secretary shall be determined by the Board Secretary.

9) Reporting

- 9.1 The Committee, through its Chair and members, shall work closely with the other Committees to provide advice and assurance to the Board through joint planning and coordination of Board and Committee business including sharing of information.
- 9.2 The Committee Chair, supported by the Committee Secretary, shall:
 - Report formally, regularly and on a timely basis to the Board on the Committee's activities.
 - Bring to the Board's specific attention any significant matter under consideration by the Committee.
 - Ensure appropriate escalation arrangements are in place to alert the Health Board's Chair, Chief Executive and/or Chairs of other relevant Committee, of any urgent/critical matters that may affect the operation and/or reputation of the Health Board.
- 9.3 The Committee will undertake an annual review on the effectiveness of its arrangements and responsibilities. The Office of the Board Secretary will lead this review.

10) Accountability, Responsbility and Authority

- 10.1 Although the Board has delegated authority to the Committee for the exercise of certain functions, as set out in these Terms of Reference, it retains overall responsibility and accountability for ensuring the quality and safety of healthcare for its citizens through the effective governance of the organisation.
- 10.2 The Committee is directly accountable to the Board for its performance in exercising the functions set out in these terms of reference.
- 10.3 The requirements for the conduct of business as set out in the Health Board's Standing Orders are equally applicable to the operation of the Committee.
- 10.4 The Committee shall embed the corporate goals and priorities, e.g. equality and human rights through the conduct of its business, and in doing and transacting its business shall seek assurance that adequate consideration has been given to the sustainable development principle and in meeting the requirements of the Well-being of Future Generations Act.

11) Review Date

11.1 These Terms of Reference and operating arrangements shall be reviewed on at least an annual basis by the Committee for approval by the Board.



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Teitl adroddiad:	Developing a Cycle of Business for the Planning, Population Health & Partnerships Committee
Report title:	
Adrodd i:	
	Planning, Population Health & Partnerships Committee
Report to:	
Dyddiad y Cyfarfod:	
	Wednesday, 10 January 2024
Date of Meeting:	
Crynodeb	The purpose of this report is for the Committee to note the initial
Gweithredol:	development of a Cycle of Business for the Planning, Population Health
Executive Summary:	& Partnerships Committee.
	On 16 November 2023, the Audit Committee noted, considered and
	received assurance on how Committee Workplans were being
	developed to support the effective Governance of the Committees. It
	developed to support the ellective Governance of the Committees. It
	was highlighted that initial Workplans for the three Committees that had
	not yet been established would need to be developed and this included
	the Planning, Population Health & Partnerships Committee. It was
	agreed that these Workplans would need a longer lead time to align
	with the rearruitment of Independent Members through the Dublic
	with the recruitment of Independent Members through the Public
	Appointment process and require a longer timescale to develop these
	Workplans.
	The development of the Draft Cycle of Business follows a format with a
	number of categories that we will use in all Committee cycles of
	business. Those being:
	1. Opening Business
	2. Strategic Priorities
	3. Issues Related to Significant Risk
	4. Assurance (routine matters for consideration/assurance)
	The content of the Draft cycles of business were undertaken by the
	following method:
	1. Reviewing the previous Committee's Cycle of Business that
	were in place prior to February 2023 in the context of the new
	Terms of Reference
	2. Reviewing other similar Welsh Health Board's Terms of
	Reference for benchmarking

Health Board on 25 January 2024. This discussion will be led by the Executive Lead for the Committee. Colleagues are asked to note that this Draft does cover many potential items and there will be the opportunity to consolidate them to a lesser number of items. The Acting Board Secretary would like the Committee to note that there is not a planned meeting of Planning, Population Health and Partnerships Committee until April 2024. Argymhellion: The Committee is asked to: Recommendations: • Review the draft CoB • Agree amendments for submission to the Health Board on 25.1.24 Arweinydd Phil Meakin - Acting Board Secretary Executive Lead: Phil Meakin - Acting Board Secretary Awdur yr Adroddiad: Phil Meakin - Acting Board Secretary Report Authors: • Diane Davies – Special Measures Project Manager • Philippa Peake-Jones – Head of Corporate Affairs • Diane Davies – Corporate Governance Manager • Philippa Peake-Jones – Head of Corporate Affairs • Diane Davies – Corporate Governance Manager • Diane Davies – Corporate Governance Manager I Benderfynu arno For Noting I Benderfynu arno For Noting I Benderfynu arno	develop a Draft for review at the first Committee meeting. The Acting Board Secretary would like the Committee to consider an develop a Cycle of Business for the next 12 months to be agreed at Health Board on 25 January 2024. This discussion will be led by the Executive Lead for the Committee. Colleagues are asked to note that this Draft does cover many potential items and there will be the opportunity to consolidate them to a lesser number of items. The Acting Board Secretary would like the Committee to note that this Draft does cover many potential items and there will be the opportunity to consolidate them to a lesser number of items. The Acting Board Secretary would like the Committee to note that this not a planned meeting of Planning, Population Health and Partnerships Committee until April 2024. Argymhellion: The Committee is asked to: Recommendations: • Review the draft CoB • Agree amendments for submission to the Health Board of 25.1.24 Arweinydd Gweithredol: Phil Meakin - Acting Board Secretary Executive Lead: Phil Meakin - Acting Board Secretary Awdur yr Adroddiad: Phil Meakin - Acting Board Secretary Report Authors: • Diane Davies - Corporate Governance Manager • Philippa Peake-Jones - Head of Corporate Affairs • Diane Davies - Corporate Governance Manager Pwrpas yr adroddiad: I'w Nodi I Benderfynu armo Arm sicrwydd For Assurance Progect Idean or magant'n measwerthing / amcaning presennel Phil Meakin - Acting Board Secre											
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				-		-	110 /					

