

**Betsi Cadwaladr University Health Board (BCUHB)**  
**Confirmed Minutes of the Planning, Population Health and Partnerships**  
**Committee held in Public on 10 December 2024**  
**in the Boardroom, Carlton Court, St Asaph and via Teams**

<b>Committee Members Present</b>	
<b>Name</b>	<b>Title</b>
Clare Budden	Independent Member (Chair of PPHP Committee)
Gareth Williams	Independent Member (Vice Chair of PPHP Committee)
Billy Nichols	Independent Member
Caroline Turner	Independent Member ( <i>via Teams</i> )
<b>In Attendance</b>	
Chris Stockport	Executive Director of Transformation and Strategic Planning (Executive Lead)
Jane Moore	Acting Executive Director of Public Health
Helen Stevens-Jones	Director of Partnerships, Engagement and Communications
Dyfed Edwards	Chair of the Health Board ( <i>Observer</i> )
Gethin Morgan	Head of Regional Collaboration, North Wales Regional Partnership Board ( <i>part meeting</i> )
Nicola Stubbins	Director of Social Services, Denbighshire County Council ( <i>part meeting</i> )
Dylan Roberts	Chief Digital and Information Officer ( <i>via Teams - part meeting</i> )
Pam Wenger	Director of Corporate Governance ( <i>via Teams</i> )
Dave Harries	Head of Internal Audit ( <i>Observer</i> )
Nesta Collingridge	Head of Risk Management ( <i>part meeting</i> )
Dr Faye Sheldon	Consultant in Public Health ( <i>part meeting</i> )
<b>Committee Support</b>	
Laura Jones	Project Support Manager (Corporate Governance)
Philippa Peake-Jones	Head of Corporate Affairs

<b>OPENING BUSINESS</b>
<p><b>PP24/87 Welcome and Apologies</b></p> <p>The Chair of the Committee welcomed everyone to the meeting and no apologies were noted.</p>
<p><b>PP24/88 Declarations of Interest</b></p> <p>No declarations of interest were raised.</p>
<p><b>PP24/89 Unconfirmed Minutes of Meeting held on 22.10.24</b></p> <p>It was agreed that the minutes of the meetings held on 11.10.24 were a true and accurate record.</p>
<p><b>PP24/90 Matters Arising &amp; Action Log</b></p>

The Committee reviewed the action log and agreed to close the actions that were proposed for closure. There was discussion around unrealistic timescales set for open actions and it was agreed that this would be addressed going forward.

## STRATEGIC PRIORITIES

### PP24/91 Partnership Working

The Chair welcomed Gethin Morgan, Head of Regional Collaboration, North Wales Regional Partnership Board and Nicola Stubbins, Director of Social Services, Denbighshire County Council to the meeting. The Chair confirmed that the Committee have recently welcomed key partners to discuss areas of potential development to enable BCU to improve partnership working.

In presenting to the Committee, the Head of Regional Collaboration and the Director of Social Services highlighted:

- The Regional Partnership Board (RPB) have recently been through a refresh period that has included an initial evaluation and a revision of the terms of reference which were adopted during the summer and have allowed the RPB to move forward in a more strategic direction.
- Jane Moore and Helen Stevens-Jones have joined the RPB along with other partners within Wales which has provided a baseline to progress partnership working.
- This will provide opportunities to define what is required from a regional perspective including integrated strategies.
- There is a need to evaluate demand and resource to move forward in terms of a preventative agenda.
- A strategic capital plan has been developed and will address areas including opportunities for digital development, connecting care.
- The aim is to ensure citizens have access to an integrated system to improve outcomes for the people of North Wales. The plan has set the expectations and there is now a need to review the priority areas.

As part of the discussion, the Committee:

- Acknowledged the strategic capital plan and the capital available across Wales stating the need to work together in a more creative space to find solutions in addition to utilising Welsh Government capital funding.
- Recognised the importance of the development of the strategic plan suggesting the need to review this over the longer term to link in with the priorities and projects that will help to deliver the regions strategic objectives.
- Considered the challenges around partnership funding being made available for the benefit of services users within North Wales.
- Queried the projects currently prioritised by the RPB and requested that the priority list of capital and revenue schemes is shared with the Committee.
- Highlighted that the Health Board are open to working collaboratively to use core services in a transformative way and investing in a stronger preventative approach.

