

| Meeting                  |   | September              | October    | November                      | December   | January                | February   | March                  |
|--------------------------|---|------------------------|------------|-------------------------------|------------|------------------------|------------|------------------------|
| <b>Health Board (HB)</b> | Agenda setting meeting with Exec Lead & Chair | N/A                    | No Meeting | TBC                           | No Meeting | TBC                    | No Meeting | TBC                    |
|                          | Agenda issued with templates & deadline       | N/A                    |            | TBC                           |            | TBC                    |            |                        |
|                          | Deadline for papers                           | 15.09.23               |            | 16.11.23                      |            | 11.01.24               |            | 14.03.24               |
|                          | Date papers published                         | 20.09.23               |            | 23.11.23                      |            | 18.01.24               |            | 21.03.24               |
|                          | Meeting                                       | <b>28.09.23</b>        |            | <b>30.11.23</b>               |            | <b>25.01.24</b>        |            | <b>28.03.24</b>        |
|                          | Time  | 09:30-15:30            |            | 09:30-15:30                   |            | 09:30-15:30            |            | 09:30-15:30            |
|                          | Venue   | Venue Cymru, Llandudno |            | Conference Room, Optic Centre |            | Venue Cymru, Llandudno |            | Venue Cymru, Llandudno |

| Meeting                     |   | September                | October    | November                 | December   | January                  | February   | March                    |
|-----------------------------|---|--------------------------|------------|--------------------------|------------|--------------------------|------------|--------------------------|
| <b>Audit Committee (AC)</b> | Agenda setting meeting with Exec Lead & Chair | N/A                      | No Meeting | TBC                      | No Meeting | TBC                      | No Meeting | TBC                      |
|                             | Agenda issued with templates & deadline       | N/A                      |            | TBC                      |            | TBC                      |            |                          |
|                             | Deadline for papers                           | 05.09.23                 |            | 06.11.23                 |            | 02.01.24                 |            | 05.03.24                 |
|                             | Date papers published                         | 08.09.23                 |            | 09.11.23                 |            | 05.01.24                 |            | 08.03.24                 |
|                             | Meeting                                       | <b>15.09.23</b>          |            | <b>16.11.23</b>          |            | <b>12.01.24</b>          |            | <b>15.03.24</b>          |
|                             | Pre Meet                                      | 09:00-09:30              |            | 09:00-09:30              |            | 09:00-9.30               |            | 09:00-09:30              |
|                             | Time  | 09:30-13:15              |            | 09:30-13:30              |            | 09:30-13.30              |            | 09:30-13.30              |
|                             | Venue   | Boardroom, Carlton Court |            | Boardroom, Carlton Court |            | Boardroom, Carlton Court |            | Boardroom, Carlton Court |

| Meeting   |   | September                | October                  | November   | December                 | January    | February                 | March      |
|---|---|--------------------------|--------------------------|------------|--------------------------|------------|--------------------------|------------|
| <b>Quality, Safety &amp; Experience Committee (QSE)</b> | Agenda setting meeting with Exec Lead & Chair | N/A                      | TBC                      | No Meeting | TBC                      | No Meeting | TBC                      | No Meeting |
|   | Agenda issued with templates & deadline       | N/A                      | TBC                      |            | TBC                      |            |                          |            |
|   | Deadline for papers                           | 04.09.23                 | 17.10.23                 |            | 07.12.23                 |            | 08.02.24                 |            |
|   | Date papers published                         | 07.09.23                 | 20.10.23                 |            | 12.12.23                 |            | 13.02.24                 |            |
|   | Meeting                                       | <b>14.09.23</b>          | <b>27.10.23</b>          |            | <b>19.12.23</b>          |            | <b>20.02.24</b>          |            |
|   | Time  | 11:00-14:00              | 09:30-13:30              |            | 09:30-13:30              |            | 09:30-13:30              |            |
|   | Venue   | Boardroom, Carlton Court | Boardroom, Carlton Court |            | Boardroom, Carlton Court |            | Boardroom, Carlton Court |            |