Justification for the above assurance rating. Where 'Partial' or 'No' assurance has been indicated above, please indicate steps to achieve 'Acceptable' assurance or above, and the timeframe for achieving this:

Cyswllt ag Amcan/Amcanion Strategol: Link to Strategic Objective(s):	This work links to all strategic objectives of the Health Board as Corporate Governance is a key enabler for them.
Goblygiadau rheoleiddio a lleol:	The Health Board is required to act according to its Standing Orders. This report contains information to allow the Health Board to conform to this.
Regulatory and legal implications:	It is essential that the Board has robust arrangements in place for Corporate Governance, as failure to do so could have legal implications for the Health Board.
Yn unol â WP7, a oedd EqIA yn angenrheidiol ac a gafodd ei gynnal? In accordance with WP7 has an EqIA been identified as necessary and undertaken?	This is not applicable for this report.
Yn unol â WP68, a oedd SEIA yn angenrheidiol ac a gafodd ei gynnal? <i>In accordance with WP68, has an SEIA</i>	This is not applicable for this report.
identified as necessary been undertaken? Manylion am risgiau sy'n gysylltiedig â phwnc a chwmpas y papur hwn, gan gynnwys risgiau newydd (croesgyfeirio at y BAF a'r CRR) Details of risks associated with the subject and scope of this paper, including new	The nature of this paper has an impact on the way Corporate Governance is reported and managed in the Health Board.
risks(cross reference to the BAF and CRR) Goblygiadau ariannol o ganlyniad i roi'r argymhellion ar waith Financial implications as a result of	The effective and efficient mitigation and management of Corporate Governance has the potential to leverage a positive financial dividend for the Health Board through better integration of risk management into business
implementing the recommendations	planning, decision-making and in shaping how care is delivered to our patients thus leading to enhanced quality and less waste
Goblygiadau gweithlu o ganlyniad i roi'r argymhellion ar waith Workforce implications as a result of implementing the recommendations	Failure to capture, assess and mitigate risks can impact adversely on the workforce.
Adborth, ymateb a chrynodeb dilynol ar ôl ymgynghori Feedback, response, and follow up summary following consultation	An iteration of this paper will be submitted to the Health Board on 25 January 2024.
Cysylltiadau â risgiau BAF:	The nature of this paper, inparticular the Section on Corporate Risk Register has an

(neu gysylltiadau â'r Gofrestr Risg	impact on the way the Board Assurance
Gorfforaethol)	Framework will be reported and managed in
, ,	the Health Board after the Development of a
Links to BAF risks:	Risk Management Framework.
(or links to the Corporate Risk Register)	
Rheswm dros gyflwyno adroddiad i fwrdd	
cyfrinachol (lle bo'n berthnasol)	
cynniachol (lie bo'n bertiniasol)	
Basson for submission of report to	Not applicable
Reason for submission of report to	
confidential board (where relevant)	
Next Steps:	
The Acting Board Secretary to submit a	draft Cycle of Business for noting at the Health
Board on 25 January 2024.	- 9
List of Appendices:	
Annendix 1 Droft Ovela of Dusiness for Dianni	an Deputation Legith & Dertherships Committee
Appendix I – Drait Cycle of Business for Planni	ng, Population Health & Partnerships Committee