### Action:

- **PP24/91.1** Gethin Morgan to share the RPB priority list of capital and revenue schemes.

*Gethin Morgan and Nicola Stubbins left the meeting*

### **PP24/92 Primary Care Board Update**

Members received the report and noted the progress. In presenting the report, the Executive Director of Transformation & Strategic Planning highlighted:

- Progress has been made with the Primary Care Board and the progress to date reflects the engagement of staff within the Health Board on this agenda.
- The initial meetings have now taken place and there is a need to agree how the PPHP Committee should be involved in this work programme.

As part of the discussion, the Committee:

- Recognised the work completed to date and suggested the need to include staff at a more senior level to move this forward.
- Considered the requirement to strengthen advanced cluster development and identify the strategy for managed practices.
- Discussed opportunities for the Board to feed into the clinical services plan to shape this into a transformation programme to deliver change in the future.
- Highlighted the lack of quality data from Primary Care reporting into the QSE Committee including the need to ensure the right information is being reported into the right Committees.
- Agreed the need to be clear on the vision and objectives for Primary Care services.
- Confirmed that the vision for Primary Care services is included in the three-year plan and agreed that there are opportunities to gain a better balance between clusters and pan clusters.

#### **Actions:**

- **PP24/92.1** Executive Director of Transformation & Strategic Planning to work with the team to gain more quality data in relation to Primary Care.
- **PP24/92.2** Executive Director of Transformation & Strategic Planning to strengthen the Primary Care elements included in the Annual Plan.

It was resolved that the Committee:

- Received **ASSURANCE** on the progress to date and next steps and provided feedback to be taken forward.

### **FOR ASSURANCE**

#### **PP24/93 Outline Prevention Plan for 2025-28**

Members received the report and noted the progress to date. In presenting the report, the Acting Executive Director of Public Health highlighted:

- The emphasis within the plan to support a shift to prevention and ensure there is a strong focus to deliver that objective.
- The current focus on health protection and keeping the population safe along with data and evidence to help people understand the impact and outcome.

- The need to establish an approach to embed prevention and ensure this is included in the Clinical Services Plan.
- Ensuring the right message is communicated in terms of health improvement to make sure this provides a positive impact within communities in relation to keeping people healthy and also helping the Health Board and partners to deliver this agenda.

As part of the discussion, the Committee:

- Welcomed the clear emphasis on prevention, protection and health improvement.
- Suggested that Healthcare Public Health should be the underpinning priority sitting below the programmes of health protection, health improvement and health inequalities to ensure these are delivered.
- Discussed how this will work within the IHCs and Corporate Services and the need to identify how this links with the plan and how it will be implemented.
- Highlighted that the agenda is pan BCU and this will be embedded as the work continues.

It was resolved that the Committee:

- **NOTED** the content of the report.

#### **PP24/94 Embedding Opportunities to be Active with the BCUHB Workplace**

Members received the report and noted the progress to date. In presenting the report, the Consultant in Public Health highlighted:

- Physical inactivity results in chronic ill health therefore the toolkit, policy template and travel charter have been developed to encourage staff to be more active.
- The toolkit is a work based approach to increase physical activity within the workplace and includes recommendations for implementation.
- Active soles is a movement that has been adopted from England and encourages staff to wear active footwear.
- Healthy travel is a set of actions which also links into the sustainability agenda.
- The main risks highlighted include staff not being able to achieve a healthy weight due to being sedentary during the working day and as a result of the programme the aim is to reduce sickness and improve health.
- The next step is to identify a Senior Responsible Officer, implement active soles and roll out the programme.

As part of the discussion, the Committee:

- Discussed the opportunities for making a big impact in this area.
- Queried how active soles can work with the NHS Wales uniform policy and agreed the need to take this forward to approve staff wearing comfortable shoes to work.
- Welcomed the paper and suggested the Health Board need to lead the way on this programme and role this out to other partners.
- Suggested this is an item for a future meeting to allow the Committee to monitor the adoption and implementation of the programme.

Actions:

- **PP24/94.1** Item to come back to the Committee for the Committee to monitor the adoption and implementation of the programme.