NOTE: The September meeting was used as a Development Session to receive the MH Inpatient Safety & Patient Safety Reviews

| Meeting   |   | September                | October    | November                 | December   | January                                | February   | March                       | March  |
|---|---|--------------------------|------------|--------------------------|------------|--|------------|-----------------------------|--|
| <b>Performance, Finance &amp; Information Governance Committee (PFIG)</b> | Agenda setting meeting with Exec Lead & Chair | N/A                      | No Meeting | TBC                      | No Meeting | TBC                                    | No Meeting | TBC                         | TBC  |
|   | Agenda issued with templates & deadline       | N/A                      |            | TBC                      |            | TBC                                    |            |                             |  |
|   | Deadline for papers                           | N/A                      |            | 23.10.23                 |            | 08.01.24                               |            | 26.02.24                    | 11.03.24   |
|   | Date papers published                         | N/A                      |            | 26.10.23                 |            | 11.01.24                               |            | 29.02.24                    | 14.03.24   |
|   | Meeting                                       | <b>01.09.23</b>          |            | <b>02.11.23</b>          |            | <b>18.01.24</b>                        |            | <b>07.03.24</b>             | <b>21.03.24</b>                                  |
|   | Time  | 09:30-12:30              |            | 13:00-16:30              |            | 09:30-11:30                            |            | 09:30-13.00                 | 09:30-11.30                                      |
|   | Venue   | Boardroom, Carlton Court |            | Boardroom, Carlton Court |            | Boardroom, YG                          |            | Boardroom, Carlton Court    | Boardroom, YG                                    |
|   | Additional Information                        |                          |            |                          |            | Restricted agenda to consider the plan |            | This will be a full meeting | This meeting is to consider the Annual Plan only |

Please note there will be two PFIG meetings taking place in March 24

| Meeting  |   | September  | October    | November        | December   | January         | February   | March           |
|--|---|--|------------|-----------------|------------|-----------------|------------|-----------------|
| <b>Remuneration &amp; Terms of Service Committee (RTS)</b> | Agenda setting meeting with Exec Lead & Chair | N/A  | No Meeting | TBC             | No Meeting | TBC             | No Meeting | TBC             |
|  | Agenda issued with templates & deadline       | N/A  |            | TBC             |            | TBC             |            |                 |
|  | Deadline for papers                           | 18.09.23   |            | 02.11.23        |            | 11.01.24        |            | 07.03.24        |
|  | Date papers published                         | 21.09.23   |            | 07.11.23        |            | 16.01.24        |            | 12.03.24        |
|  | Meeting                                       | <b>28.09.23</b>  |            | <b>14.11.23</b> |            | <b>23.01.24</b> |            | <b>19.03.24</b> |
|  | Time  | 15:00-16:00  |            | 13:00-14:30     |            | 09:30-11:00     |            | 09:00-11:00     |
|  | Venue   | Venue Cymru, Llandudno (Development Session to follow) |            | via Teams       |            | via Teams       |            | via Teams       |

| Meeting                       |   | September  | October                   | November   | December    | January    | February    | March      |
|-------------------------------|---|------------|---------------------------|------------|-------------|------------|-------------|------------|
| <b>Board Development (BD)</b> | Agenda setting meeting with Exec Lead & Chair | No Meeting | TBC                       | No Meeting | TBC         | No Meeting | TBC         | No Meeting |
|                               | Agenda issued with templates & deadline       |            | TBC                       |            | TBC         |            | TBC         |            |
|                               | Deadline for papers                           |            | 16.10.23                  |            | 12.12.23    |            | 19.02.24    |            |
|                               | Date papers published                         |            | 19.10.23                  |            | 14.12.23    |            | 22.02.24    |            |
|                               | Meeting                                       |            | 26.10.23                  |            | 21.12.23    |            | 29.02.24    |            |
|                               | Time  |            | 09:30-15:30               |            | 09:00-15:30 |            | 09:30-15:30 |            |
|                               | Venue   |            | Boardroom, Ysbyty Gwynedd |            | TBC         |            | TBC         |            |

| Meeting                                 |   | September  | October                  | November   | December   | January                  | February   | March      |     |
|---|---|------------|--------------------------|------------|------------|--------------------------|------------|------------|-----|
| <b>Charitable Funds Committee (CFC)</b> | Agenda setting meeting with Exec Lead & Chair | No Meeting | TBC                      | No Meeting | No Meeting | TBC                      | No Meeting | No Meeting |     |
|   | Agenda issued with templates & deadline       |            | TBC                      |            |            | TBC                      |            |            | TBC |
|   | Deadline for papers                           |            | 21.09.23                 |            |            | 03.01.24                 |            |            |     |
|   | Date papers published                         |            | 26.09.23                 |            |            | 04.01.24                 |            |            |     |
|   | Meeting                                       |            | 03.10.23                 |            |            | 11.01.24                 |            |            |     |
|   | Time  |            | 09:30-12:30              |            |            | 09:30-12:30              |            |            |     |
|   | Venue   |            | Boardroom, Carlton Court |            |            | Boardroom, Carlton Court |            |            |     |