	Planning	, Population Healt (A	h and Par pril 2024 ·	-		ee Cycle of	Business	-	Bwrdd lechyd Prifysgol Betsi Cadwaladr University Health Board
Item of Business	Purpose	Lead	April 2024	June 2024	August 2024	October 2024	December 2024	February 2025	Notes
		-1	Opening	g Busines	5		1		
Apologies			 ✓ 	✓	 ✓ 	✓	 ✓ 	✓	
Declarations of Interest			✓	✓	~	\checkmark	~	✓	
Minutes from the previous meeting			✓	×		V	~	✓	
Matters arising & Table of actions			v	×	↓ ✓	~	~	√	
Report of the Chair: • Chair's action • Feedback from Board	This can be used as a placeholder if required (by exception)			Ý		×	×	V	
Report of the Executive Lead		Executive Lead	×	×	✓	✓	*	¥	
Notification of matters referred from other Committees		X	#	#	#	#	#	#	
			Strategi	c Prioritie	S			1	
Strategies for scrutiny prior to submission to Board for approval including:		Executive Lead / Strategic Lead	#	#	#	#	#	#	
Annual Review of Digital Strategy		Chief Digital Information Officer	✓ ✓						
Annual Plan 2024/25		Executive Lead			✓	 ✓ 	✓	✓	
Transformation Plans		Executive Lead	√					√	
Asset Management (non- Estate)		CEO		✓					

Planning, Population Health and Partnerships Committee Cycle of Business (April 2024 – March 2025)							GIG CYMRU NHS WALES Betsi Cadwaladr University Health		
Item of Business	Purpose	Lead	April 2024	June 2024	August 2024	October 2024	December 2024	February 2025	Notes
Annual Winter Resilience Planning		Executive Director of Operations							
Annual Flu & Covid Vaccination Plan		Executive Director of Public Health							
Monitoring Strategies on behalf of the Board including:		Executive Lead / Strategic Lead	#	#	#	#	#	#	
Clinical Services Strategy		Executive Medical Director			~		~		
Corporate Strategy: Living Healthier, Staying Well (bi-annual refresh)		Executive Lead					~		
Annual Review of Estates Strategy		Executive Director of Finance)				~		There will be a need to consider this as an enabler for this Committee. PFIG Committee oversees Finance of Estates Strategy
NHS Wales		Executive		✓					
Decarbonisation Strategic Delivery Plan 2021-2030		Director of Finance							
No Wrong Door Strategy		ІНС					~		
IMTP / Annual Operational Plan /		Lead Executive	~	×	~	~	✓	\checkmark	

	Plan	ning, Population Healt (A		rtnerships – March 2		ee Cycle of	Business	-	GIG CYMRU NHS WALESBwrdd Iechyd Prifysgo Betsi Cadwaladr University Health Boa
Item of Business	Purpose	Lead	April 2024	June 2024	August 2024	October 2024	December 2024	February 2025	Notes
Operational Plan Monitoring Report									
Annual Review of People & OD Strategy		Executive Director of People Services				*			
Mental Health Strategy		Executive Director of Public Health							
Learning Disability Strategy		Executive Director of Public Health				~			Suggest this could be a composite report taken to October meeting
Dementia Strategy		Executive Director of Public Health					~		
		Issi	ues Relate	ed to Key	Risks		'	1	
Board Assurance Framework related to Committee		Board Secretary	V	×	✓	✓	~	✓	
Corporate Risk Register related to Committee		Board Secretary	•	✓	~	✓	~	✓	
Placeholder for any agenda items deriving from the BAF & CRR		Board Secretary	#	#	#	#	#	#	
People Report	$ \bigcirc $	Executive Director of People Services	*		*		✓		
Speak Out Safely Report		Executive Director of People Services				✓			Suggest this is included as appendix to People report above

	Planni	ng, Population Healt (Aj		tnerships – March 2		ee Cycle of	Business		GIG CYMRUBwrdd Iechyd Prifysgol Betsi Cadwaladr University Health Board
Item of Business	Purpose	Lead	April 2024	June 2024	August 2024	October 2024	December 2024	February 2025	Notes
Corporate Health at Work		Executive Director of People Services			×			×	Suggest this is included as appendix to People report above
Audit Wales Reports to be monitored by Committee			#	#	#	#	#	#	
Partnership Governance Arrangements		Board Secretary	~		6	v			
	1		For As	surance			1	1	
Medical & Health Sciences School progress update		Executive Medical Director				✓		√	
Research & Development Annual Report		Executive Director of Therapies & Health Sciences	2				Ý		Consider incorporation of Innovation within this report
University Status Update		Executive Director of Therapies & Health Sciences		v					
EPRR - Civil contingency / business continuity progress & end of year update (inc Major Incident Plan)	2	Executive Director of Operations	V			*			
Partners Strategy Presentation - T4MH		Executive Director of Public Health	#	#	#	#	#	#	