It was resolved that the Committee:

- **SUPPORTED** to embedding the Active Workplace Toolkit and Active Workplace policy across BCUHB and the implementation of physical activity interventions.
- **SUPPORTED** the use of Active Soles as a movement within BCUHB to encourage staff to move more by wearing active footwear during the working day.
- **SUPPORTED** BCUHB sign up to the North Wales Healthy Travel Charter.

*Dylan Roberts and Nesta Collingridge joined the meeting.*

### **PP24/95 North Wales Gypsy, Roma, Traveller Health Needs Assessment**

Members received the report and noted the progress in relation to Health Needs Assessment. In presenting the report, the Consultant in Public Health highlighted:

- In 2018, Welsh Government published a Gypsy, Roma, Traveller plan to ensure all Health Boards conducted an assessment in this area.
- A mixed method style was used to gain data and evidence of the profile needs.
- A person-centred approach was required to reach the Gypsy, Roma, Traveller communities as there is hesitation to access our services and therefore a need to understand the current barriers.
- There is also a need for further engagement to co-design solutions within these communities to encourage use of services to meet the needs of this population.
- A Strategic Partnership Group has been formed with partners from across the local authorities including housing and education services to start to co-develop an action plan to implement the recommendations.

As part of the discussion, the Committee:

- Welcomed the report, agreed with the recommendations and encouraged close working with the local authorities and relevant partners.
- Discussed inclusion health services and further work taking place with other vulnerable groups to address how the organisation interact with these communities and what services are required from a health perspective.

It was resolved that the Committee:

- **ENDORSED** and **SUPPORTED** the implementation of the recommendations in the GRT HNA to enable a whole-system approach to improve health outcomes and tackle health inequalities for the GRT population in North Wales.

### **PP24/96 BCU Diabetes Transformation Programme**

Members received the report and noted the progress in relation to the Diabetes Transformation Programme. In presenting the report, the Acting Executive Director of Public Health highlighted:

- It was agreed to review how Diabetes could be used as a model to bring together data, evidence and stakeholders to drive forward transformation of long-term conditions.

- The report emphasises the progress made to date, further work is required and this will provide a model of care to address how the organisation can support people with long term conditions.

As part of the discussion, the Committee:

- Supported the work as good practice for reviewing how we transform services and highlighted the significant appetite from patients and communities for this work.
- Suggested going forward similar reports include the impact and results from specific workstreams.

It was resolved that the Committee:

- **RECEIVED** the summary update.

## ROUTINE REPORTING

### PP24/97 Corporate Risk Register Report

Members received the report and noted the progress in relation to the Corporate Risk Register. In presenting the report, the Director of Corporate Governance highlighted:

- The likelihood of Risk CRR24-18 Operational Planning for Transmittable Diseases and Outbreaks has been revised following feedback from the Committee and reduced from 5 to 4 providing an overall score of 16.
- A lot of progress has been made with the actions and no actions overdue.
- The Cyber Risk and Board Assurance Framework are due to be noted in Private session.

As part of the discussion, the Committee:

- Queried the reduction in the score for risk CRR24-18, it was confirmed that work is taking place in relation to highly infectious diseases and this is also being discussed with Welsh Government.

It was resolved that the Committee:

- **SUPPORTED** the reduction in the score for risk CRR24-18.
- **RECEIVED ASSURANCE** for the four (one private) corporate risks to which the Committee has overall accountability.
- **NOTED** the contents of the BAF (private). The Audit committee will be asked to provide feedback on the development of the first iteration before being presented to the January Board Meeting.

## FOR INFORMATION

### PP24/98 Committee Forward Workplan

It was resolved that the Committee **NOTED** the forward workplan for information.

## CLOSING BUSINESS

### PP24/99 Agree Items for Referral to Board / Other Committees

It was agreed that the following should be referred to the Board:

- Primary Care and how this aligns in the longer term.

- How the prevention plan priorities align to the Three-Year Plan.

**PP24/100 Review of Meeting Effectiveness**

The Chair apologised for running over time due to the size of the agenda.

**PP24/101 Date of next meeting**

Tuesday 18<sup>th</sup> February 2025, 9.30-12.30pm

**Resolution to Exclude the Press and Public**

*‘Those representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest in accordance with Section 1(2) Public Bodies (Admission to Meetings) Act 1960’*