| Meeting                                  |   | September   | October    | November   | December    | January                                  | February   | March       |
|--|---|-------------|------------|------------|-------------|--|------------|-------------|
| <b>Stakeholder Reference Group (SRG)</b> | Agenda setting meeting with Exec Lead & Chair | N/A         | No Meeting | No Meeting | TBC         | TBC                                      | No Meeting | TBC         |
|  | Agenda issued with templates & deadline       | N/A         |            |            | TBC         | TBC                                      |            | TBC         |
|  | Deadline for papers                           | N/A         |            |            | 22.11.23    | 17.01.24                                 |            | 21.02.24    |
|  | Date papers published                         | N/A         |            |            | 27.11.23    | 22.01.24                                 |            | 26.02.24    |
|  | Meeting                                       | 04.09.23    |            |            | 04.12.23    | 29.01.24                                 |            | 04.03.24    |
|  | Time  | 13:00-14:30 |            |            | 13:00-14:30 | 13:00-16:00                              |            | 13:00-14:30 |
|  | Venue   | via Zoom    |            |            | via Zoom    | Conwy Business Centre (Workshop session) |            | via Zoom    |

| Meeting                              |   | September  | October               | November   | December   | January     | February   | March      |     |
|--------------------------------------|---|------------|-----------------------|------------|------------|-------------|------------|------------|-----|
| <b>Local Partnership Forum (LPF)</b> | Agenda setting meeting with Exec Lead & Chair | No Meeting | TBC                   | No Meeting | No Meeting | TBC         | No Meeting | No Meeting |     |
|                                      | Agenda issued with templates & deadline       |            | TBC                   |            |            | TBC         |            |            | TBC |
|                                      | Deadline for papers                           |            | 12.10.23              |            |            | 04.01.24    |            |            |     |
|                                      | Date papers published                         |            | 17.10.23              |            |            | 09.01.24    |            |            |     |
|                                      | Meeting                                       |            | 24.10.23              |            |            | 16.01.24    |            |            |     |
|                                      | Time  |            | 10:00-13:00           |            |            | 13:00-16:00 |            |            |     |
|                                      | Venue   |            | Unison NWHB, Abergele |            |            | TBC         |            |            |     |

| Meeting                                     |   | September   | October    | November   | December  | January    | February   | March       |     |
|---|---|-------------|------------|------------|---|------------|------------|-------------|-----|
| <b>Healthcare Professionals Forum (HPF)</b> | Agenda setting meeting with Exec Lead & Chair | N/A         | No Meeting | No Meeting | TBC   | No Meeting | No Meeting | TBC         |     |
|   | Agenda issued with templates & deadline       | N/A         |            |            | TBC   |            |            | TBC         | TBC |
|   | Deadline for papers                           | N/A         |            |            | 15.11.23  |            |            | 14.02.24    |     |
|   | Date papers published                         | N/A         |            |            | 24.11.23  |            |            | 23.02.24    |     |
|   | Meeting                                       | 01.09.23    |            |            | 01.12.23  |            |            | 01.03.24    |     |
|   | Time  | 09:30-12:30 |            |            | 09:00-12:00<br>12.30-14.00                          |            |            | 09:30-12:30 |     |
|   | Venue   | via Teams   |            |            | via Teams<br>Both meeting and Workshop on this date |            |            | via Teams   |     |

## Principles to Development Corporate Calendar 2024/25

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- Board Meetings to be held bi-monthly on a Thursday
- Committees to be held bi-monthly on a Tuesday or a Thursday
- Charitable Funds Committee and Advisory Groups to be held quarterly
- Avoid having Committees on a Fridays due to Executive Directors additional commitments (National & All Wales meetings / Consultant Interview Panels)
- Independent Members non BCU commitments to be considered before setting dates for relevant Committees
- Once Committee dates have been confirmed, do not change unless exceptional circumstances
- Ensure most recent finance, performance and quality data will be available to report to relevant Committees (PFI / QSE) taking these dates into consideration when planning Committee dates
- Board meetings to be held in Venue Cymru
- Board Development sessions to move around North Wales to incorporate site visits when required
- Committee meetings to be held face to face unless Chair agrees virtual meeting
- Consider Remuneration Committee as a virtual meeting
- Corporate calendar to include dates for agenda setting, deadline for papers and publishing dates as well as meeting dates
- Membership and attendance at all Committees & Advisory Groups to be considered in line with the terms of reference
- Executive Directors to be responsible for ensuring relevant papers have been received at an Executive Team meeting prior to being published with Committee papers