	Planning	, Population Healt (A	th and Par pril 2024	Bwrdd lechyd Prifysgol Betsi Cadwaladr University Health Board					
Item of Business	Purpose	Lead	April 2024	June 2024	August 2024	October 2024	December 2024	February 2025	Notes
Endorse relevant policies reserved for Board approval		Board Secretary	#	#	#	#	#	#	
Agree relevant policies / guidance reserved for Committee approval		Board Secretary	#	#	#	#	#	#	
Policy status update including relevant policies reserved for Executive approval		Board Secretary			6		✓		
Population Health Assurance Report (Including Adverse Child Experience, Smoking Cessation, Healthy Lives, Well North Wales Inequalities, Alcohol Use, Vulnerable Groups – scheduling to be advised)		Executive Director of Public Health	S					✓	
Digital Assurance Report (inc KPIs)	5	Chief Digital Information Officer		√		√		✓	
CEO Digital Health & Care Wales Update		External (CEO of DHCW)		√		√		~	
Digital Partner Organisations Arrangements (other partners to be identified)		Chief Digital Information Officer							
Partnerships, Engagement & Communications		Director of Partnerships,	v			√			

	Planni	ng, Population Health (Ap	n and Par oril 2024	Bwrdd Iechyd Prifysgol Betsi Cadwaladr University Health Board					
Item of Business	Purpose	Lead	April 2024	June 2024	August 2024	October 2024	December 2024	February 2025	Notes
Strategic Plan Monitoring Report (inc Consultations & Engagement Outcomes Report)		Engagement & Communications							
Primary Care Assurance Report (<i>in context of this</i> <i>Committee</i>)		Executive Director of Operations	\checkmark					✓	
Well Being of Future Generations (WFG Act) Auditor General Wales report and BCUHB response			~		5				
Committee Annual Report to Audit Committee		Secretariat						~	
Review Committee Terms of Reference		Secretariat	~					✓	
Equality Annual Report		Executive Director of People Services			✓				
Workforce (People) Annual Report	. (Executive Director of People Services							
Welsh Language Service Annual Monitoring Report inc WL Standards	2	Executive Director of Public Health			~				
Public Health Annual Report		Executive Director of Public Health				√			

	ee Cycle of	Business	Bwrdd lechyd Prifysgo Betsi Cadwaladr University Health Boar						
Item of Business	Purpose	Lead	April 2024	June 2024	August 2024	October 2024	December 2024	February 2025	Notes
Area Planning Board – Substance Misuse Annual Report		Executive Director of Public Health			· ·				
International Health Annual Report								*	
Independent Assurance Reviews			#	#	#	#	#	#	
Internal Assurance Reviews			#	#	#	#	#	#	
Chairs Assurance Reports from Strategic and Tactical Delivery Groups: Population Health Delivery Group		Executive Director of Public Health	Ś	~	V	×	~	~	
 Partnership Meetings Regional Partnership Board Public Service Board Gwynedd and Anglesey* 	5	To be confirmed	v+	1	√ √*	✓+	~	✓ √*	NB: Wellbeing plans to be submitted next in 2028 via Committee prior to Board
 Public Service Board Flintshire* Public Service Board Wrexham* Public Service Board Conwy and 			√* √*				√* √*		
Denbighshire*				~		√*		√*	

	Planning,	Population Healt (A		tnerships – March 2		e Cycle of	Business		Bwrdd Iechyd Prifysgol Betsi Cadwaladr University Health Board
Item of Business	Purpose	Lead	April 2024	June 2024	August 2024	October 2024	December 2024	February 2025	Notes
 Together for Mental Health Partnership Board Mid Wales Joint Committee *= and IHC Director to report Area Integrated Service Board += invite Head of Collaboration to support RPB item 			*	2			~	~	
support it b item			Closing	Business					
Agree Items for referral to Board / other Committees		X		✓	~	✓	~	V	
Review of Risks highlighted in the meeting for referral to Risk Management Group	S			~	✓	✓	~	✓	
Agree items for Chairs Assurance Report	0		~	~	\checkmark	\checkmark	~	\checkmark	
Summary of private business to be reported in public			#	#	#	#	#	#	
Review of Meeting Effectiveness			~	~	\checkmark	√	~	\checkmark	
Date of Next Meeting			✓	 ✓ 	✓	✓	✓	✓	
		Part B Roll	ing Progra	amme of <i>l</i>	Ad-hoc Ite	ms			

Pla	nning, Population H				ee Cycle of	Business	-	Bwrdd Iechyd Prifysgol Betsi Cadwaladr University Health Board
Purpose	Lead	April 2024	June 2024	August 2024		December 2024	February 2025	Notes
		2						
			(April 2024 -	(April 2024 – March 2 Purpose Lead April June	(April 2024 – March 2025) Purpose Lead April June August	(April 2024 – March 2025) Purpose Lead April June August October	Purpose Lead April June August October December	(April 2024 – March 2025)